

How To Use Appointment Sheet

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CLEAR PREVIOUS DATA

PRINT DDForm 1348-1A

Update: 29-Sep-14

NO	WORK NUMBER (digit) / OR (digit + DS + 7 digit)	ITEM NAME	UNIT PRICE	DML	Part Number, Serial Number, etc (If Necessary)	QTY	Unit of Issue	Condition Code
1			\$0.00	A			EA	H
			\$0.00	A			EA	H
			\$0.00	A			EA	H
4			\$0.00	A			EA	H
5			\$0.00	A			EA	H
6			\$0.00	A			EA	H
7							EA	H
8							EA	H
9				A			EA	H
10			\$0.00	A			EA	H

Today's "Year/Julian Date"

See "DODAAC List" tab

* Procedures *

1. Press the "CLEAR PREVIOUS DATA" button before creating a new request.

2. Please fill out the blanks.

- [POC NAME]: A person serving as the coordinator/focal point of disposal of the property
- [TEL NO.]: Contactable telephone number
- [Unit / Org.]: Unit or Organization name that you belong to
- [DODAAC]: DoD Activity Address Code. Please refer "DODAAC LIST" tab
- [Year/Julian Date]: Must be 4 digits. Last digit of Calendar Year + Julian Date
Indicated on top-left cell in pink
ex) 7335(12/01/2017), 8032(02/01/2018), 8274(10/01/2018)...
- [1st Sequence No.]: Must be 4 digits
The first 2 digits can be any combination of numbers and characters, but the last 2 digits must be 01.
ex) 0001, RC01, DC01...

Appointment Sheet D sample - Microsoft Excel

File Home Insert Developer Page Layout Formulas Data Review View Acrobat

Courier New 18 A A Wrap Text

Paste B I U Merge & Center \$ % + -0 .00 +.0

Clipboard Font Alignment Number Styles Cells Editing

E10 RC01

7283 POC NAME RC1 Recycle
 TEL NO. 252-3685
 Unit / Org. Recycling Center
 DODAAC (6 digit) N12345
 Year/Julian Date (4 digit) 7283
 1st Sequence No. (4 digit) RC01

Please send this file at least 2 days prior to your turn-in date via e-mail below.
CFAS.Recycling@fe.navy.mil

CLEAR PREVIOUS DATA PRINT DDForm 1348-1A

PRINT RANGE FROM 1 TO 10
 START TIME 1ST
 START TIME 2ND

Update: 29-Sep-14

COMPUTER TURN-IN

FSC H2 HANDBOOK NIN/PART NUMBER SEARCH (WEB FUS) DEMIL CODE Federal Condition Codes

NO	STOCK NUMBER NSN (13 digit) / OR LSN (4 digit + DS + 7 digit)	ITEM NAME	UNIT PRICE	DML	Part Number, Serial Number, etc. (If Necessary)	QTY	Unit of Issue	Condi- tion Code
1	5340 01 334 2887	BRACKET, MOUNTING	\$68.23	A	12342374	4	EA	H
3			\$0.00	A			EA	H
4			\$0.00	A			EA	H
5			\$0.00	A			EA	H
6			\$0.00	A			EA	H
7			\$0.00	A			EA	H
8			\$0.00	A			EA	H
9			\$0.00	A			EA	H
10			\$0.00	A			EA	H

MAIN DD1348 LSN Table by FSC LSN Table by NAME DODAAC LIST

Ready 80%

** Procedures **

3. Please fill out the blanks.

- **[STOCK NUMBER]:** National Stock Number(NSN) can be assigned
 LSN can be used in case that the material does not have NSN
See Reference A(page 5) to find proper LSN
- **[ITEM NAME]:** NSN Item: Official Item Nomenclature assigned for the NSN
 LSN Item: Descriptive Item Name created by the generator
- **[UNIT PRICE]:** NSN Item: Predetermined price for the NSN
 LSN Item: Acquisition Price for the material
- **[DML]:** Demilitarization Code
 - NSN Item: An alphabetic code assigned as the NSN
 - LSN Item: Please refer "LSN Table" Tab
- **[Part Number, Serial Number, etc.]:** Fill the numbers if applicable
- **[QTY]:** Item Quantity
- **[Unit of Issue]:** Physical measurement determined by NSN
- **[Condition Code]:** "A": Serviceable
 "F": Unserviceable(Repairable)
 "H": Unserviceable(Condemned)

Appointment Sheet D sample - Microsoft Excel

File Home Insert Developer Page Layout Formulas Data Review View Acrobat

Courier New 18 A A Wrap Text

Paste B I U Merge & Center \$ % + -0 .00 +.0

Clipboard Font Alignment Number Styles Cells Insert Delete Format AutoSum Fill Clear Sort & Filter Find & Select

E10 RC01

7283 POC NAME RC1 Recycle
 TEL NO. 252-3685
 Unit / Org. Recycling Center
 DODAAC (6 digit) N12345
 Year/Julian Date (4 digit) 7283
 1st Sequence No. (4 digit) RC01

Please send this file at least 2 days prior to your turn-in date via e-mail below.
CFAS.Recycling@fe.navy.mil

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CLEAR PREVIOUS DATA PRINT DDForm 1348-1A

START TIME 1ST 10-Nov-17 08:00
 START TIME 2ND 10-Nov-17 13:00

FSC H2 HANDBOOK NIN/PART NUMBER SEARCH (WEB FUS) DEMIL CODE Federal-Condition Codes

NO	STOCK NUMBER NSN (13 digit) / OR LSN (4 digit + DS + 7 digit)	ITEM NAME	UNIT PRICE	DML	Part Number, Serial Number, etc. (If Necessary)	QTY	Unit of Issue	Condi- tion Code
1	5340 01 334 2887	BRACKET, MOUNTING	\$68.23	A	12342374	4	EA	H
2			\$0.00	A			EA	H
3			\$0.00	A			EA	H
4			\$0.00	A			EA	H
5			\$0.00	A			EA	H
6			\$0.00	A			EA	H
7			\$0.00	A			EA	H
8			\$0.00	A			EA	H
9			\$0.00	A			EA	H
10			\$0.00	A			EA	H

MAIN DD1348 LSN Table by FSC LSN Table by NAME DODAAC LIST

** Procedures **

4. Please enter your preferable date/time for offloading materials at Recycling Center.

- [START TIME 1ST]: Preferred date/time
- [START TIME 2ND]: Alternate date/time

Hours of Operation:
 Mon-Fri 0800-1600 (Close 1200-1300 for Lunch Break)

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PRINT DDForm 1348-1A

To print out DDForm 1348-1a, Press this button after setting Print Range.

NO	STOCK NUMBER NSN (13 digit) / OR LSN (4 digit + DS + 7 digit)	ITEM NAME	UNIT PRICE	DML	Part Number Serial Number (If Necessary)	Unit of Issue	Condi- tion Code
1	5340 01 334 2887	BRACKET, MOUNTING	\$68.23	A			
2			\$0.00	A			
3			\$0.00	A			
4			\$0.00	A		EA	H
5			\$0.00	A		EA	H
6			\$0.00	A		EA	H
7			\$0.00	A		EA	H
8			\$0.00	A		EA	H
9			\$0.00	A		EA	H
10			\$0.00	A		EA	H

** Procedures **

5. Please fill the row number you would like to generate documents in "From" and "To" blanks.
6. Please press the button "PRINT DDForm 1348-1A". The documents you selected in Print Range will be printed out automatically.

Finally...
Save the appointment sheet on your desktop,
and please send it via E-mail to

CFAS.Recycling@fe.navy.mil

Reference A

In case that you cannot find NSN...

1. Select the appropriate LSN from FSC/Material Number column. FSC description is detailed in 3rd column.

SORT	FSC / Material Number	UI	FSC DESCRIPTION (12/31/2013)	DEMIL	HM/ HW	HCC	Critical FSC	ACQ Value
7240 DS	TRASHCA	EA	TRASH CAN	A				\$34.62
7240 DS	UTILCAN	EA	HOUSEHOLD AND COMMERCIAL UTILITY CONTAIN	A				\$27.15
7290 DS	WASHER4	EA	WASHING MACHINE	A				\$500.00
7290 DS	IRON000	EA	IRON	A				\$50.00
7290 DS	HOUSEAP	EA	MISCELLANEOUS HOUSEHOLD FURNISHINGS	A				\$7.79
7310 DS	KETTLE0	EA	KE	A				\$9,015.20
7310 DS	FRYER00	EA	FRYER	A				\$8,035.40
7310 DS	STOVE00	EA	ST	A				\$4,869.05
7310 DS	CABINE8	EA	CA	A				\$4,793.15
7310 DS	OVEN000	EA	O	A				\$4,524.53
7310 DS	GRIDDLE	EA	GRIDDLE	A				\$3,282.81
7310 DS	WARMER0	EA	WARMER	A				\$1,468.14
7310 DS	TOASTE0	EA	TOASTER	A				\$970.26
7310 DS	RANGE00	EA	RANGE	A				\$883.11
7310 DS	FOODCOO	EA	FOOD COOKING, BAKING, AND SERVING	A				\$645.75
7310 DS	MICROW0	EA	MICROWAVE	A				\$645.75
7310 DS	GRILL01	EA	GRILL, OU	A				\$310.58
7310 DS	STEAMER	EA	STEAMER	A				\$120.03
7310 DS	CART006	EA	CART, DIS	A				\$97.17
7310 DS	COFFEE1	EA	COFFEE MAKER	A				\$97.17
7310 DS	DISPEN0	EA	SODA DISPESER	A				\$97.17
7320 DS	DISHWA2	EA	DISHWASHER	A				\$8,357.68
7320 DS	KITCHEN	EA	KITCHEN EQUIPMENT AND APPLIANCES	A				\$2,321.03
7320 DS	SLICER0	EA	SLICER	A				\$2,321.03
7320 DS	DISPEN1	EA	DISPENSER	A				\$672.67
7330 DS	KITHAND	EA	KITCHEN HAND TOOLS AND UTENSILS	A				\$554.99

Note the corresponding Unit of Issue(UI).

Note the corresponding DEMIL Code.

2. Select the "LSN Table by FSC" or "LSN Table by Name" Tab.