





応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.  
提出された応募書類はお返ししません。 Submitted applications will not be returned.

職務で必要とされる語学能力級（LPL）レベルは下記をご覧ください。

Please see the below for the English Language Proficiency Level (LPL) required of the position:

<b>LPL 語学能力級</b>	<u>TOEIC</u>	<u>ALCPT</u>	<u>TOEFL (PBT)</u> Paper Based Test	<u>TOEFL (CBT)</u> Computer Based Test	<u>TOEFL (iBT)</u> Internet Based Test	<u>CASEC</u>	<u>EIKEN</u> 英検
<b>4 – Exceptional Proficiency</b> 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
<b>3 – Fluent proficiency</b> 流ちょうな能力を要する	730 ~ 859	90 ~ 100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
<b>2 – Average proficiency</b> 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
<b>1 – Elementary proficiency</b> 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
<b>Pre-1 – Minimal proficiency</b> (準1級) 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
<b>0 – No language proficiency</b> 語学能力を要さない							

### **PRIVACY ACT STATEMENT 個人情報保護について**

AUTHORITY: Executive Order 10450, 9397; and Japan Law Concerning Protection of Personal Information (Law No. 57 of 2003).

法令: 米国行政命令 10450, 9397 ; 及び 日本法・個人情報の保護に関する法律（平成15年法律第五十七号）

PRINCIPAL PURPOSES: To record Personal Information for the purposes of executing the business operations of the U.S. Forces, Japan and protection of human life, safety and property, NOTE: Records will be securely maintained in either an electronic or paper form.

主目的: 人間の生命、安全、財産の保護と在日米軍の業務の遂行を目的として、個人情報を記録する為。

注記: 記録は電子書式、もしくは書面にて厳重に保管されます。

ROUTINE USES: To maintain Personal Data accurately with the most up-to-date content to the extent necessary to achieve the stated Principal Purposes.

利用目的: 主目的の達成に必要な、最新で正確な個人情報を維持する為。

DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of administrative actions.

情報開示: 個人情報の開示は任意ですが、要求された情報を提供しなかった場合、その後の手続きの妨げ、遅れ、あるいは中断となる事があります。

## Task List

Under the general supervision of the Capital Improvements Business Line CI4 Design Product Line Coordinator and the In-House Design Director executes complex costs analysis for designs and supports the development, growth and sustainment of NAVFAC's Costs Design Engineering competency through comprehensive Community Management and Design of complex NAVFAC category I and II projects accomplished by NAVFAC Far East Headquarters Team as follows:

1. Coordinates with the Technical Design Managers/Leaders at NAVFAC PAC/LANT and HQ as the lead senior costs engineer for NAVFAC FE interprets and communicates NAVFAC cost guidance as it applies to development of costs engineering within the NAVFAC Far East area of responsibility. Establishes costs standards and guidance for four countries and three regions for civil designs accomplished in Japan, Korea, Singapore and Diego Garcia and communicates those requirements to CI and FEAD costs engineers. Incumbent sets Costs Engineering policy at NAVFAC Far East.

2. Under the general supervision of the Specifications/Costs Division Head, incumbent is the senior lead professional costs engineer with responsible charge over Headquarters In-House execution of professional costs engineer design work as follows:

A. Responsible for production of engineering cost reports, preparation of parametric and advanced costs analysis for design and specifications accomplished by NAVFAC Far East Headquarter. Independent Government cost estimates are critical to the accomplishment of NAVFAC category I and II construction contract designs. Prepares and leads the development of complex costs engineering estimates for multi-discipline in-house designs projects. Leads and coordinates the engineering cost estimates with other engineering disciplines to ensure that the final designs and plans for NAVFAC construction contract solicitations are clear, concise, complete and within budget. Designs accomplished include but are not limited to new construction, maintenance, major repair, alteration, renovation or addition to buildings, structures, utility systems, petroleum/fuel bulk storage and delivery systems and other public works facilities.

B. Reviews and analyzes final costs estimates prepared by the A-E contractors and NAVFAC PAC for compatibility with specification and conformance with NAVFAC cost directives, technical requirements and accuracy. Prepares and review cost estimates and makes recommendations for corrective actions or alternatives to engineering problems as related to costs issues.

C. Reviews and interprets DD Form 1391s costs completed by Asset Management, completes regional 1391s cost estimates for unspecified minor MILCONs and family housing MILCONs.

D. Accomplishes detailed costs studies used for facility and building systems, analyses buildings, facilities and utility systems for compliance with historical costs in Japan, Korea, Singapore and Diego Garcia Garcia.

3. Sits on Acquisition Technical Evaluation Boards; evaluates complex contractor costs proposals and submissions for NAVFAC contract solicitations. Rates and recommends contractor proposals for cost competency and possible contract award.

4. Contingency Engineering; incumbent is an emergency response costs engineer providing support to NAVFAC Far East emergency contracting.

5. Performs other related or duties as assigned.

\* Requires a degree or license in civil/structural/electrical/mechanical engineering or architecture.