

# 横須賀基地空席広報

## VACANCY ANNOUNCEMENT

広報番号: Announcement No.	FEC-CI47-002-17
募集締切日: Closing Date	13 Feb 17
発行日: Date of Issue	23 Jan 17

<p>1.職名, 職番, 給与表 Job title, Job No., &amp; Basic Wage Table (BWT):</p> <p style="text-align: center;"><b>Engineer (General), #541</b> <b>[技師職 (一般)]</b></p> <p>目標等級/語学能力級 Target Grade &amp; Language Proficiency Level (LPL): 等級 Grade-8, 語学能力級 LPL-3</p> <p>採用可能見習い等級/語学能力級 Acceptable Trainee level: 等級 Grade-7, 語学能力級 LPL-2 等級 Grade-6, 語学能力級 LPL-2</p> <p><input checked="" type="checkbox"/> 事務系(BWT -1) <input type="checkbox"/> 技能系(BWT-2) <input type="checkbox"/> 保安系(BWT-3) <input type="checkbox"/> 医療系(BWT-5,6) Administrative Blue Collar Trade Security Medical</p>	<p>募集人数 No. of Recruitment</p> <p style="text-align: center;"><b>1 名</b></p>	<p>4.募集範囲 Area of Consideration</p> <p>I. <input checked="" type="checkbox"/> 現 MLC/IHA 従業員 (部隊内) Current MLC/IHA Employee within Activity</p> <p>II. <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance</p> <p>III. <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(全在日米軍) Current MLC/IHA Employee Japan Wide</p> <p>IV. <input type="checkbox"/> 外部 Off Base Applicant</p>
<p>2.部隊 Activity</p> <p><b>Naval Facilities Engineering Command Far East, Operations Officer, Capital Improvements BL, Engineering &amp; Design, Cost Branch (CI47)</b></p> <p>勤務場所 Working Place: 横須賀市泊町 Tomari-cho, Yokosuka</p>		<p>5.雇用の種類 Type of Employment</p> <p><input checked="" type="checkbox"/> MLC <input type="checkbox"/> IHA <input type="checkbox"/> HPT</p> <p><input checked="" type="checkbox"/> 常用 Permanent <input type="checkbox"/> 限定 Limited Term ( __ヵ月 Months )</p>
<p>3.勤務時間 Work Schedule ( 週 40 時間制 hrww )</p> <p>勤務日 Work Days: Mon-Fri</p> <p>勤務時間・休憩 Work Hours/Recess Period: 0800 – 1645 / 1200 – 1245</p> <p><input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input checked="" type="checkbox"/> 出張 Business Travel</p>		
<p>6.職務内容 Duties</p> <p>See attached for detailed duties.</p> <p>特別な職務状況 Outstanding Working Condition, if any</p>		
<p>7.資格要件/身体条件 Qualification/Physical Requirements</p> <p>* Must possess English language ability meeting the Language Proficiency Level (LPL) indicated in column #1. #1 項に示された語学能力級レベルに相当する英語の語学能力が必要となります。</p> <p>a. One year of specialized technical or administrative work experience equivalent at 1-7 level in the related work.</p> <p>b. Must be a college or university graduate with specialized education in the field of architectural engineering OR possess an official engineering license in the field of architectural engineering. (建築工学の学士号、または関連分野のいずれかの公的な免許状を有する方。)</p> <p>c. Knowledge of professional engineering concepts, principles, methods and practices in the architectural engineering field. (建築工学分野での職務経験を通じて、その原則、技術、方法、手順に関する知識を有している方)</p> <p>d. Skill in operating Computer Aided Designing (CAD)</p> <p>e. Skill in operating personal computer applications such as Microsoft Word and Excel.</p> <p>f. Ability to supervise subordinate employees.</p> <p>g. Ability to plan, schedule, and assign workload, and provide consultative and expert advisory service to subordinate employees.</p> <p>h. Ability to speak, read and write English at fluent proficiency level (LPL-3)</p> <p>* An applicant who does not fully meet the qualification requirements stated above may be considered at a lower grade level as below:</p> <p><b>Note: Qualification stated in b. for 1-8 level is also required at 1-7 and 1-6 levels.</b></p> <p><b>1-7:</b> a. One year of specialized technical or administrative work experience equivalent at 1-6 level in the related work, OR possession of Doctorate degree in accredited graduate school in a related field.</p> <p><b>1-6:</b> a. One year of specialized technical or administrative work experience equivalent at 1-5 level in the related work, OR possession of Master s Degree in a related field.</p> <p>* Handicapped applicants may be accepted, depending on the degree and kind of disability.</p>		



応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.  
提出された応募書類はお返ししません。 Submitted applications will not be returned.

職務で必要とされる語学能力級（LPL）レベルは下記をご覧ください。

Please see the below for the English Language Proficiency Level (LPL) required of the position:

<b>LPL 語学能力級</b>	<u>TOEIC</u>	<u>ALCPT</u>	<u>TOEFL (PBT)</u> Paper Based Test	<u>TOEFL (CBT)</u> Computer Based Test	<u>TOEFL (iBT)</u> Internet Based Test	<u>CASEC</u>	<u>EIKEN</u> 英検
<b>4 – Exceptional Proficiency</b> 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
<b>3 – Fluent proficiency</b> 流ちょうな能力を要する	730 ~ 859	90 ~ 100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
<b>2 – Average proficiency</b> 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
<b>1 – Elementary proficiency</b> 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
<b>Pre-1 – Minimal proficiency</b> (準1級) 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
<b>0 – No language proficiency</b> 語学能力を要さない							

### **PRIVACY ACT STATEMENT 個人情報保護について**

AUTHORITY: Executive Order 10450, 9397; and Japan Law Concerning Protection of Personal Information (Law No. 57 of 2003).

法令: 米国行政命令 10450, 9397 ; 及び 日本法・個人情報の保護に関する法律（平成15年法律第五十七号）

PRINCIPAL PURPOSES: To record Personal Information for the purposes of executing the business operations of the U.S. Forces, Japan and protection of human life, safety and property, NOTE: Records will be securely maintained in either an electronic or paper form.

主目的: 人間の生命、安全、財産の保護と在日米軍の業務の遂行を目的として、個人情報を記録する為。

注記: 記録は電子書式、もしくは書面にて厳重に保管されます。

ROUTINE USES: To maintain Personal Data accurately with the most up-to-date content to the extent necessary to achieve the stated Principal Purposes.

利用目的: 主目的の達成に必要な、最新で正確な個人情報を維持する為。

DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of administrative actions.

情報開示: 個人情報の開示は任意ですが、要求された情報を提供しなかった場合、その後の手続きの妨げ、遅れ、あるいは中断となる事があります。

## Task List

Under the general supervision of the Capital Improvements Business Line CI4 Design Product Line Coordinator and the In-House Design Director executes complex specifications development for designs and supports the development, growth and sustainment of NAVFAC FE's Unified Guide Specifications used throughout NAVFAC FE and supports the design of complex NAVFAC category I and II Engineering Designs and Studies. Incumbent has an excellent working knowledge of Technical Design Requirements issued by NAVFAC PAC/LANT and HQ and as a lead senior specifications engineer for NAVFAC FE interprets NAVFAC design guidance and as it applies to development of civil engineering design projects executed by NAVFAC Far East.

1. Under the general supervision of the Specifications/Costs Division Head, incumbent is the lead senior professional specifications and criteria engineer with responsible charge over Headquarters In-House execution of specifications engineer design work as follows:

A. Responsible for production of engineering specifications and advanced specifications analysis for design projects accomplished by NAVFAC Far East Headquarter. Concise Government specifications are critical to the accomplishment of construction contract designs. Prepares and leads the development of complex specifications for multi-discipline in-house designs projects. Leads and coordinates the engineering specifications with other engineering disciplines to ensure that the final designs and plans for NAVFAC construction contract solicitations are clear, concise and complete. Designs accomplished include but are not limited to new construction, maintenance, major repair, alteration, renovation or addition to buildings, structures, utility systems, petroleum/fuel bulk storage and delivery systems and other public works facilities.

B. Reviews and analyzes final specifications prepared by the A-E contractors and NAVFAC PAC for compatibility with specification and conformance with NAVFAC specifications directives, technical requirements and accuracy. Prepares and review specifications and makes recommendations for corrective actions or alternatives to engineering problems as related to specifications issues.

C. Reviews and interprets DD Form 1391s completed by Asset Management, completes regional 1391s for unspecified minor MILCONs and family housing MILCONs.

D. Accomplishes detailed specifications for facility and building systems, analyses buildings, facilities and utility systems for compliance with technical specifications and criteria used in Japan, Korea, Singapore and Diego Garcia.

2. Sits on Acquisition Technical Evaluation Boards; evaluates complex contractor proposals and submissions for NAVFAC contract solicitations as related to compliance with Government specifications and criteria. Rates and recommends contractor proposals for specifications competency and possible contract award.

3. Contingency Engineering; incumbent is an emergency response Specifications Engineer providing support to NAVFAC Far East emergency response plans.

4. Performs other related or duties as assigned.