

横須賀基地空席広報

VACANCY ANNOUNCEMENT

広報番号 : Announcement No.	FEC-EV-004-16L
募集締切日: Closing Date	26 Jul 16 1st Cut-off: 13 Jun 16 2nd Cut-off: 5 Jul 16
発行日: Date of Issue	24 May 16

1.職名, 職番, 給与表 Job title, Job No., & Basic Wage Table (BWT):

Engineer (Environmental), #525, BWT-1

[技師職(環境)]

目標等級/語学能力級 Target Grade & Language Proficiency Level (LPL):
等級 Grade-7, 語学能力級 LPL-4

採用可能見習い等級/語学能力級 Acceptable Trainee level: N/A

事務系(BWT-1) 技能系(BWT-2) 保安系(BWT-3) 医療系(BWT-5,6)
Administrative Blue Collar Trade Security Medical

募集人数
No. of
Recruitment

1名

4.募集範囲 Area of Consideration

- I. 現 MLC/IHA 従業員(部隊内)
Current MLC/IHA Employee within Activity
II. 現 MLC/IHA 従業員(通勤圏内)
Current MLC/IHA Employee in commuting distance
III. 現 MLC/IHA 従業員(全在日米軍)
Current MLC/IHA Employee Japan Wide
IV. 外部 Off Base Applicant

2.部隊 Activity

Naval Facilities Engineering Command Far East
Operations Officer
Environmental BL
EV Compliance & Services (EV1)

勤務場所 Working Place: Tomari-cho Yokosuka

3.勤務時間 Work Schedule (週 40 時間制 hrww)

勤務日 Work Days: Mon-Fri

勤務時間・休憩 Work Hours/Recess Period: 0800-1645/1200-1245

夜勤 Night Shift 残業 Overtime 出張 Business Travel

5.雇用の種類 Type of Employment

- MLC HPT
 IHA
 常用 Permanent
 限定 Limited Term (___ヵ月 Months)

6.職務内容 Duties

See attached.

特別な職務状況 Outstanding Working Condition, if any: N/A

7.資格要件/身体条件 Qualification/Physical Requirements

* Must possess English language ability meeting the Language Proficiency Level (LPL) indicated in column #1.

#1 項に示された語学能力レベルに相当する英語の語学能力が必要となります。

- One year of specialized technical or administrative work experience equivalent at 1-6 level in the related work, OR possession of doctorate degree in accredited graduate school in a related field.
- Must be college or university graduate with specialized education in the field of environmental engineering, environmental Science, chemistry, OR possess an official engineering license in the environmental engineering field.
- Knowledge of engineering principals, techniques, methods, and procedures gained through technical experience in the environmental engineering field. (環境工学分野での職務経験を通じて、規則、技術、方法、手順に関する知識を有している方)
- Knowledge of drinking water program and project management and wastewater program and project management.
- Skill in operating office automation hardware and software such as Microsoft Windows, Microsoft Office (Word, Excel, Access and power Point) and geographical information system (GIS).
- Ability to adapt/apply U.S. Environmental Protection Agency Safe Drinking water Act as well as knowledge of the Clean Water Act in compliance with Japanese industry-accepted methodologies.
- Ability to develop and execute updated Drinking Water Program policies at all navy installations in Japan and execute projects in-house and via contract to address identified requirements.

* Handicapped applicants may be accepted, depending on the degree and kind of disability.

応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.
提出された応募書類はお返ししません。 Submitted applications will not be returned.

職務で必要とされる語学能力級 (LPL) レベルは下記をご覧ください。

Please see the below for the English Language Proficiency Level (LPL) required of the position:

LPL 語学能力級	<u>TOEIC</u>	<u>ALCPT</u>	<u>TOEFL (PBT)</u> Paper Based Test	<u>TOEFL (CBT)</u> Computer Based Test	<u>TOEFL (iBT)</u> Internet Based Test	<u>CASEC</u>	<u>EIKEN</u> 英検
4 – Exceptional proficiency 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
3 – Fluent proficiency 流ちょうな能力を要する	730 ~ 859	90 ~ 100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
2 – Average proficiency 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
1 – Elementary proficiency 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
Pre-1 – Minimal proficiency (準1級) 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
0 – No language proficiency 語学能力を要さない							

PRIVACY ACT STATEMENT 個人情報保護について

AUTHORITY: Executive Order 10450, 9397; and Japan Law Concerning Protection of Personal Information (Law No. 57 of 2003).

法令: 米国行政命令 10450, 9397 ; 及び 日本法・個人情報の保護に関する法律 (平成15年法律第五十七号)

PRINCIPAL PURPOSES: To record Personal Information for the purposes of executing the business operations of the U.S. Forces, Japan and protection of human life, safety and property, NOTE: Records will be securely maintained in either an electronic or paper form.

主目的: 人間の生命、安全、財産の保護と在日米軍の業務の遂行を目的として、個人情報を記録する為。

注記: 記録は電子書式、もしくは書面にて厳重に保管されます。

ROUTINE USES: To maintain Personal Data accurately with the most up-to-date content to the extent necessary to achieve the stated Principal Purposes.

利用目的: 主目的の達成に必要な、最新で正確な個人情報を維持する為。

DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of administrative actions.

情報開示: 個人情報の開示は任意ですが、要求された情報を提供しなかった場合、その後の手続きの妨げ、遅れ、あるいは中断となる事があります。

TASK LIST

Engineer (Environmental), #0525, MLC1-7, LPL-4

1. Program Management:

Serves as the assistant program manager for the CNRJ Navy Overseas Drinking Water (NODW) program. Work extends to the full spectrum of drinking water compliance for the Commander Navy Region Japan (CNFJ) area of responsibility (AOR). Independently interprets, adapts, and applies Japanese industry accepted methodologies, and together with the Naval Facilities Engineering Command (NAVFAC) Far East NODW Program Manager, combines them with U.S. Safe Drinking Water Act requirements, and coordinates with other specialized engineers and scientists to:

- Continually monitor international drinking water industry sources; American Water Works Association (AWWA), Japan Water Works Association (JWWA), National Science Foundation (NSF), American Society for Testing and Materials (ASTM), International Organization for Standardization (ISO), World Health Organization (WHO), Japanese Standards Association (JSA), etc. for emerging standards and methods used to treat and distribute water fit for human consumption.

- Assist with the Development and update Region-specific policies that interpret and implement the Navy Overseas Drinking Water Program in concert with host nation specific requirements promulgated in the Japan Environmental Governing Standards (JEGS), thereby ensuring NAVFAC Far East Navy Water Systems are in compliance with all applicable requirements, and to ensure consistency in the interpretation of requirements throughout the AOR.

- Interface with Utilities Division of Public Works to ensure drinking water system operation and maintenance complies with industry Standards, JEGS, and CNICINST 5090.1/2/3.

- Assist with the development of public notifications, consumer confidence reports, and other necessary documentation in Japanese to ensure all services consumers of drinking water on CNRJ installations receive required information, both for recurring as well as emergency purposes.

Execution of the NODW program requires this position to participate in Regional planning and implementation of drinking water infrastructure improvements. Also requires annual inspection of host nation public water-system operations and records at least annually to ensure changes in operations or personnel do not threaten to degrade water quality.

2. Data Management:

Monitors and validates all CNRJ region level, and CNRJ installation level Water Quality information entered into the Navy Overseas Drinking Water database. This includes, but is not limited to, analytical testing results, exceedences, violations, corrective action plans, consumer confidence reports, public notifications, Installation Water Quality Board (IWQB) and Regional Water Quality Board conferences, meetings, briefings, seminars, and workgroups. Develops and organizes drinking water technical briefing materials to include: slides, view graphs, handouts and manuals.

3. Ability to speak, read, and write Japanese at native language level in order to perform translation/interpretation of US/JN regulations/standards, act as regional representative in conferences, meetings etc. with GOJ.

4. Perform other necessary duties as assigned.