

PRIVACY ACT STATEMENT 個人情報保護について

AUTHORITY: Executive Order 10450, 9397; and Japan Law Concerning Protection of Personal Information (Law No. 57 of 2003).

法令: 米国行政命令 10450, 9397 ; 及び 日本法・個人情報の保護に関する法律 (平成15年法律第五十七号)

PRINCIPAL PURPOSES: To record Personal Information for the purposes of executing the business operations of the U.S. Forces, Japan and protection of human life, safety and property, NOTE: Records will be securely maintained in either an electronic or paper form.

主目的: 人間の生命、安全、財産の保護と在日米軍の業務の遂行を目的として、個人情報を記録する為。

注記: 記録は電子書式、もしくは書面にて厳重に保管されます。

ROUTINE USES: To maintain Personal Data accurately with the most up-to-date content to the extent necessary to achieve the stated Principal Purposes.

利用目的: 主目的の達成に必要な、最新で正確な個人情報を維持する為。

DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of administrative actions.

情報開示: 個人情報の開示は任意ですが、要求された情報を提供しなかった場合、その後の手続きの妨げ、遅れ、あるいは中断となる事があります。

Format Rev: 5-30-14

Task List for Communications Cable Splicer, # 2069

DUTIES AND RESPONSIBILITIES:

1. Sets up splices in aerial, underground, and direct-buried twisted-pair copper telephone cables up to 2400 pair. Splices twisted-pair conductors using twisted pig-tail method, mechanical splice connectors, and mechanical splicing machines (AMP VS-3, 3M Modular Splicer). Splices distribution, Trunk, T-1 screen and meteorological low-power cables. Splices load coils, built-out capacitors and cross-connect terminals.
2. Determines and locates troubles and faults in cables, splice-points, and terminals using Volt-Ohm multi-meter, tone-and-amplifier test set, resistance test set (Megohmmeter), capacitance test set (Open Fault locator), radio-wave generating test set (Time Domain Reflectometer), Cable Locator, and battery-handset.
3. Selects and identifies pairs by color code and test procedures. Insulates spliced conductors using various types of connectors. Installs protection on completed splice using various splice cases (3M Better Buried, Performed Closures, AMP Closures, etc.).
4. Installs various types of connector blocks and protectors on the main distribution frame (MDF), building entrance terminals, and interior distribution connector blocks for multiple intercommunications and telephone systems.
5. Installs, replaces, relocate, and removes single-line and 2-line telephone instruments.
6. Installs replaces, removes, and re-routes interior house cabling to provide telephone and LAN service.
7. Operates automotive vehicles to transport all required equipment and material to on-base and off-base work sites. Observes local government traffic directives and observes US Federal Government driving regulations and policies. Insures that cargo is properly secured and insulated as required for safety purposes. Adequately protects cargo from inclement weather conditions during trips and when off loading at work sites.
8. Ensures that confined space entry regulations, requirements, and procedures are adhered to. Complies with all on-the-job safety requirements.
9. Installs and splices Single mode and multimode optical fiber cables, both outside and interior. Splices optical fiber conductors using fusion splicing techniques and

equipment. Utilizes specialized equipment such as the Optical Time Domain Reflectometer (OTDR) to perform testing and maintenance on fiber optic material.

10. Performs other related or incidental duties as assigned.

CONTROLS:

1. Performs tasking under the supervision of a Foreman A, who makes verbal assignments and is readily available to offer assistance and guidance during the performance of tasks.

2. Uses the guidance of the Foremen A with interpreting guidelines consisting of technical orders, cable drawings and diagrams, and directives. Worker must comply with instructions from Foreman A and implement actual work at assigned locations.

OTHER SIGNIFICANT FACTS:

1. Physical Effort: Active arduous climbing, lifting, pulling, and working in difficult and strained positions, close visual work, and color perception.

2. Working Conditions: Outside exposure to severe weather conditions during emergencies, danger of falling, working in confined underground manholes and vaults, and exposure to high-voltage power circuits while working on aerial cable.

3. Special Employment Considerations: Will be subject to recall to work odd or additional hours, weekends, and holidays as determined by competent authority. Changes to tours of duty and administrative workweek may be required based on the needs of the US Navy, upon advance notice as provided in governing regulations. Requires a valid Government Vehicle Operators license.

4. Operates ordinary vehicle to transport materials, equipment, personnel and to move to assigned work areas of Ikego, Negishi, Tsurumi, Hakozaiki, Urago, Atsugi, Kamiseya or any other location (Okinawa, Iwakuni, Misawa & Sasebo), as required.

5. Must be able to distinguish blue, orange, green, brown, slate (grey), black, red, yellow, violet, rose, aqua and white, the combination of colors, and small strips of multiple colors to install, terminate, and test color coded cables.

6. The employee may be required to work overtime on an emergency basis; work other than normal duty hours, which may include evening, weekends, and/or holidays; and/or be recalled to duty on an emergency basis (mission essential).