

<input checked="" type="checkbox"/> 空席応募用紙 Application for Vacancy Announcement (HROY Form 1) <input type="checkbox"/> 日本語で Japanese <input checked="" type="checkbox"/> 英語で English <input type="checkbox"/> どちらでも Either <input checked="" type="checkbox"/> 専門職務経歴書 Resume of Specialized Work Experience (HROY Form) (上記と同じ言語で, Same language as above) <input checked="" type="checkbox"/> 家族/親族が在日米海軍で勤務している方は、『親族に関する質問表』 If you have any family/relatives who work at U.S. Navy base/facility in Japan, "Questionnaire on Relatives" <input type="checkbox"/> 運転免許証の写し Copy of GOJ Driver's License <input checked="" type="checkbox"/> 修了証/証明書の写し Copy of Certificate (college or university graduate with specialized education in Marine Engineering or Naval Architecture) <input checked="" type="checkbox"/> 英語の能力を証明するもの(写し) Anything to certify English Proficiency (Copy) <input checked="" type="checkbox"/> 82円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cm x 23.5cm) 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and a 82 yen stamp (MPS is unacceptable.) <input checked="" type="checkbox"/> 日本国籍以外の方は、在留カード及びパスポート/査証のコピー For non-Japanese citizen applicant, copy of Residence Card and Passport/Visa Copy

問い合わせ先 for Job Inquiries	提出先 Office to Submit	事務処理欄 For Official Use
募集部隊担当 Activity POC: SRF-JRMC Det, Sasebo S1160 ☎ (内線/Extension) 252-3211	〒 857-0056 佐世保市平瀬町 米海軍佐世保基地民間人人事部雇用課 Hirase-cho, Sasebo City CNRJ, HRO Sasebo Satellite Office MLC/IHA Employment Branch, Bldg# PW47 (受付時間 Customer Service Hours: 0800 – 1600) ☎0956-50-3656/3660 (DSN: 252-3656/3660)	PD No.: SRFJPMC-245-006 PD is accurate and current. Certified by Activity: S1100 HRO: (rcvd: 5/20) yh 5/21 rcvd: 6/25 tm 6/26

外部応募者申込先 Place to Apply for Off-base Applicants
佐世保公共職業安定所 佐世保市稲荷町 2-3 0 電話: 0956-34-8609
(受付 0900-1100, 1300-1600 Web Site: <http://www.hellowork.go.jp/>)
又はオンライン申し込み (駐留軍等労働者労務管理機構 Web Site: <http://www.lmo.go.jp/recruitment/>)
Sasebo Public Employment Security Office "HELLO WORK": 2-30 Inari-cho, Sasebo
Phone: 0956-34-8609 (Service Hour: 0900-1100, 1300-1600 Web Site: <http://www.hellowork.go.jp/>)
On-line application request is possible. (Web site: <http://www.lmo.go.jp/recruitment/>)

外部応募者申込書類提出先 Place to Submit Applications for Off-base Applicants
独立行政法人 駐留軍等労働者労務管理機構 佐世保支部
〒 857-0056 佐世保市平瀬町 3-1 (電話: 0956-23-7191 FAX: 0956-23-9229)
受付時間: 午前 9 時~午後 5 時; 月曜日~金曜日 (祭日を除く)
Labor Management Organization, Sasebo Branch: 3-1 Hirase-cho, Sasebo (Phone: 0956-23-7191 FAX: 0956-23-9229)
Open from 0900 to 1700 hours. Monday through Friday (except Holidays)

応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.
提出された応募書類はお返ししません Submitted applications will not be returned.
募集締切日 16時(午後4時)必着です。Eメールやファックスでの応募書類は受付できません。Applications must be received by the closing date of the Vacancy Announcement by 1600 hours (4:00 PM). Emailed and Faxed applications will not be accepted.
人事部へ応募書類を郵送する場合は書留にしないで下さい。書留で郵送された応募用紙は受理しません。Please do not send applications by registered mail to HRO. Registered mail sent to HRO will not be accepted.
HROの建物(建物番号PW-47)1階、正面出入り口に入って右の壁に内部応募者用の投函口が設置してあります。投函される場合は応募締め切り日の16時(午後4時)までにご確認ください。Job applications may be dropped in the designated HR "Drop Box" located on the right side in the first floor, main entrance of the HRO bldg. # PW-47, no later than 1600 hours (4:00 PM) by the closing date.
応募書類の書式は以下の URL よりダウンロードできます。最新の応募用紙を提出してください。Forms for application are available for download on our web site. Please submit update application.
(https://www.cnrc.navy.mil/regions/cnrj/om/human_resources/MLC_IHA_HPT_Jobs/JN_Forms.html)

PRIVACY ACT STATEMENT 個人情報保護について

AUTHORITY: Executive Order 10450, 9397; and Japan Law Concerning Protection of Personal Information (Law No. 57 of 2003).
法令: 米国防行政命令 10450, 9397; 及び日本法・個人情報の保護に関する法律 (平成15年法律第五十七号)
PRINCIPAL PURPOSES: To record Personal Information for the purposes of executing the business operations of the U.S. Forces, Japan and protection of human life, safety and property.
NOTE: Records will be securely maintained in either an electronic or paper form.
主目的: 人間の生命、安全、財産の保護と在日米軍の業務の遂行を目的として、個人情報を記録する為。
注記: 記録は電子書式、もしくは書面にて厳重に保管されます。
ROUTINE USES: To maintain Personal Data accurately with the most up-to-date content to the extent necessary to achieve the stated Principal Purposes.
利用目的: 主目的の達成に必要な、最新で正確な個人情報を維持する為。
DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of administrative actions.
情報開示: 個人情報の開示は任意ですが、要求された情報を提供しなかった場合、その後の手続きの妨げ、遅れ、あるいは中断となる事があります。

Engineer (Naval Architect), #525, BWT1-7

The incumbent serves as a Naval Architect within the U. S. Naval Ship Repair Facility and Japan Regional Maintenance Center (SRF-JRMC) Detachment, Sasebo, Engineering & Planning Division, Design Services Branch. Design Services Branch is responsible for all design support related to U.S. Naval vessel maintenance, repair, alteration and conversion within SRF-JRMC area of responsibility.

Major Duties and Responsibilities

1. Responds to Engineering Service requests (ESR), Conditions Reports (CR), Deficiency Log (DL)/Deficiency Reports (DR) and/or tank assessment (Level 2) reports in timely manner. Prepares ELM, Liaison Action Records (LAR), Design Service Requests (DSR), Departure From Specifications (DFS), NAVSEA drawings, etc., providing engineering recommendations to resolve.
2. Performs assigned design functions to accomplish alterations, maintenance, repairs and conversion of ships assigned SRF-JRMC Detachment, Sasebo area of responsibility.
3. Conducts inspection of ship's structure, tanks, foundations and others as assigned. Performs evaluation of inspection results and develops repair recommendations.
4. Work under Design Services Branch supervisor, Code S245, other branch and division within SRF-JRMC Detachment, Sasebo and other Commands and organizations to resolve technical issues. Ensures all agreements are formalized via message, e-mail, phonecon record, Engineering Liaison Memorandum (ELM) or NAVSEA repair drawings.
5. Perform other related and incidental duties as assigned.