



U.S. Naval Air Facility Atsugi, Japan
Safety Department
Traffic Safety and Licensing Office



Date: _____

From: Traffic Safety and Licensing Office (Bldg. 146)
 To: Security Department (Bldg. 22)

Subj: LOST/STOLEN USFJ Form 4EJ "SOFA" DRIVER'S LICENSE

1. The below named individual reported his or her driver's license has been lost or stolen.

NAME: _____ RATE/RANK: _____

COMMAND: _____ SSN: XXX - XX - _____

2. Report to Security Department (Bldg. 22) to validate the USFJ Form 4EJ license is or has not been suspended or revoked by getting a CLEOC installation driving record check and printed out.
Individual MUST provide installation driving record check to the Traffic Safety and Licensing Office before receiving a new USFJ Form 4EJ license. If the installation driving record check is not provided to Traffic Safety and Licensing Office, the USFJ Form 4EJ license cannot be issued.

____ THERE IS NO CURRENT RECORD OF SUSPENSION OR REVOCATION ON THIS INDIVIDUAL

____ THERE IS NO RECORD OF THIS INDIVIDUAL AVAILABLE

____ THIS INDIVIDUAL'S LICENSE HAS BEEN SUSPENDED UNTIL (DATE): _____

____ THIS INDIVIDUAL'S LICENSE HAS BEEN REVOKED

 Printed name by security personnel

 Signature by security personnel

3. For **active duty personnel**, supervisor must sign verifying your command has not suspended/revoked your SOFA license.

 Printed name by supervisor (E6 and above)

 Signature by supervisor (E6 and above)

 Printed name by License Examiner

 Signature by License Examiner