

## Welcome to JEBLCFS

We hope you enjoy your visit. The following will help ensure your safety. We thank you for your co-operation.

### Arrival



When you arrive, please make sure everyone in your vehicle is wearing their seatbelt. Use of cell phones while driving onboard the base is prohibited.

### Fire

In the event of the fire alarm being raised, immediately leave the building via the nearest fire exit. Wait for your host for further instructions. Emergency numbers: **JEB Little Creek 757-462-4444; JEB Fort Story 911.**

### Traffic Safety

Even though, pedestrians have the right of way, always look before stepping into a crosswalk. Maintain and obey posted speed limit. Speed limit is being enforced by JEBLCFS Security. Motorcycle riders must adhere to the regulations set forth in OPNAVINST 5100.12.



### Emergency/Accidents

In case of an emergency dial **757-462-4444** on **JEB Little Creek** or **911** if on **JEB Fort Story** for assistance. In the event of an accident or illness, please report this immediately to your host who will arrange first aid and report the incident to the respective Safety Office.

## HAZARDS

JEBLCFS is a low hazard environment providing the simple rules are observed:

- Remain within the marked walkways at all times.
- Work areas are clearly marked and you should not enter these unless authorized to do so.
- Should you enter these areas please wear the proper Personal Protection Equipment (PPE).
- Beware of forklift trucks in the buildings and around the yard.
- Observe any signage and temporary barriers.



### Smoking

Smoking is prohibited inside buildings while onboard JEBLCFS. Smoking can only be done in designated areas. Ask your host for the locations of designated outdoor smoking areas.



## JEBLCFS Occupational Safety and Health Policy Statement

**Create constancy of purpose** toward the improvement of our safety program with the aim



to provide the best workplace possible for our personnel. **Improve constantly and forever** the program of providing needed support to our customers in a safe and efficient manner. **Institute leadership-** Safety programs do not replace leadership- they are tools for leaders. The aim of supervision and management is to help personnel do a better job in a safe manner while complying with all established procedures and regulations. **Drive out fear** so that everyone may work effectively and safely within the organization **Breakdown any barriers** that exist between organizations. Personnel in all organizations must work as a team to foresee and correct problems affecting the safety of all. **Eliminate initiatives that solely target only particular factor** to improve our safety program. Causes of unsafe practices may also be systemic. Look for ways to fix them. **Eliminate management by objective** - substitute leadership. **Remove barriers** that rob our workforce of his or her right to pride of workmanship. One responsibility of our supervisors and managers is to ensure quality of their safety program. **Institute a program of vigorous education and self improvement.** **Put everybody in the organization to work to accomplish this transformation.** The transformation is everybody's job.

### Unsafe/Unhealthy Working Conditions

Unsafe/unhealthy working conditions can be reported by you. The forms are conveniently

located on every Safety Bulletin Board. Just complete the form and follow the instructions. We are committed to keep you safe and care about your safety concerns. Once the report form is submitted it will be investigated by one of our specialists and corrected in a timely manner.

### **Contractor Safety**

Your employer is responsible for implementing a worker protection program and for identifying and providing the appropriate personal protective equipment to all employees based on the type of work performed. Your employer must provide any required environmental, health, and safety training and related jobsite supervision to all employees. Permits are required before entering confined spaces.

### **You must know:**

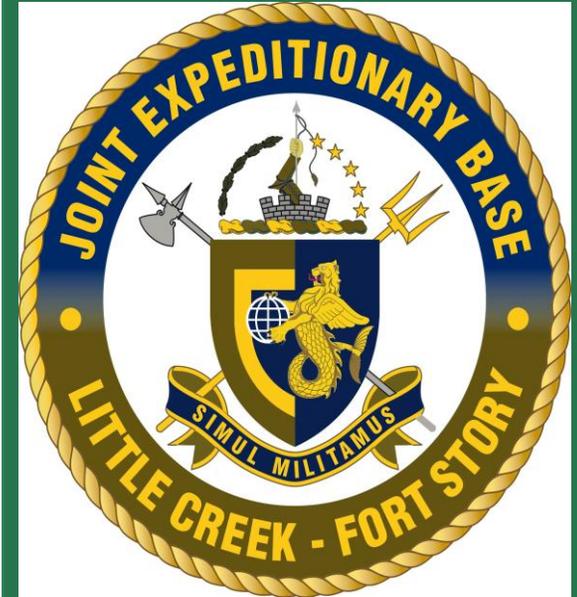
1. Motorcycles are required to have a DOD base sticker (MSF Course required).
2. DOD regulations prohibit the use of headphones, earphones, etc. while operating a motor vehicle on JEBLCFS.
3. Ensure:
  - a. the use of required safety equipment
  - b. compliance with your company's safety plan, EM 385-1-1 & OSHA General Industry & Construction Standards (29 CFR Parts 1910 and 1926)
4. The NAVFAC Project Monitor (462-7713), NAVFAC Safety (462-8852), and JEBLCFS Safety (462-2199), will resolve all safety related concerns.
5. Restricted areas are marked and that employees stay clear.
6. HAZMAT waste should be properly disposed of in a timely manner. Do not leave any HAZMAT on site at completion of contract.
7. All drivers shall maintain proper licensing, registration and insurance.

### **Contact us**

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**JEBLCFS**



**...Contractor's  
Safety Guide**