

COURTESY MOVE (HOUSEHOLD GOODS) ENTITLEMENT

Based on Commander, Navy Installations Command (CNIC) policy to qualify for a courtesy move you must meet the following:

Eligibility

- Member **is eligible** for courtesy move when member receives PCS orders and applies for family housing within 30 days of reporting to his/her initial command in the Groton area and housing is not available.
- Member **is not eligible (bachelor)** for family housing when PCS to Groton area but becomes eligible due to change from **member with no dependants** to **member with dependants**. Member must apply for family housing within 30 days of change of status to be eligible for courtesy move.

Forfeits Eligibility

- Member fails to apply for family housing within 30 days of report date to Subase New London/Groton command.
- Member fails to apply for family housing within 30 days of becoming eligible (i.e. marriage/pregnancy).
- Member is referred to Balfour Beatty Communities for housing and is offered a home and turns down the home.
- Member's orders are non-funded.

This is to certify I have been briefed and understand the above. I understand I am responsible for moving expense if I am not entitled to a courtesy move and when eligibility has been forfeited.

(Print Name and Sign)

(Date)

OFFICE USE ONLY

(Report Date)

(Date of Application)

(Misc Notes)