



# NAVFAC PUBLIC WORKS DEPARTMENT GULFPORT EXCAVATION PERMIT



Rev. 01 DEC 2014

1. DATE OF REQUEST: \_\_\_\_\_ 2. PLANNED START DATE: \_\_\_\_\_
3. MAXIMO SERVICE REQUEST #: \_\_\_\_\_ 4. CONTRACT #: \_\_\_\_\_
5. MISSISSIPPI ONE CALL #, CONTACT (800) 227-6477: \_\_\_\_\_
6. REQUESTING COMPANY / DEPARTMENT: \_\_\_\_\_
7. COMPANY ADDRESS: \_\_\_\_\_
8. REQUESTING POC: \_\_\_\_\_ EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_
9. SITE LOCATION: \_\_\_\_\_
10. DESCRIPTION OF WORK: \_\_\_\_\_  
\_\_\_\_\_
11. PWD / FEAD LIAISON: \_\_\_\_\_ PHONE: \_\_\_\_\_

UTILITY	VERIFIED	MARKED	EXCAVATE	COMMENTS
IR SITE				
ELECTRICAL (PWD)				
WATER (PWD)				
SANITARY SEWER (PWD)				
STORM DRAIN (PWD)				
MISC. UTILITIES (PWD)				
TELEPHONE / NAVY (BCO)				
FIBER / NAVY (BCO)				
FIBER / NMCI (BCO)				
GAS / CENTERPOINT (MS811)				
CABLE / CABLEONE (MS811)				
TELEPHONE / ATT (MS811)				
TELEPHONE / SPRINT (MS811)				

12. AUTHORIZED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_



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## EXCAVATION PERMIT STANDARD OPERATING PROCEDURE:

- BLK-1, Date of Request: Date permit is submitted to NAVFAC Utility Department.
- BLK-2, Planned Start Date: Same as initial MS811 request, start dates, 48 hours after the initial call date.
- BLK-3, Maximo Service Request: Obtained by the Utility Department.
- BLK-4, Contract Number: Applicable if under contract.
- BLK-5, Mississippi One Call Number: Attach copy of MS811 sheet to Excavation Request.
- BLK-6, Requesting Company / Department: Same as the MS811 Excavation Request.
- BLK-7, Company Address: Same as the MS811 Excavation Request.
- BLK-8, Requesting POC: Same as the MS811 caller information.
- BLK-9, Site Location: Actual work site.
- BLK-10, Description Work: Short detailed work description.
- BLK-11, Requesting PWD Representative: Public Works Department, FEAD Engineering Technician, PWD WL / WS.
- BLK-12, Utility Outage Authorized By: Signature from Production Officer or Designated Representative.

Upon reviewing information type initials on corresponding lines to indicate your acknowledgment of the permit process:

\_\_\_\_\_ NAVFAC Public Works Department / Naval Construction Battalion Center Gulfport requires all excavations / ground penetrations greater than 6 inches of depth to be approved. Installations under purview of the PWD Department are NCBC Gulfport, Woolmarket Range, and Lakeside Housing. Emergency / Urgent excavation requests are required to be cleared through Gulfport Public Works Utilities Department prior to excavation.

**NO EXCAVATION WILL BEGIN WITHOUT AN APPROVED EXCAVATION PERMIT.**

\_\_\_\_\_ In accordance with Mississippi Law. Mississippi One Call Center (MS811) permits are valid for 10 work days from initial call date. Requester is responsible to renew the MS811 locate request prior to expiration. Requester shall ensure locate request is renewed with no lapse thereafter as long as the construction site remains an active / approved excavation site.

\_\_\_\_\_ Boundaries of excavation shall be clearly marked with painted white lines. In the event the requested excavation site boundaries are not clearly white lined permit will be rejected and returned to requester. An excavation permit is required for each excavation site area. Permit for multiple sites will not be accepted.

\_\_\_\_\_ Planned work start date shall be at a minimum of 10 working days from date that initial excavation permit is submitted to PWD Utilities Department.

\_\_\_\_\_ Upon release of the approved excavation permit by the PWD Utilities Department the construction site is considered under the control of the requester (within area of approved excavation boundaries). PWD permits are considered valid through the completion of the construction project, MS811 renewal requirements are 10 working days. Initial utility markings become the responsibility of the requester to maintain in the paint colors as outlined. Electric -- Red, Water -- Blue, Sewage -- Green, Storm Drainage -- Green, Gas -- Yellow, Communication -- Orange.

\_\_\_\_\_ New Orleans Base Communication Officer (BCO) performs utility locates for Navy communication cable. BCO provides positive notification regarding communication lines in area of excavation. BCO locate process is 10 working days from receipt of locate request from PWD Gulfport.

\_\_\_\_\_ Excavation Permit submission:

1. Submit fillable PDF Excavation Permit via email for approval.
2. Print site excavation area using an updated base map (recommend the use of Adobe Acrobat Professional).
3. Map of excavation site shall provide clearly defined details and be attached as an enclosure to the excavation permit.
4. MS811 Locate Request shall be attached to PDF Excavation permit as an enclosure to the excavation permit.
5. Further questions contact. Mark Bierschenk, Building 322, (228) 871-2188, mark.j.bierschenk@navy.mil

I have read and understand the excavation permit requirements.