



## DEPARTMENT OF THE NAVY

NAVAL AIR STATION  
JOINT RESERVE BASE  
400 RUSSELL AVE  
NEW ORLEANS LA 70143-5012

IN REPLY REFER TO:  
5100  
Code N1  
15 Nov 13

From: Commanding Officer, Naval Air Station, Joint Reserve Base,  
New Orleans  
To: All Naval Air Station, Joint Reserve Base, New Orleans  
Personnel

Subj: COMMAND SAFETY AND HEALTH POLICY STATEMENT

1. Safety is vital to mission effectiveness. It is my policy to provide a safe and healthful workplace for all employees. Managers and supervisors are charged with supporting all programs, on-duty and off-duty, to comply with federal, local and military regulations.
2. Each employee, military and civilian, is responsible for keeping his/her workplace free from unsafe conditions and/or practices. All safety hazards will be eliminated through engineering or administrative controls. Personal protective equipment will be provided to all personnel as required.
3. Supervisors have the responsibility to ensure their personnel are not exposed to an unsafe work environment and that safety policies are observed. Intentional disregard for safety policies and regulations will not be tolerated.
4. Both military and civilian employees are encouraged, without any fear of coercion, discrimination or reprisal, to report any unsafe or unhealthful working condition to the Safety Office.
5. Safety inspections will be conducted at least annually in all workspaces. Each employee will receive and be required to complete safety training as required to perform his/her duties in the respective workplaces.
6. Navy Occupational Safety and Health (NAVOSH) standards, safety and health committee meeting actions, and other information, can be reviewed at the Command Safety Office, building 501 or on Environmental and Safety Management Systems (ESAMS) at <https://www.hgwllc.com/cnrfapps/default.asp>.
7. Safety is everyone's responsibility. On-duty or off-duty, we play a vital role in our Nation's Defense... Realize how important you and your shipmates are and operate inside our established Safety and ORM Culture!

  
S. R. GOOTEE