

PSD JACKSONVILLE
STANDARD OPERATING PROCEDURES

FAMILY SEPARATION ALLOWANCE (FSA)

Reference: (a) DODFMR, Volume 7A, Chapter 27
(b) DJMS PTG Part 3, Chapter 3

Point of Contact: Customer Service Section

Document(s) required:

(1) TDY/TAD Orders (FSA Type II)

Background:

FSA is payable to members with family members and members married to military members/no other family members. Two types of FSA are authorized, as defined below:

- FSA Type I / FSH (Family Separation for Housing) - the purpose of this FSA type is to pay a member for added housing expenses caused by forced separation from family members, who is assigned on permanent duty outside the United States or in Alaska and meets all of the following conditions:
 1. Transportation of family members to the permanent duty station is not authorized at government expense;
 2. Family members do not live at or near the permanent duty station;
 3. Adequate government quarters or housing facilities are not available for assignment to a member and inadequate government quarters or housing facilities are not assigned
- FSA-I is payable in a monthly amount equal to BAH-II payable to a member without family members in the same pay grade
- FSA Type II - this FSA provides compensation for added expenses incurred because of a forced family separation under one of the conditions identified below. It is payable to qualified members serving inside or outside United States. It is not authorized in time of war or national emergency declared by Congress or when a member performs duty at any station under permissive orders. FSA-II is payable to a member serving in any grade as a member with family members and members who are

married to another member with family members and one of the following conditions exist:

1. Transportation of family members or spouse is not authorized at government expense and the family members do not live at or near the member's duty station or homeport (FSA-R);
 2. The member is on duty aboard a ship, away from the home port of the the ship continuously including TEMDUINS for more than 30 days (FSA-S); or
 3. The member is on TDY/TAD away from the permanent station continuously for more than 30 days and the family members or spouse do not reside at or near the permanent duty station (FSA-T)
- FSA Type II - Military members married to military members with no other dependents
 - Effective September 23, 1996, per DOD FY 97 Authorization Act, military couples residing together that are separated by reason of execution of military orders (PCS/TAD) will be entitled to FSA-II. The member in receipt of orders will receive FSA-II if the separation exceeds 30 days.

FSA-II is payable in a monthly amount of \$250.00

COMMAND/CPC RESPONSIBILITY

- Submit through TOPS TDY/TAD orders, completed DD1561 if member will be entitled to FSA
- Submit letter upon completion of TDY/TAD order to stop FSA

DETACHMENT RESPONSIBILITY

- Prepare appropriate NSIPS transaction for personnel meeting eligibility for FSA as defined above.