

PSD JACKSONVILLE
STANDARD OPERATING PROCEDURES

MATERNITY CLOTHING ALLOWANCE

Reference: (a) DODFMR, Volume 7A, Chapter 29, Table 29-7
(b) DJMS PTG Part 3, Chapter 5

Point of Contact: Customer Service Section

Document (s) required:

- (1) Doctor's confirmation of pregnancy
- (2) Special Request Chit
- (3) Page 13

Background:

An enlisted woman who becomes pregnant will be required to wear a maternity uniform and is entitled to receive a maternity clothing allowance. Officers are also required to wear maternity clothing but are not entitled to this allowance.

Information:

Payments of this allowance can be authorized every 36 months; based on the date the member received the last maternity allowance.

COMMAND/CPC RESPONSIBILITY

- Determine if member has received allowance in the past 36 months.
- Submit confirmation of pregnancy and approved request chit to PSD through TOPS.
- Type NAVPERS 1070/613 indicating date of payment of the maternity allowance and file in service record.

PSD DET RESPONSIBILITY

- Submit FID 61 through NSIPS for maternity clothing allowance for central payment by DFAS.