

*******JOB OPPORTUNITY*******
NON-APPROPRIATED FUND (NAF) POSITION

ANNOUNCEMENT NO: MWR-02-13

POSITION TITLE: FOOD SERVICE WORKER (NA-7408-01/02/03);
NA-1 & NA-2 are training level positions, may be promoted non-competitively to the NA-3 target level

SALARY: \$7.82/8.45/9.24 Per hour based on experience; Flexible (May include days, nights, weekends & holidays)

EMPLOYMENT STATUS: Flexible 0-40 hours; no benefits

LOCATION: MULLIGAN'S/O'CLUB/ DEWEY'S, MWR DEPARTMENT, NAS JAX, FLORIDA

AREA OF CONSIDERATION: LOCAL COMMUTE AREA

OPENING DATE: 09 October 2012 CLOSING DATE: Open Continuous
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BRIEF DESCRIPTION OF DUTIES: May perform as short order grill cook and/or assist the cook in the preparation of lunch or dinner meals. Performs a limited variety of tasks, such as grilling and deep frying foods, preparing pizzas to order and preparing cold items such as salads. Selects food items to be served and ensures their freshness. Takes direct customer orders or ticket orders from waitresses ensuring items are cooked to order, served using authorized portion controls and presented in an appetizing manner. Watches items, regulating temperature and turning to avoid burning. Keeps grills, stoves, refrigerators and working areas in a neat and clean manner in accordance with safety and sanitation regulations. Notifies supervisor of items needed in order to maintain stock. May be required to assist in taking inventory. May be required to collect money, operate a cash register and prepare necessary documentation for cash fund accountability. May be required to occasionally perform other duties.

QUALIFICATIONS: Must possess the ability to read and follow simple recipes and combine ingredients for cooked dishes. Must have the ability to follow oral or written instructions. Skill in cash handling and ability to operate a computerized cash register is necessary. Must be able to obtain a health card and pass the food handler's sanitation course. Knowledge of food characteristics to determine freshness and adequate serving temperatures is necessary. Ability to operate food preparation appliances, i.e., food slicer, blender, grill, etc. Must have a valid drivers license.

EQUAL EMPLOYMENT OPPORTUNITY: The Department of the Navy is an Equal Employment Opportunity employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factor.

EMPLOYMENT PREFERENCE: If requesting spouse preference you must attach a copy of the **Request For Military Spouse Preference Form** along with a complete copy of the spouse's PCS Orders to your application or resume.

If claiming Veteran's Preference, please submit a copy of your DD 214.

HOW TO APPLY: All interested applicants should submit their NAF application or resume in person, or by mail to:

MWR Department Personnel Office
P.O. Box 14 Bldg 1
Naval Air Station
Jacksonville, FL 32212

Or fax to: (904) 542-3424

Or email to: JAXS_NAS_MWRJOBAPPS@navy.mil

NAF Application forms, OF-306, and Request for Military Spouse Preference forms are available at MWR Personnel Office located in Building 1, on Langley Street between Yorktown and Saratoga Avenues. These forms can also be downloaded at <https://www.cnmc.navy.mil/jacksonville>, click on "Fleet & Family Readiness" and then click on "MWR Jobs," and on Facebook at www.facebook.com/nasjaxmwr.

NOTE: As a condition of employment, you will be required to participate in the direct deposit/electronic funds transfer within the first 60 days of employment. This is the DOD standard method of payment of personnel. Employees will be subjected to administrative action for failure to enroll unless a waiver has been obtained.

Employment is contingent on the successful completion of a National Agency background check.

We are an E-Verify participant.

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