

Dignified Transfer of Remains Script

RANK AND NAME OF FALLEN: _____

RELATIONSHIP TO PNOK: _____

PRIMARY NEXT OF KIN (PNOK): _____

Sir/Ma'am:

The Department of Defense ensures our Fallen are returned to the United States as soon as possible by way of Dover Air Force Base, Dover, Delaware. Currently, it is not known when your Son/Daughter is scheduled to arrive. At the time of your Son's/Daughter's arrival, a Dignified Transfer will occur. This solemn and dignified moment embraces the movement of your Son/Daughter in a flag-draped transfer case from the aircraft to an awaiting transport vehicle. This vehicle departs in silence and proceeds to the Port Mortuary.

The United States Navy will arrange for you and two eligible Family members to travel, at government expense, to Dover Air Force Base to observe this Dignified Transfer. Please know that the Dignified Transfer will be approximately fifteen minutes in length. Neither you, nor the members of your party, will be permitted to view or spend time with your son while at Dover Air Force Base. Neither you nor members of your party will be permitted to enter the Port Mortuary. If you have any questions, we will make every effort to address those concerns.

Your Assistance Officer will be your primary point of contact throughout and beyond this event. Would you like for us to make travel arrangements for you and two eligible family members to attend the Dignified Transfer at Dover Air Force Base?

YES TRAVEL

NO TRAVEL

UNDECIDED AT THIS TIME

Designated Traveler (PNOK): _____

Secondary Traveler: _____

Third Traveler: _____

MEDIA CONSENT

Another matter on which I need your decision is media coverage of your son's Dignified Transfer. Please decide on one of the following three alternatives.

1. **PUBLIC MEDIA: yes and DVD yes:** I choose to have the Dignified Transfer recorded and presented on a DVD; and **I AGREE** to; allow representatives from the Public Media to record the event for possible release to local media. I understand that no Family members are ever seen or identified in this process. An announcement of the Dignified Transfer will be sent to the media outlets and members of the media may be present, however, they will not be in sight, film, or speak with Family members. (FULL RECORD)
2. **PUBLIC MEDIA: no and DVD yes:** I choose to have the Dignified Transfer recorded and presented on a DVD; **I DO NOT** wish to permit any representatives from the Public Media to be present. However, if this option is selected, the internal coverage is subject to the Freedom of Information Act. This means external media and the general public may request a copy of the DVD. (LIMITED RECORD)
3. **NO MEDIA AND NO DVD:** I choose **NO** recording of the Dignified Transfer. (NO RECORD)

Witnessed Printed Name: _____

Witnessed Signature / Date: _____

- This script is printed directly out of DCIPS and will be given to you by your Regional Casualty Assistance Center. Contact PERS-00C as soon as possible once PNOK decision is obtained. E-mail the above document as soon as possible.