



DEPARTMENT OF THE NAVY
COMMANDER, NAVY INSTALLATIONS COMMAND
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WASHINGTON NAVY YARD, DC 20374-5140

CNICINST 5450.8B
N00
16 Apr 2013

CNIC INSTRUCTION 5450.8B

From: Commander, Navy Installations Command

Subj: MISSION, FUNCTIONS AND TASKS OF COMMANDER, NAVY REGION
HAWAII

Ref: (a) OPNAVINST 5450.339
(b) OPNAVNOTE 5400
(c) COMNAVSURFORINST 5450.37D
(d) U.S. Navy Regulations/ALNAV 074/11
(e) CNO WASHINGTON DC 271955Z MAR 03 (NAVADMIN 072/03)
(f) CNICINST 3000.1
(g) OPNAVINST 5420.112
(h) CNICINST 1770.1
(i) CNICINST 1770.2
(j) COMPACFLT 5090 Ser N01CE/744 of 3 May 2004
(k) OPNAVINST 5090.1B
(l) COMNAVREGHIINST 3120.2B
(m) COMPACFLT OPORD 201
(n) COMPACFLTNOTE 5400 Ser N3N7/022 dtd 18 MAR 2009
(o) COMPACFLTINST 3440.2
(p) COMPACFLTINST 5000.1G

1. Purpose. To publish the mission, functions and tasks (MF&Ts) of Commander, Navy Region Hawaii (CNRH) established by reference (a). Specific MF&Ts for CNRH as Commander, Naval Surface Group Middle Pacific (CNSG MIDPAC) are addressed in references (b) and (c). This revision incorporates American Samoa to the list of islands assigned under CNRH Geographic Area Coordination, and assigns Regional Planning Agent (RPA) duties for disaster preparedness, civil emergency/disturbance assistance, support of civil defense, and joint key asset protection.

2. Cancellation. CNIC Instruction 5450.8A dated 6 Aug 2012.

3. Authorities

a. Commander, Navy Installations Command (CNIC) delegates to CNRH the authority to organize, man, train, maintain, and

equip assigned Navy base operating support functions and infrastructure within the CNRH Area of Responsibility (AOR).

b. Additional authorities for Commander, Naval Surface Group Middle Pacific (CNSG MIDPAC) are outlined in references (b) and (c).

c. In accordance with reference (d), CNRH has the responsibility to oversee and coordinate matters of wide-ranging service interest throughout their assigned geographic region. CNRH may direct the actions of all tenant and visiting commands, including those commands not otherwise aligned to an installation, on matters concerning the safeguarding or preservation of Navy owned or controlled property and the security, safety and welfare of all individuals and families onboard Navy owned or controlled property. This authority includes, but is not limited to, all matters related to force protection and emergency management.

4. Mission. Within Navy Region Hawaii, to serve as the single responsible office, advocate, and point of contact for Navy installations; to provide consistent, effective, and efficient shore installation services and support to sustain and improve current and future fleet readiness and mission execution; to provide unified and consistent practices and procedures, standards of service, and funding to manage and oversee shore installation support to the fleet; to execute delivery of installation services through Navy facilities and installations; and to coordinate policy, planning, budgeting, execution, and reporting for all shore installations.

5. Status and Command Relationships

a. In accordance with references (b) and (c), CNRH is dual-hatted as CNSG MIDPAC. CNSG MIDPAC hierarchy is specifically addressed in reference (c).

b. Navy Region CNRH is an Echelon 3 shore activity in an active, fully operational status.

c. Administrative Control Relationships. CNRH is under Administrative Control (ADCON) of CNIC for purposes of funding (budget submission and execution) and alignment of shore installation management policies and procedures per reference (a). Echelon levels above and below are as follows:

<u>Echelon</u>	<u>Command</u>
1	Chief of Naval Operations
2	Commander, Navy Installations Command
3	Commander, Navy Region Hawaii
4	Commander, Joint Base Pearl Harbor-Hickam (JBPHH Hawaii)
4	Commanding Officer, Pacific Missile Range Facility (PMRF); UICs 3536A and 61064

d. Operational Control Relationships. CNRH is under Operational Control (OPCON) of Commander Pacific Fleet (COMPACFLT) per reference (e). Echelon levels above and below are as follows:

<u>Echelon</u>	<u>Command</u>
1	Commander, United States Pacific Command
2	Commander, Pacific Fleet
3	Commander, Navy Region Hawaii
4	Commander, Joint Base Pearl Harbor-Hickam JBPHH

e. Other Relationships.

(1) In accordance with reference (a), Commanding Officers/Officers in Charge of the following activities report Additional Duty (ADDU) to CNRH:

(a) Naval Facilities Engineering Command Hawaii, Pearl Harbor, HI (NAVFAC HI)

(b) Fleet Logistics Supply Center, Pearl Harbor, HI (FLCPH)

(2) Other commands that support CNRH MF&Ts include:

(a) Pearl Harbor Naval Shipyard (PHNSY) and Intermediate Maintenance Facility (IMF), Pearl Harbor, HI

(b) Naval Health Clinic, Hawaii, Pearl Harbor, HI (NAVHEALTHCLINIC HI)

(c) Region Legal Service Office Hawaii, Pearl Harbor, HI (RLSO HI)

(d) Navy Public Affairs Support Element Detachment (NPASE DET), Pearl Harbor, HI

(e) Navy Operational Support Center Pearl Harbor, HI
(NAVOPSPTCEN PH)

(f) Commander Naval Activities Marine Corps Base
Hawaii (COMNAVACTS MCBH)

6. Functions and Tasks

a. Perform military command of assigned shore activities and maintain shore infrastructure to sustain maritime operations and Navy forces within the Hawaii AOR.

b. Serve as Region Coordinator for all shore activities and Navy personnel in the Hawaii AOR as assigned in reference (a).

(1) Represent and act on behalf of the Secretary of the Navy, the Chief of Naval Operations, and Commander, Navy Installations Command on such matters as may be assigned.

(2) Develop directives to reflect coordination plans for the region assigned, including, as required, assignments of responsibility to shore activities based on the technical and professional capability and mission of such shore activities.

(3) Direct the efforts of U.S. Navy shore activities to ensure coordinated region support and services to Navy operating forces, shore activities, and assigned personnel.

(4) Coordinate participation in negotiations and joint efforts with other U.S. military services and federal government agencies.

c. Coordinate all operational matters including port operations, air operations, current and future operations, force protection, safety and occupational health, fire and emergency services, and emergency management.

(1) Develop plans to ensure the accomplishment of missions assigned to CNRH.

(2) Maintain and operate a Regional Operations Center on a 24-hour basis when appropriate for operational situations.

(3) Provide overall disaster preparedness planning and response supervision of U.S. Navy activities within the assigned

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region of coordination during hurricanes, tsunamis, and emergency situations.

(4) Exercise region oversight for anti-terrorism preparedness and response.

(5) Exercise cognizance and region coordination of command relationships, civil defense, inter-service support agreements, and waterfront services in Hawaii.

(6) Provide overall chemical, biological, radiological and nuclear defense (CBRN-D) planning guidance for U.S. Navy activities within the assigned region of coordination with plans to carry out assigned missions in a contaminated environment included.

(7) Through Navy Family Accountability and Assessment System (NFAAS), standardize a method for the Navy to account, assess, manage, and monitor the recovery process for personnel and their families affected and/or scattered by a widespread catastrophic event.

d. Serve as point of contact to and coordinate arrangements for visits by members of the U.S. Congress and their staffs; monitor visits of other distinguished persons; and coordinate protocol when deemed appropriate.

e. Manage public affairs policy, programs and goals; provide media liaison and information; and establish strategic communication goals and provide services to support these goals.

f. Provide religious program management and oversight and coordinate the provision of professional support to chaplains, Religious Program Specialists, Religious Lay Leaders, and civilians who comprise the Religious Ministry Team.

g. Serve as officer exercising general court martial jurisdiction and manage military justice matters, including pretrial investigations and confinement for Navy personnel in Hawaii as necessary.

(1) Maintain close liaison with Hawaii law enforcement and judicial officials.

(2) Coordinate all matters involving civilian criminal jurisdiction over Navy personnel in Hawaii.

(3) Act as liaison for U.S. Navy interests before local offices, national offices and judicial forums in the Hawaii AOR.

h. Administer all matters pertaining to the development of military personnel within Navy Region Hawaii (CNRH).

(1) Provide military liaison and oversight of morale, welfare, health, and other quality of life issues for Navy commands in Hawaii.

(2) Provide career counseling services for military personnel.

i. Oversee all matters of Facility Sustainment, Restoration and Modernization; Investment and Military Construction; Environmental; Real Estate; Facility Planning; Utilities; Base Support Vehicles and Equipment; and Facility Services issues. Oversee acquisition, consolidation, regionalization, and disposition of U.S. facilities and areas and environmental planning and guidance.

j. Conduct strategic and business planning; joint and future basing coordination; Base Operating Support (BOS) programming (Program Objective Memorandum and Program Review (POM and PR)); process improvement; shore integration support; readiness reporting; and performance management, analysis and reporting.

k. Manage shore-based Navy command and control systems in Hawaii, including systems architecture, design and maintenance; develop IT requirements and long-range planning for regional initiatives; provide liaison for externally-provided voice and data communication services; provide Chief Information Officer and Information Assurance oversight and guidance for the region; manage internal and base-to-base communications.

l. Oversee all financial matters and the planning, programming, and budget execution cycle. Monitor program execution plan. Provide oversight on assigned BOS program execution and monitor actual program execution against the budgeted program execution plan.

m. Provide and coordinate oversight, audit and advisory functions to Navy appropriated and non-appropriated funds programs, Managers' Internal Control Program, and other applicable command programs.

n. Provide combined bachelor housing and Navy Gateway Inns and Suites services, support and training, fleet and family support, family housing and Morale, Welfare and Recreation services.

o. Develop the shore total workforce within CNRH.

(1) Serve as the manning control authority for assigned military personnel (active and reserve), civilians, and contractors. Foster the development of unique skills, competencies, and experiences necessary to support CNRH shore capabilities. Execute manpower, personnel, and individual training and education policies, requirements, processes, programs, and alignments affecting active, reserve, and civilian personnel in support of assigned shore support responsibilities.

(2) Support Commander, U.S. Fleet Forces Command (COMUSFLTFORCOM), the Navy global force manager, in the execution of Navy global sourcing solutions responding to combatant commander requests for general-purpose forces, ad hoc forces, and individual augmentees tasked via CNIC.

p. Provide general legal support, management advice, representation in legal proceedings, and preventative legal work to ensure the Region mission is executed in compliance with legal and regulatory requirements, focusing on civilian personnel and labor law; fiscal law; environmental and real estate law; acquisition and contract law; non-appropriated fund (NAF) law (especially that relating to housing, NAF contracts, and MWR); security and installation law; ethics; Privacy Act and Freedom of Information Act law; and litigation in those areas.

q. In accordance with reference (f), implement the Shore Response Training Plan and ensure proper management and oversight of the Training and Education Program for all assigned personnel.

r. In accordance with reference (g), coordinates with Commander, Navy Reserve Forces Command (COMNAVRESFOR) for reserve manpower and funding resources; and executes policy and procedures with respect to Navy Reserve programs, to subordinate activities and the headquarters staff in the management of their Navy Reserve end strength/personnel.

s. In accordance with references (h) and (i), provide effective and efficient management of the CNIC Casualty Assistance Call Officer and Funeral Honor Support Programs.

t. Deliver Pay, Personnel and Passenger Transportation Services for active duty, reserve, and civilian personnel; and provide Identification Card Administration Services for active duty, reserve, retired, civilian, contractors and dependent personnel.

u. Provide transient personnel the most expeditious and professional transition possible for future excellence in the Navy and civilian society.

v. Provide operational Human Resources program services to Navy, Marine Corps, DoD and Joint commands/activities. Services include interpretation and application of law, rule, regulation, instruction, and collective bargaining agreements governing federal employees assigned to the customers. Management advisory services and operational support include the following functional areas: Equal Employment Opportunity (EEO), classification and compensation, Employee and Labor Relations, Employee Services, Employee Development and Training, Federal Employees' Compensation Act (FECA), and Strategic Human Capital management and planning in a Total Force construct.

w. As designated in reference (j), serve as the Regional Environmental Coordinator (REC) and Navy Shoreside On-Scene Coordinator to coordinate environmental matters and responses to oil and hazardous substance (OHS) spills in accordance with reference (k). Additionally, CNRH will continue to closely coordinate issues with Commander, Navy Region Southwest as the designated Department of Defense REC for Environmental Protection Agency (EPA) Region IX.

x. Detailed Functions and Tasks unique to CNRH are outlined in reference (l).

y. Area Coordination. Area coordination provides a horizontal overview of shore activities and the relationship between and among such activities. The objective is to ensure a coordinated shore establishment.

(1) Geographic Area Coordinator. Per reference (m) CNRH is assigned area coordinator duties for the geographic area of Hawaii, including the Western Hawaiian Islands, Midway Island, Kure Island, American Samoa, and the Pacific Islands of Wake, Johnston, Palmyra, and Kingman Reef. All U.S. Navy shore activities in Navy Region Hawaii are subject to direction from CNRH in the capacity of area coordinator on matters for which

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there is no U.S. Navy organization with clear mission responsibility. Advance liaison, however, will occur between CNRH and the Senior Officer present, and other senior commanders whose commands are affected.

(2) Naval Defensive Sea Area (NDSA) Delegated Authority. In accordance with reference (n), CNRH is designated as Entry Control Commander for Kingman Reef and Wake Island and will coordinate entry control for Johnston Atoll.

(3) Local Area Coordinator for Mobilization (LACMOB). The LACMOB is an Active Component Flag Officer with geographic area coordination responsibilities and authorities. COMNAVREG HI is assigned as LACMOB to coordinate and manage all activities that support recall/mobilization processing. The LACMOB exercises command authority over all assigned active and Reserve personnel during mobilization/demobilization processing.

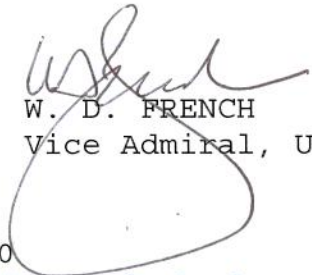
(4) Regional Planning Agent (RPA). CNRH serves as the RPA for planning and executing disaster preparedness, civil emergency/disturbance assistance, support of civil defense, and joint key asset protection for the geographic areas delineated in reference (o)

z. Senior Officer Present Afloat. In accordance with reference (p), CNRH is assigned the duties of Senior Officer Present Afloat Administrative (SOPA ADMIN) Pearl Harbor.

7. Action. CNRH will:

- a. Execute the assigned MF&Ts as outlined in this directive.
- b. Recommend changes and revisions to this directive when required.

8. Records Management. Records created as a result of this instruction, regardless of media and format, shall be managed in accordance with SECNAV M-5210.1.



W. D. FRENCH

Vice Admiral, U.S. Navy

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