



DEPARTMENT OF THE NAVY
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CNICINST 5420.1B
N5
14 Oct 16

CNIC INSTRUCTION 5420.1B

From: Commander, Navy Installations Command

Subj: WARFARE ENTERPRISE SHORE INTEGRATION

Ref: (a) OPNAVINST 5450.339
(b) CNICNOTE 5420

1. Purpose. To implement Shore integration processes in support of Navy's various Warfare Enterprises (WE).

2. Scope and Applicability. This instruction applies to all Commander, Navy Installations Command (CNIC) Headquarters and Regions.

3. Cancellation. CNIC Instruction 5420.1A dated 1 March 2012.

4. Background

a. As the Navy's Shore Integrator, per reference (a), CNIC has responsibilities to develop, prioritize, and program Base Operating Support and Installation Management (BOS/IM) requirements. Optimizing the delivery of Shore services to the Warfare Enterprise (WE) and Providers requires deliberate strategic planning, continual communication and collaboration to better develop Shore requirements with an understanding of current and projected Shore capacity, capability, and cost.

b. CNIC supported Warfare Enterprises are identified in reference (b).

5. Policy

a. The Warfare Enterprise Flag Officer (WEFO) is CNIC's representative (flag officer or senior executive service), who serves as the assigned WE's primary point of contact (POC) for coordinating flag level Shore related issues.

b. WEFO coordination does not supersede a Region commander's responsibility to address Shore support issues affecting WE missions in their respective Region.

c. Each WEFO will be supported by a CNIC Headquarters (HQ) Warfare Enterprise Action (Integration) Officer (WEAO) who will serve as the primary POC for coordinating Shore support planning and issues across CNIC Regions, CNIC N-codes, special assistants, and programs.

d. The WEAO, in support of the WEFO, will integrate current and future Shore requirements of the WE, providers, and external stakeholders.

6. Responsibilities

a. CNIC will designate WEFOs and assign them to a specified WE in reference (b).

b. The Director, CNIC Strategy and Future Shore Integrated Requirements (N5) is responsible for the WE Shore Integration Program and will ensure that WEAO personnel are appropriately designated and assigned in support of WEFOs.

c. CNIC HQ N-codes, special assistant directorates, and product line Subject Matter Experts (SMEs) will support WEFO and WEAO requests for information, coordination or program specific support.

d. WEFOs will:

(1) Enhance CNIC's supporting relationship with the WE by increasing the understanding and transparency between the WE and CNIC.

(2) Act as the senior advocate to and for the assigned WE on behalf of CNIC, which requires the WEFO to maintain a broad knowledge base of CNIC equities related to the assigned WE.

(3) Improve CNIC's ability to inform WE decisions.

(4) Serve as primary Shore POC for an assigned WE at the Flag-level.

(5) Attend, to the maximum extent practicable, Enterprise Board of Director or Executive Committee meetings.

(6) Provide a summary of significant WE engagement results via existing "CNIC updates".

(7) Remain current on WE strategic initiatives and issues.

(8) Identify opportunities to CNIC that can improve efficiencies and relationships between CNIC and the WE.

(9) Inform and coordinate with Region commanders impacted by WE issues or plans.

e. WEAOs will:

(1) Serve as the integration action officer and liaison for the WEFO on all WE engagements acquiring a broad knowledge base to effectively work in concert with the WE.

(2) Maintain situational awareness of WE Shore related issues, and staffing emerging issues through CNIC, the WE, and WEFO as appropriate.

(3) Maintain awareness of current and future WE Shore related mission capability gaps.

(4) Coordinate with WE Resource Sponsors (RS) and program offices, conducting planning and analysis of future Shore requirements, coordinating strategic laydown requirements and resolution of related issues.

(5) Support the WEFO in their role as the primary CNIC representative for flag-level forums and issues.

(6) Represent the WEFO, as necessary, at WE board of directors and executive committee meetings.

(7) Ensure the WEFO is aware of pertinent high-level WE and CNIC forums and their outputs. Inform CNIC HQ staff of WE concerns and issues. Provide the WEFO with updated summaries of pertinent issues.

(8) Coordinate and sustain relationships with enterprise designated POCs and SMEs.

(9) Identify opportunities and participate in efforts to institutionalize efficient and effective processes that improve the relationship between CNIC and the WE.

(10) Support communication by facilitating incoming inquiries from the WE on current and future requirement demands.

(11) Inform Regions and N-codes of WE-specific information, such as updates on platform design or laydown decisions.

(12) Identify Shore requirement gaps and support development and implementation of standardized Shore support processes and products.

(13) Maintain WE Integrated Prioritization Lists (IPLs) through the Future Year Defense Program (FYDP) for Military Construction and Unspecified Minor Construction.

(14) In conjunction with stakeholders, coordinate inputs and clarification to CNIC guidance for the Region on the strategic laydown for respective WE platforms that should be used as the basis for the Program Objective Memorandum (POM) build.

(15) On a semiannual basis, at a minimum, review and update installation assessments for each WE to provide a concise update on installation issues readily available for WE and Shore leadership review.

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f. Region Commanders will identify issues to the appropriate WEFO for potential Shore enterprise wide trends and coordinate resolution as appropriate.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

8. Review and Effective Date. Per OPNAVINST 5215.17A, CNIC will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will automatically expire five years after effective date unless reissued or canceled prior to the five year anniversary date, or an extension has been granted.



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Releasability and distribution:

This instruction is cleared for public release and is available electronically only via CNIC Gateway 2.0, <https://g2.cnic.navy.mil/CC/Documents/Forms/Directives%20Only.aspx>