

## **Fleet and Family Support Center**

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### **Naval Support Activity Saratoga Springs, New York**

#### **Qualification of the Command Financial Specialist (CFS)**

The CFS is the command's principal advisor on policies and matters related to the Commander's Personal Financial Management (PFM) plan. The CFS should meet the following qualifications:

- Minimum pay grade is E5 with more than six years of service for enlisted. E5 with less than six years of service require a waiver; W2/O1 for officers.
- Be highly motivated and financially stable. Meet screening criteria for financial stability, as determined by examination of debt to income ratio and review of most current credit reports.
- Demonstrate competency in public speaking/facilitator forums.
- Be designated, in writing by the Commanding Officer as outlined in OPNAVINST 1740 series.
- Successfully complete the CFS training course provided by an authorized Family Center using CFS Training Courseware developed by Commander, Navy Installations (CNI) and Naval Education and Training Command (NETC).
- Have at least one-year remaining onboard present command at time of CFS course.
- Participate in continuing education including, but not limited to, periodic CFS forums and CFS refresher training at least every three years.

#### **CFS CLASSES**

- 7-11 December 2020
- 5-9 April 2021
- 7-11 June 2021

#### **Workshop POC**

Naval Support Activity Saratoga Springs  
Fleet and Family Support Center  
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Saratoga Springs, New York 12828  
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