

## **The Fleet and Family Support Center**

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### **NWS Yorktown and NAVSTA Newport**

#### **Qualification of the Command Financial Specialist (CFS)**

The CFS is the command's principal advisor on policies and matters related to the commander's Personal Financial Management (PFM) plan. The CFS should meet the following qualifications:

- Minimum pay grade will be E5 over 6 years-service for enlisted. E5 with less than 6 years-service require a waiver; W2/O1 for officers.
- Be highly motivated and financially stable. Meet screening criteria for financial stability, as determined by examination of debt to income ratio and review of most current credit reports.
- Demonstrate competency in public speaking/facilitator forums.
- Be designated, in writing by the Commanding Officer as outlined in OPNAVINST 1740 series.
- Successfully complete the CFS training course provided by an authorized Family Center using CFS Training Courseware developed by Commander, Navy Installations (CNI) and Naval Education and Training Command (NETC).
- Have at least one year remaining onboard present command at time of CFS course.
- Participate in continuing education including, but not limited to, periodic CFS forums and CFS refresher training at least every three years.

#### **CFS CLASS**

##### **NWS Yorktown/NAVSTA Newport News**

- 23-27 Jan 2017 NN
- 10 – 14 Apr 2017 YKT
- 17 – 21 July 2017 NN
- 23 – 27 Oct 2017 YKT
- 4 – 8 Dec 2017 NN

#### **Workshop POC**

Naval Support Activity Hampton Roads  
7918 Blandy Rd  
Norfolk, VA 23551-2419  
757-444-3522

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