

OPAG Minutes
20 August 2008
1300 - 1500
Naval Services FamilyLine WYN Bldg 200

The meeting was called to order at 1303. Members in attendance were:

Mrs. Diana Campa, CNO Ombudsman-at-Large
Mrs. Sue Genie, COMNAVRESFOR Senior Spouse Advisor
FORCM Kevin Blade, CNIC
Mrs. Jennifer Mancini, Ombudsman, NECC
Ms. Christine Degraw, CNIC FFSP Ombudsman Program Manager
Mr. Ed Roscoe, Management IT, Training Analyst

By Phone:

Mrs. Pat Nicholson, Family Support Program Manager, COMNAVRESFOR
Ms. Donna Stoessel, Command Leadership School
Mrs. Doreen Scott, CNIC FFSP Program Analyst

Members not in attendance were:

Mrs. Josi Hunt, CNO Ombudsman-at-Large
Mrs. Cathy Stokoe, Family Readiness Program Manager
CDR Ken Caraveao, Command Leadership School
CMDCM Terry Gaffney, OPNAV representative for FORCM Blade
Ms. Marcia Hagood, Personal Family Readiness

The first matter of business was to approve the minutes of the previous meeting. There were no changes and minutes were approved.

Unfinished Business:

Change Transmittal/NAVADMIN to OPNAVINST 1750.1F re: Fleet/Force/Regional Ombudsmen: Submitted through official chop chain – waiting for signature. It was suggested that new verbiage be added to include OIC when discussing commanding officers. Reserve ombudsmen do not realize that the OIC is the CO and they should report to the OIC. This is a Navy issue, not OPAG. CNIC will create a fact sheet addressing this for ombudsmen.

Website: OPAG members were asked to review website periodically and submit updates as needed.

Critiques of 2008 Symposium for Certified Ombudsman Trainers reviewed. Very good remarks overall.

New Business:

Ombudsman Appreciation approaching. Please show appreciation for ombudsmen. Ombudsman Appreciation certificate has been placed on the website (<https://www.ffsp.navy.mil>) for commands to download.

New OPAG member – Jennifer Mancini – ECRC ombudsman

2009 Symposium - Planning is underway for the 2009 symposium. Possible location suggestions include Jacksonville, FL and Charlotte, NC. Any suggested agenda topics should be presented for consideration. Tentative dates are 2 - 4 June 2009.

POA&M: The POA&M is currently being updated and will be distributed by the end of the Fiscal Year. It was decided by the OPAG that the CAC card issue should be removed from the POA&M since it was not an action item that OPAG has control over.

Management Conference: information provided and invitations were provided to OPAG members.

40th Anniversary Celebration: Start planning now. Please review list provided from symposium, and be prepared to discuss possible ideas at next OPAG meeting.

Program Updates:

Ombudsman Registry – The new ombudsman registry <http://www.ombudsmanregistry.org> was soft launched on 17 June 2008. All previous registry data was transferred to the new registry on 14 May 2008. Currently there are approximately 5,308 commands listed with 1,765 ombudsmen that are registered. There are 1,263 Commanders/Designees registered.

The ombudsman registry is working through all the program errors with the database. There have been new features added that will enable our Ombudsman Coordinators to take on the task of monitoring their installation commands and pull reports.

Ombudsman registry training classes have been established for Ombudsman Coordinators to familiarize themselves with the features of the new registry. Training classes are scheduled for September and October 08.

OBT IG/Manual Revisions: Working group met and discussed potential changes and revisions to the OBT training materials. Several changes include removing the Commander's Section and the FFSC section from the Program Manual. The Command Tool Kit will replace the Commander's section, and the new Ombudsman Coordinator Desk Guide replaces the FFSC section. Another change is to have the Program Manual and the Instructor Guide align, chapter by chapter. A survey will be sent to COTs asking for their input and suggestions.

Reserve OBT: Draft approved by working group, and will include Family Readiness and Information & Referral (I&R). Expected completion date is 22 Sep 08.

Ombudsman Instructor's Guide and Program Manual revisions are being updated so that they match

Ombudsman Advanced Training: FAP/SAVI Advanced Training has been completed and has been sent to Ombudsmen Coordinators. Those centers that have offered the training report positive feedback.

FRG Instruction: CNIC Legal is performing a final chop on the instruction.

Commander's Tool Kit: It was requested from the OPAG to change the name to Command Leaders or Command Leadership Tool Kit to encompass CO/XO/CMCs.

Next Meeting – date to be determined

Meeting adjourned at 1445 EDT.