



Create Your Spending Plan

To create your PCS spending plan, subtract your total estimated expenses (B) from your total estimated inflows (A).



A. Estimated Cash Inflows

Amount

- 1. Travel allowance (MALT)* _____
- 2. Per diem* _____
- 3. Dependent's per diem* _____
- 4. Advance pay _____
- 5. Dislocation Allowance (DLA)* _____
- 6. Temporary Lodging (TLA/TLE)* _____
- 7. Proceeds from selling items you are not transferring _____
- 8. Refund of security deposit _____
- 9. Refund of utility deposit _____
- 10. Overseas allowances _____

*See Glossary on page 2 for definition.

Total Move-Related Cash Inflows (A) _____



B. Estimated Expenses

Cost

EXPENSES BEFORE YOUR MOVE

- 1. House-hunting expenses _____
- 2. Fees to disconnect major appliances and services _____
- 3. Cleaning costs for vacated quarters/housing _____
- 4. Costs to dismantle outdoor furniture or play equipment _____
- 5. Fees to board and/or ship pets _____
- 6. Shipping costs for a boat or ATV(s) _____
- 7. Costs to ship or tow a vehicle(s) _____
- 8. Fees to ship items not authorized for shipping at government expense _____
- 9. Supplemental insurance costs for shipping or storing personal property _____
- 10. Costs for exceeding weight allowance (may be charged after move) _____
- 11. Preparing your vehicle(s) for travel _____
- 12. Expenses related to shipping vehicles overseas:
 - a. Ensure the engine, wipers, brakes, etc., are in good working order _____
 - b. Ready the vehicle for any specific requirements at the new location _____
 - c. Prepare the vehicle for shipping and/or storage _____
 - d. Move to port of shipment and return fare _____
- 13. Going away party or hail and farewell _____
- 14. Passport and visas _____

Subtotal (B) _____



FINANCIAL PLANNING WORKSHEET FOR A PCS MOVE

B. Estimated Expenses (continued)

Cost

EXPENSES IN TRANSIT

- 15. Driving expenses
- 16. Lodging costs
- 17. Food and miscellaneous expenses
- 18. Sightseeing or recreation

EXPENSES AT NEW DUTY STATION

- 19. Repayment of advance pay (if applicable)
- 20. Housing security deposit
- 21. Storage fees
- 22. Utility deposits (e.g. phone, electricity, gas, water)
- 23. Costs to restock food and cleaning supplies
- 24. Laundromat costs until household goods arrive
- 25. Local transportation until vehicle arrives
- 26. Replacing household goods not shipped or purchasing items needed at new home
- 27. Clothing costs to accommodate a different climate
- 28. Additional child care costs
- 29. Auto inspection fees, registration, or updating drivers license address expenses (as applicable)

Subtotal (C)

Total Estimated Inflows (A)

Total Estimated Expenses (B+C)

Total Estimated Out of Pocket

Glossary

Mileage and Monetary Allowance in Lieu of Transportation (MALT) — Mileage reimbursement for Service members and their dependents making a CONUS move.

Per Diem — A daily allotment to reimburse Service members for the out-of-pocket cost of food, lodging and incidental expenses that occur while on military business or temporary assigned duty away from their home station.

Dislocation Allowance (DLA) — An allowance intended to partially reimburse a Service member for expenses incurred to relocate household goods during a PCS move.

Temporary Lodging Expense/Allotment (TLE) (TLA) — An allowance that partially reimburses a Service member for lodging and meal expenses while staying in temporary lodging during a PCS. TLE is intended for CONUS moves and TLA is for OCONUS moves.