

RTTUZYUW RHOIAAA0006 0111912Z-UUUU--RHSSUU.

ZNR UUUUU

R 111912Z JAN 13

FM COMNAVRESFORCOM NORFOLK VA

TO NAVRESFOR

INFO CNO WASHINGTON DC

COMNAVRESFOR NORFOLK VA

BT

UNCLAS

MSGID/GENADMIN/COMNAVRESFORCOM NORFOLK VA/N5//

SUBJ/TRANSITION GOALS, PLANS, SUCCEED (T-GPS)//

NAVRESFOR 004/13//

REF/A/MSG/CNO WASHINGTON DC/092023ZNOV12//

AMPN/REF A IS NAVADMIN 334/12, TRANSITION GOALS, PLANS, SUCCEED.//

POC/SIGLER/LT/COMNAVRESFORCOM N5/NORFOLK VA/TEL:

CML: (757) 445-8530//

RMKS/1. THIS COMNAVRESFORCOM MESSAGE ESTABLISHES STANDARDS AND PROCEDURES FOR RESERVE COMPONENT (RC) SAILORS TO MEET LEGAL AND POLICY REQUIREMENTS SET FORTH IN THE VETERAN'S OPPORTUNITY TO WORK ACT (VOW ACT), VETERANS EMPLOYMENT INITIATIVE (VEI) AND TRANSITION ASSISTANCE PROGRAM (TAP).

2. BACKGROUND.

A. THE VOW ACT AND THE WHITE HOUSE'S VEI ARE TARGETED TO REDUCE UNEMPLOYMENT OF VETERANS. VOW ACT MANDATES TAP ATTENDANCE FOR ALL PERSONNEL RELEASED FROM TITLE 10 ACTIVE DUTY OF GREATER THAN 180 DAYS. DOD POLICY REQUIRES ELIGIBLE PERSONNEL, INCLUDING RC PERSONNEL TO:

- (1) RECEIVE PRE-SEPARATION COUNSELING;
- (2) ATTEND THE DEPARTMENT OF LABOR (DOL) EMPLOYMENT WORKSHOP;
- (3) ATTEND VETERAN'S AFFAIRS (VA) BENEFITS BRIEFINGS.

B. VEI EXPANDS CURRENT TAP CURRICULUM WITH GREATER EMPHASIS ON SERVICE MEMBER POST-MILITARY CAREER READINESS.

3. POLICY.

A. POLICY FOR ACTIVE DUTY FOR SPECIAL WORK/MOBILIZATION/RECALL RC PERSONNEL:

(1) RC PERSONNEL WILL ATTEND TRANSITION GOALS, PLANS, SUCCEED (T-GPS) BEFORE SEPARATING FROM ACTIVE DUTY ON THEIR ORIGINAL SET OF ORDERS. NAVY MOBILIZATION PROCESSING SITE (NMPS) IS RESPONSIBLE FOR ENSURING THAT THE SERVICE MEMBER ATTENDS T-GPS.

(2) UPON COMPLETION OF T-GPS, SELRES MEMBERS WILL BRING THREE DOCUMENTS TO THEIR SERVICING NAVY OPERATIONAL SUPPORT CENTER (NAVOPSPTCEN) TO ENSURE COURSE COMPLETION ENTRY AND VERIFICATION:

- (A) PRE-SEPARATION COUNSELING (DD FORM 2648-1);
- (B) INDIVIDUAL TRANSITION PLAN (ITP) CHECK LIST (DD FORM 2958);
- (C) ITP BLOCK 1 (INITIATED BY MEMBER).

(3) THE NAVOPSPTCEN COMMAND CAREER COUNSELOR (CCC) OR THE TRANSITION OFFICER (TO) (COLLATERAL DUTY) WILL ENSURE SECTION II ITEMS 10 THROUGH 13 ON THE DD 2958 ARE COMPLETED. SECTIONS III AND IV WILL

BE VERIFIED COMPLETE BY THE CCC OR TO THROUGH THE DEFENSE MANPOWER DATA CENTER DATABASE. THE CCC OR TO WILL THEN PROVIDE THE LOCAL DOL AND VA REPRESENTATIVES AND PHONE NUMBERS IN SECTION V ITEMS 28-30. FINALLY THE MEMBER'S ITP CHECKLIST IS SIGNED BY THE MEMBER IN SECTION VI AND VERIFIED BY THE COMMANDING OFFICER, CCC OR TO. THE DD 2958 WILL THEN BE COPIED, PROVIDED TO THE MEMBER, ENTERED IN THE SAILOR'S TRAINING JACKET, AND ENTERED COMPLETE IN CAREER INFORMATION MANAGEMENT SYSTEM (CIMS). YES OR NO RESPONSES ON THE DD 2958 ARE BASED ON THE CO, CCC OR TO DETERMINATION IF THE MEMBER SATISFACTORILY MET THE REQUIREMENTS OF THE ITP.

B. POLICY FOR ACTIVE DUTY FOR TRAINING (ADT) RC PERSONNEL.

(1) RC PERSONNEL ON ADT FOR GREATER THAN 180 DAYS HAVE THE OPTION TO ATTEND T-GPS. MEMBERS CAN REQUEST T-GPS ATTENDANCE VIA AN ADDITIONAL SET OF ADT-N7 ORDERS. IN ORDER TO START THE T-GPS ATTENDANCE PROCESS, THE SELRES MEMBER ON 180 DAY OR GREATER ORDERS WILL CONTACT HIS SUPPORTED COMMAND CCC TO START THE DD 2648-1 AND ESTABLISH A QUOTA AT THE NEAREST FLEET AND FAMILY SUPPORT CENTER (FFSC).

C. POLICY FOR DOL EXEMPTIONS.

(1) THE FOLLOWING ARE THE ONLY EXEMPTIONS TO ELIGIBLE SERVICE MEMBER PARTICIPATION IN THE DOL EMPLOYMENT WORKSHOP PORTION OF THE T-GPS CORE CURRICULUM:

(A) SERVICE MEMBERS RETIRING AFTER 20 OR MORE YEARS OF ACTIVE FEDERAL SERVICE IN THE MILITARY SERVICES.

(B) MEMBERS OF THE RC WHO ARE BEING DEMOBILIZED OR DEACTIVATED AFTER SERVING 180 CONTINUOUS DAYS OR MORE ON ACTIVE DUTY, IF THEY MEET ONE OF THE FOLLOWING CRITERIA:

(1) BE ABLE TO CONFIRM EMPLOYMENT;

(2) PROVIDE DOCUMENTED ACCEPTANCE INTO AN ACCREDITED TECHNICAL TRAINING, UNDERGRADUATE, OR GRADUATE DEGREE PROGRAM; OR

(3) HAVE PREVIOUSLY ATTENDED THE DOL EMPLOYMENT WORKSHOP.

(4) SERVICE MEMBERS WITH SPECIALIZED SKILLS WHO, DUE TO UNAVOIDABLE CIRCUMSTANCES, ARE NEEDED TO SUPPORT A UNIT ON ORDERS TO BE DEPLOYED WITHIN 60 DAYS.

(C) THE FIRST COMMANDER IN THE SERVICE MEMBER'S CHAIN OF COMMAND WITH AUTHORITY PURSUANT TO CHAPTER 47 OF UNIFORM CODE OF MILITARY JUSTICE MUST CERTIFY ON THE ITP CHECKLIST ANY SUCH REQUEST FOR EXEMPTION FROM THE DOL EMPLOYMENT WORKSHOP. A MAKE-UP PLAN MUST ACCOMPANY THE POSTPONEMENT CERTIFICATION.

(D) WOUNDED, ILL, AND INJURED RECOVERING SERVICE MEMBERS MOST LIKELY TO TRANSITION OUT OF ACTIVE DUTY, WHO ARE ENROLLED IN THE EDUCATION AND EMPLOYMENT INITIATIVE OR A SIMILAR TRANSITION PROGRAM DESIGNED TO SECURE EMPLOYMENT, FURTHER EDUCATION, OR TECHNICAL TRAINING POST-SEPARATION.

(2) SERVICE MEMBERS WHO QUALIFY FOR AN EXEMPTION MAY ELECT TO PARTICIPATE IN THE DOL EMPLOYMENT WORKSHOP.

(3) SERVICE MEMBERS WHO QUALIFY FOR AN EXEMPTION AND ELECT NOT TO PARTICIPATE IN THE DOL EMPLOYMENT WORKSHOP MUST REQUEST TO BE

EXEMPTED AND FORMALLY DOCUMENT THEIR DECISION ON THE ITP CHECKLIST.
D. REPORTING. THE COMMAND TO OR THE CCC SHALL ENTER COMPLETION DATA IN THE APPROPRIATE FIELDS WITHIN CIMS FOR BOTH OFFICER AND ENLISTED.

(1) FOR RC PERSONNEL DEMOBILIZING AT A NMPS, THE NMPS WILL MAKE SURE DD 2648-1 AND DD 2958 ARE PROVIDED TO THE MEMBER FOR CIMS ENTRY UPON RETURN TO THEIR NAVOPSPTCEN.

(2) FOR RC PERSONNEL WITHOUT AN INTERIM STOP AT NMPS THAT WILL COMPLETE T-GPS AT AN FFSC, FFSC PERSONNEL WILL PROVIDE FORMS DD 2648-1 AND DD 2958 FOR CIMS ENTRY BY THEIR NAVOPSPTCEN UPON COMPLETION OF T-GPS.

E. T-GPS VERSUS LEGACY TAP WORKSHOPS. ATTENDANCE AT LEGACY TAP WORKSHOPS (INCLUDING LEGACY DOL EMPLOYMENT WORKSHOPS AND VA BENEFITS BRIEFINGS) MEETS THE REQUIREMENTS OF THE VOW ACT AND T-GPS.

4. VEI REQUIREMENTS.

A. INDIVIDUAL TRANSITION PLAN (ITP).

(1) ALL SERVICE MEMBERS ON ACTIVE DUTY ORDERS GREATER THAN 180 DAYS MUST INITIATE BLOCK 1 OF AN ITP PRIOR TO GOING TO NMPS OR BEFORE ATTENDING TAP TO MEET CAREER READINESS STANDARDS COMMENSURATE WITH THEIR DESIRED EMPLOYMENT, EDUCATION, TECHNICAL TRAINING, OR ENTREPRENEURIAL OBJECTIVES PRIOR TO SEPARATION. ITP BLOCKS 2-6 WILL BE COMPLETED AT T-GPS OR TAP BY THE MEMBER.

(2) THE ITP INCLUDES A CHECKLIST (ITP CHECKLIST) THAT CONTAINS THE KEY CAREER READINESS STANDARDS THAT A SERVICE MEMBER SHOULD MEET, BASED UPON THEIR CAREER OBJECTIVES. THIS ITP CHECKLIST, DD FORM 2958, IS THE KEY DOCUMENT FOR A SAILOR TO NAVIGATE THE T-GPS CURRICULUM.

B. COMMON READINESS STANDARDS.

(1) IN ORDER TO ADEQUATELY PREPARE FOR SEPARATION ALL TRANSITIONING SERVICE MEMBERS MUST:

(A) COMPLETE PRE-SEPARATION COUNSELING.

(B) COMPLETE AN INTEGRATED 12 MONTH POST-SEPARATION BUDGET.

(C) DOCUMENT REQUIREMENTS AND ELIGIBILITY FOR CERTIFICATION, LICENSURE AND APPRENTICESHIP.

(D) EVALUATE TRANSFERABILITY OF MILITARY OCCUPATIONAL CLASSIFICATION TO THE CIVILIAN WORKFORCE (MOC CROSSWALK) AND COMPLETE A GAP ANALYSIS

(E) REGISTER ON EBENEFITS.

(F) INITIAL THE ITP.

C. EMPLOYMENT READINESS STANDARDS.

(1) COMPLETE AN ASSESSMENT TOOL TO IDENTIFY APTITUDES, INTERESTS, STRENGTHS, AND SKILLS.

(AVAILABLE AT [HTTP://WWW.MYNEXTCMOVE.ORG/EXPLORE/IP](http://www.mynextmove.org/explore/ip)).

(2) COMPLETE A JOB APPLICATION PACKAGE OR RECEIVE A JOB OFFER LETTER.

(3) RECEIVE A DOL GOLD CARD CERTIFICATE (OBTAINED AT DOL WORKSHOP).

D. EDUCATION AND TECHNICAL TRAINING STANDARDS.

(1) COMPLETE AN ASSESSMENT TOOL (AVAILABLE AT

[HTTP://WWW.MYNEXTCMOVE.ORG/EXPLORE/IP](http://www.mynextmove.org/explore/ip)).

(2) COMPLETE A COMPARISON OF ACADEMIC OR TRAINING INSTITUTION CHOICES.

(3) COMPLETE THEIR APPLICATION TO THE INSTITUTION(S) OF CHOICE.

(4) CONFIRM THEIR ONE-ON-ONE COUNSELING WITH THEIR INSTITUTION ADVISOR.

5. RELEASED BY J. F. HAMEL, CHIEF OF STAFF, NAVY RESERVE FORCE COMMAND.//

BT

#0006

NNNN