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ROUTINE

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FM CNO WASHINGTON DC

TO NAVADMIN

BT

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SUBJ/TRANSITION GOALS, PLANS, AND SUCCESS

NAVADMIN 154/14

MSGID/GENADMIN/CNO WASHINGTON DC/N1/JUL//

REF/A/DOC/DOD/10APR14//NOTAL//

REF/B/MSG/CNO WASHINGTON DC/071550Z OCT11//

REF/C/MSG/CNO WASHINGTON DC/092023Z NOV12//

REF/D/MSG/CNO WASHINGTON DC/282212Z FEB13//

REF/E/MSG/CNO WASHINGTON DC/261811Z JUL13//

NARR/REF A IS DEPARTMENT OF DEFENSE DIRECTIVE-TYPE MEMORANDUM 12-007, CH-2, DIRECTING IMPLEMENTATION OF VETERANS OPPORTUNITY WORKSHOP AND VETERANS EMPLOYMENT INITIATIVE. REF B IS NAVADMIN 300/11, USE OF PRE-SEPARATION COUNSELING CHECKLIST (DD FORM 2648 AND 2648-1). REF C IS NAVADMIN 334/12, TRANSITION GOALS, PLANS, SUCCEED. REF D IS NAVADMIN 053/13, UPDATED REQUIREMENTS FOR TRANSITION GOALS, PLANS, SUCCEED. REF E IS NAVADMIN 187/13, ADDITIONAL GUIDANCE FOR TRANSITION GOALS, PLANS, AND SUCCESS.//RMKS/1. THIS NAVADMIN ANNOUNCES THE FOURTH IN A SERIES OF UPDATES FOR TRANSITION GOALS, PLANS, AND SUCCESS (GPS) INCLUDING INFORMATION PERTAINING TO NEW EXEMPTIONS FROM THE DEPARTMENT OF LABOR EMPLOYMENT WORKSHOP (DOLEW), POLICY FOR USING TRANSITION GPS VIRTUAL CURRICULUM, THE AVAILABILITY OF ADDITIONAL TRAINING TRACKS TO ASSIST IN MEETING CAREER READINESS STANDARDS (CRS), AND REQUIREMENTS FOR SUBMISSION OF TRANSITION CHECKLIST VIA DEFENSE MANPOWER DATA CENTER (DMDC) TRANSITION ASSISTANCE PROGRAM (TAP) WEBSITE.

2. REF (A), EXPANDED EXEMPTIONS FROM ATTENDING DOLEW TO INCLUDE:

A. ELIGIBLE SERVICE MEMBERS RETIRING AFTER 20 OR MORE YEARS OF ACTIVE-DUTY SERVICE IN THE MILITARY.

B. ELIGIBLE SERVICE MEMBERS WHO, AFTER SERVING THEIR FIRST 180 CONTINUOUS DAYS OR MORE ON ACTIVE-DUTY AND MEET AT LEAST ONE OF THE FOLLOWING CRITERIA:

(1) ARE ABLE TO PROVIDE DOCUMENTED EVIDENCE OF CIVILIAN EMPLOYMENT.

(2) HAVE DOCUMENTED ACCEPTANCE INTO AN ACCREDITED TECHNICAL TRAINING, UNDERGRADUATE OR GRADUATE DEGREE PROGRAM.

(3) HAVE SPECIALIZED SKILLS AND, DUE TO UNAVOIDABLE CIRCUMSTANCES, ARE NEEDED TO SUPPORT A UNIT ON ORDERS SCHEDULED TO BE DEPLOYED WITHIN 60 DAYS.

(4) ARE WOUNDED, ILL OR INJURED AND RECOVERING AND TRANSITIONING FROM ACTIVE-DUTY, AND ENROLLED IN THE EDUCATION AND EMPLOYMENT INITIATIVE, OR A SIMILAR TRANSITION PROGRAM DESIGNED TO SECURE EMPLOYMENT, FURTHER EDUCATION OR TECHNICAL TRAINING POST-SEPARATION.

3. THE FIRST COMMANDER IN THE CHAIN OF COMMAND WITH AUTHORITY PURSUANT TO CHAPTER 47 OF THE UNIFORM CODE OF MILITARY JUSTICE MUST CERTIFY ON DD FORM 2958, ANY SERVICE MEMBER'S REQUEST FOR EXEMPTION FROM THE DOLEW. A MAKE-UP PLAN MUST ACCOMPANY THE POSTPONEMENT CERTIFICATION. THE COMMAND TRANSITION OFFICER/CAREER COUNSELOR WILL DOCUMENT ON DD FORM 2958 THE DECISION OF ELIGIBLE SERVICE MEMBERS WHO QUALIFY FOR AN EXEMPTION AND ELECT NOT TO PARTICIPATE IN THE DOLEW. EXEMPTIONS LISTED IN REF (A) APPLY TO BOTH ACTIVE AND RESERVE COMPONENT PERSONNEL.

4. A VIRTUAL TRANSITION GPS COURSE IS NOW AVAILABLE ON THE JOINT KNOWLEDGE ONLINE (JKO) WEBSITE WHICH MEETS ALL REQUIREMENTS OF REF (A). SERVICE MEMBERS ELECTING TO COMPLETE THE VIRTUAL CURRICULUM MUST MEET THE FOLLOWING CRITERIA:

A. BE ASSIGNED AT AN ISOLATED OR REMOTE DUTY STATION, 50 MILES OR GREATER FROM THE NEAREST MILITARY INSTALLATION THAT OFFERS THE TRANSITION GPS COURSE IN A TRADITIONAL *BRICK AND MORTAR* CLASSROOM SETTING. TRANSITION GPS IS STANDARDIZED ACROSS ALL BRANCHES OF THE SERVICE AND SNMS MAY ATTEND, DEPENDING ON QUOTA AVAILABILITY, AT ANY MILITARY INSTALLATION TO MEET THE REQUIREMENTS OF THE LAW.

B. HAVE A SHORT NOTICE SEPARATION DATE, MAKING IT DIFFICULT TO OBTAIN A QUOTA FOR ATTENDING TRANSITION GPS AT A MILITARY INSTALLATION.

5. WHEN MEMBERS COMPLETE VIRTUAL TRANSITION GPS VIA JKO THEY ARE AUTOMATICALLY MUSTERED IN THE DMDC TAP WEBSITE. ATTENDANCE AT A TRANSITION GPS FACILITY IS THE PREFERRED METHOD AND EVERY EFFORT SHOULD BE MADE TO SECURE A QUOTA PRIOR TO SEPARATION, REGARDLESS OF THE CIRCUMSTANCES OF THAT SEPARATION (ADMINISTRATIVE OR PUNITIVE). SERVICE MEMBERS SEPARATING DURING OR SHORTLY AFTER A DEPLOYMENT SHOULD

COMPLETE THE CLASSROOM TRANSITION GPS PRIOR TO THAT DEPLOYMENT. PROCEDURES FOR ENROLLING IN VIRTUAL TRANSITION GPS ON JKO ARE LOCATED AT [HTTP://WWW.PUBLIC.NAVY.MIL/BUPERSNPC/CAREER/TRANSITION/PAGES/TAP.ASPX](http://www.public.navy.mil/bupersnpc/career/transition/pages/tap.aspx).

6. REMOTE OR ISOLATED AREAS (SHIPS UNDERWAY WITH UNPLANNED SEPARATIONS) WITHOUT INTERNET ACCESS MAY COMPLETE VIRTUAL TRANSITION GPS CURRICULUM MODULES VIA COMPACT DISC (CD). TO REQUEST A COPY OF THE TRANSITION GPS CD, CONTACT OPNAV N170C POINTS OF CONTACT LISTED IN PARAGRAPH 11. WHEN SERVICE MEMBERS COMPLETE VIRTUAL TRANSITION GPS VIA CD, COMMANDS ARE REQUIRED TO VERIFY COURSE COMPLETION AND DOCUMENT COMPLETION VIA THE SESSION OF DMDC TAP WEBSITE AT [HTTPS://WWW.DMDC.OSD.MIL/TACL/](https://www.dmdc.osd.mil/tacl/).

7. THE TAP WEBSITE FUNCTIONALITY HAS BEEN UPDATED TO ALLOW TRANSITION COUNSELORS (TC) TO CREATE A CHECKLIST (SPECIFICALLY FOR DD FORM 2648, DD FORM 2648-1, AND DD FORM 2958) FOR SERVICE MEMBERS TRANSITIONING TO CIVILIAN LIFE. IN ADDITION, THE NEW SITE ALLOWS TCS TO MANAGE TRANSITION GPS ATTENDANCE DATA AND TO VIEW SERVICE MEMBERS* VERIFICATION OF MILITARY EDUCATION AND TRAINING DOCUMENTS. PROCEDURES FOR DOCUMENTING COURSE COMPLETION ARE AVAILABLE VIA DMDC TAP USER*S GUIDE. SERVICE MEMBERS SHALL PRINT COMPLETION CERTIFICATES TO VERIFY COMPLETION OF CAPSTONE.

8. PARTICIPATION IN THE INDIVIDUAL TRANSITION GPS TRACKS IS BASED ON MEMBER*S ABILITY TO ATTAIN CRS. THE TRANSITION GPS TRACKS ARE:

- A. ACCESSING HIGHER EDUCATION
- B. TECHNICAL TRAINING
- C. ENTREPRENEURSHIP

9. FOR MORE INFORMATION ON ADDITIONAL TRACKS AND SCHEDULED DATES IN YOUR AREA VISIT [HTTP://CNIC.NAVY.MIL/FFR/FAMILY_READINESS/FLEET_AND_FAMILY_SUPPORT_PROGRAM/TRANSITION_ASSISTANCE.HTML](http://cnic.navy.mil/ffr/family_readiness/fleet_and_family_support_program/transition_assistance.html).

10. PER REFS (A) AND (B), DD FORMS 2648/2648-1S AND DD FORMS 2958 MUST BE SUBMITTED ELECTRONICALLY TO DMDC. REFS (C) THROUGH (E) AND PROCEDURES FOR PDF FILE UPLOAD ARE LOCATED AT [HTTP://WWW.PUBLIC.NAVY.MIL/BUPERS-NPC/CAREER/TRANSITION/PAGES/TAP.ASPX](http://www.public.navy.mil/bupers-npc/career/transition/pages/tap.aspx).

11. POINTS OF CONTACT FOR GENERAL POLICY QUESTIONS ARE MR. TOM ALBERT, N170C, AT (901) 874-4254/DSN 882, OR VIA E-MAIL AT [TOM.ALBERT\(AT\)NAVY.MIL](mailto:TOM.ALBERT(AT)NAVY.MIL), OR MR. PERRY CHRISTIANSEN, AT (901) 874-4372/DSN 882 OR VIA E-MAIL AT [PERRY.CHRISTIANSEN\(AT\)NAVY.MIL](mailto:PERRY.CHRISTIANSEN(AT)NAVY.MIL). FOR SPECIFIC EXECUTION QUESTIONS, CONTACT MS. SHAUNA TURNER, CNIC (N91), AT (202)433-4592/DSN 288, OR VIA E-MAIL AT [SHAUNA.TURNER\(AT\)NAVY.MIL](mailto:SHAUNA.TURNER(AT)NAVY.MIL).

12. THIS MESSAGE WILL REMAIN IN EFFECT UNTIL SUPERSEDED OR CANCELED, WHICHEVER OCCURS FIRST.

13. RELEASED BY VICE ADMIRAL W. F. MORAN, N1.//

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