

## NAVY PERSONAL PROPERTY DAMAGE CLAIMS DUE TO TYPHOON MANGKHUT

**BLUF:** If you suffered loss or damage to your personal property (including food spoilage) due to Typhoon Mangkhut, you can file a claim with the Navy under the Military Personnel and Civilian Employees' Claims Act (PCA) if:

- a. You are active duty, a reservist on active duty, or a DoD civilian on a transportation agreement; and
- b. The property was located in your assigned or authorized quarters or located on base when it was damaged.

***\*\*Please Note\*\**** If you have private insurance which could cover your loss, you *must* make a demand against your private insurance carrier *before* submitting a claim under the PCA.

**Required Paperwork:** Claims packets can be found on-line at <http://www.jag.navy.mil>. In the header under "Legal Services", click on "Claims". On the right side of the next screen, click on "Packets & Forms." Then download the "Claims for property loss due to fire, flood, theft, vandalism and other personal property losses" file.

**Assistance in Filing Your Claim:** Please contact the RLSO Japan, BROFF Guam Legal Assistance Office for assistance in completing your paperwork. Due to continued power outages, the Legal Assistance Office is *temporarily located* at the NBG Staff Judge Advocate's Office in Bldg. 3190 (Base HQ, next to PSD). Please call 339-4384 between 0800-1600 to make an appointment. Once power is restored, the Legal Assistance Office in Bldg. 1A will resume normal operations and can be reached at 333-2061. The Legal Assistance Office will review your claim for completeness and submit your claim for processing.

**Claims Processing:** All DoN PCA Claims are processed by the Office of the JAG, Personnel Claims Unit Norfolk (PCUN). PCUN can provide additional assistance and answer questions regarding the processing of a specific claim:

Personnel Claims Unit Norfolk

Toll Free Claims Help Line: (888) 897-8217 (open from 2100-0800 Guam Time)

Commercial: (757) 440-6315

DSN: 564-3310

Fax: (757) 440-6316 & (757) 444-3337

Email: [norfolkclaims@navy.mil](mailto:norfolkclaims@navy.mil)

**Additional Information Regarding Insurance Demands:** If you have private insurance, you will be required to include a copy of the insurance claim or settlement and submit it with your PCA claim package. If the damages total an amount less than your deductible, you simply need to attach a current copy of your declaration page showing the deductible. You can still *request an emergency advance* in the amount of your insurance policy deductible. You must provide a copy of the claim you filed with your private insurance carrier.