



DEPARTMENT OF THE NAVY  
NAVAL SUPPORT ACTIVITY WASHINGTON  
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WASHINGTON NAVY YARD 20374-5003

NSAWINST 5510.1  
N3AT

23 Oct 13

NAVAL SUPPORT ACTIVITY WASHINGTON INSTRUCTION 5510.1

From: Commanding Officer, Naval Support Activity Washington

Subj: PRIVATELY OWNED WEAPONS

Ref: (a) Navy Regulations, Article 1159  
(b) OPNAVINST 5530.14E

Encl: (1) NSAW Privately Owned Firearms Registration

1. Purpose. To publish procedures for the possession, registration, and use of privately owned weapons aboard Naval Support Activity Washington (NSAW) installations. NSAW installations include Washington Navy Yard, Naval Support Facility (NSF) Arlington, NSF Carderock, NSF Naval Observatory, NSF Naval Research Laboratory, and NSF Suitland.

2. Background. Except as necessary to the proper performance of his/her duties or as may be authorized by proper authority, no person shall have a concealed weapon or dangerous instrument, device, compound, or any highly explosive article aboard any craft, aircraft, vehicle, or any ship of the naval service within any base, or another place under naval jurisdiction. A weapon is defined as being capable of discharging a projectile by pressure or propellant, which includes BB guns, air pistols, air rifles, sling shots, bows and arrows. The possession of other weapons, (i.e. metal knuckles, razors, switchblade knives, nunchaku, sand club) or other dangerous or deadly weapons, is strictly prohibited. NSAW installations are under exclusive Federal jurisdiction and the purview of the Assimilative Crimes Act, 18 U.S.C. § 13.

a. Possession and Regulation. All personal firearms approved by the Commanding Officer (CO) for transport onboard NSAW installations shall:

(1) Be transported only after installation Security Department has been notified.

(2) Be unloaded and transported in the trunk of the vehicle or, if the vehicle has no trunk, be disassembled or secured with an approved individual trigger or chamber-style lock. The firearm must then be stored in a locked container.

(3) Ammunition will be transported in a separate compartment from the one in which the firearm is stored (e.g., a glove box or secure interior storage box in the passenger compartment).

(4) In all cases, individuals will comply with all federal, state, and local laws and regulations concerning firearm transportation.

b. Housing

(1) Personnel may store properly registered personal firearms in on-base military family housing, including on-base family PPV housing, and in existing Navy armories or weapons containers. All weapons must be registered with the Security Department Office. Possession, registering, handling, and storage are the direct responsibility of the adult sponsor assigned to housing. Personal firearms storage in other locations on-base is NOT authorized (e.g., Bachelor Quarters, automobiles, and workcenters).

(2) Personnel will have their privilege of keeping privately owned weapons in military housing suspended whenever the Security Department receives a complaint of a domestic crime involving weapon(s). All weapons will be seized and transported to proper storage facility. Once a weapon(s) has been seized, it will not be returned to the owner until authorized in writing by the installation Commanding Officer (CO). At no time will ammo be stored in the Armory.

(3) When an individual's privilege to keep privately owned weapon(s) in military housing has been revoked due to non-domestic crime, weapon(s) and ammunition will be removed from the installation within one working day.

(4) Personal firearms must be stored in either a locked container, locked gun rack, or secured with an approved individual trigger or chamber-style gun lock that prevents loading or firing. Ammunition must be stored in a separate locked container.

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(5) Individuals storing privately owned firearms and ammunition in family housing (to include on-base PPV housing) will ensure firearms and ammunition are inaccessible to unauthorized persons and minors.

(6) In all cases, individuals will comply with all federal, state, and local laws and regulations concerning firearm ownership, possession, registration and use.

c. Registration, Inventory, Receipt, and De-registration

(1) Weapon(s) permits will be issued at the Security Department office to authorized individuals. Individuals registering weapon(s) shall provide the following information:

(a) DD Form 2760 (obtained from the Security Department)

(b) Proof of Ownership

(c) Serial Numbers

(d) Caliber

(e) Make

(f) Model

(g) Manufacturer

(h) Valid Identification

(2) Registration must be completed prior to bringing the weapon(s) aboard the installation.

(3) A locally developed receipt will be provided to the owner of a personal firearm when turned into the Security Department for storage and when the firearm is retrieved.

(4) Personal firearms will be identified by manufacturer, caliber, model, and serial number. This information will be included on the registration.

(5) Personal firearms brought onto the installation after normal duty hours shall be stored at the Security Department Ready-for-Issue (RFI) facility. The Security

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Department RFI shall only be utilized for short term storage of personally owned weapons (i.e., less than 30 days).

(6) Introduction, possession, and/or storage of illegal or unauthorized firearms (i.e. automatic machine guns, short barreled long arms, etc.) is not authorized onboard the installation.

d. Concealed or Loaded Handguns

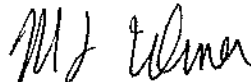
(1) Individual state licenses or permits that authorize individuals to carry concealed handguns are not recognized or valid on Navy installations. Under no circumstances will the transportation of loaded or concealed handguns, shotguns, or rifles be permitted on Navy installations except by duly authorized law enforcement personnel, authorized private security personnel, or by military personnel in the performance of their official duties.

3. Action

a. Department Heads/Installation Program Directors, tenant Officers-in-Charge, COs will give wide dissemination of this information to ensure that all hands have knowledge of prescribed regulations.

b. Staff Judge Advocate may prosecute violators per the Uniform Code of Military Justice or Assimilative Crimes Act, 18 U.S.C. § 13, as applicable.

4. Review Authority. The Security Officer will review this instruction annually, making changes as necessary.



M. L. ULMER

**NSA WASHINGTON PRIVATELY OWNED FIREARMS REGISTRATION**

PERSONAL INFORMATION		
NAME (Last, First, MI)	SSN	RANK
COMMAND		WORK PHONE
HOME ADDRESS		HOME PHONE

FIREARM INFORMATION				
TYPE	MAKE	MODEL	CAL/GAUGE	SERIAL #

STORAGE LOCATION

-FIREARMS WILL NOT BE CARRIED CONCEALED ON NSA WASHINGTON INSTALLATIONS.  
 -THIS REGISTRATION WILL BE CARRIED WITH FIREARM DURING TRANSPORTION OF FFIREARM.  
 -FIREARMS WILL BE TRANSPORTED IN ACCORDANCE WITH NSAWINST 5510.

SIGNATURE OF APPLICANT	DATE
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COMMANDING OFFICER OR DESIGNATED REPRESENTATIVE	DATE
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