



DEPARTMENT OF THE NAVY
COMMANDER, U.S. NAVAL FORCES CENTRAL COMMAND
FPO AE 09501-6008

IN REPLY TO:

COMUSNAVCENT/COMFIFTHFLTINST 4650.1B
N1
29 Apr 07

COMUSNAVCENT/COMFIFTHFLT INSTRUCTION 4650.1B

Subj: SPACE AVAILABLE PASSENGER TRAVEL POLICY WITHIN UNITED STATES CENTRAL COMMAND (USCENTCOM) AREA OF RESPONSIBILITY (AOR)

Ref: (a) OPNAVINST 4630.25C
(b) DOD REGULATION 4515.13-R
(c) USCENTCOM 222016Z JUL 05
(d) AMC Inst 24-101, Vol. 14, Para. 21.1.2
(e) COMUSNAVCENT/COMFIFTHFLTINST 1327.1C

Encl: (1) Member's Request and Tenant Command's Endorsement
(2) AMC Space Available Passenger Travel Authorization

1. Purpose. To promulgate procedures for space available (Space-A) passenger travel in the United States Central Command (USCENTCOM) Area of Responsibility (AOR). Specifically, this addresses one way or roundtrip travel that originates and/or terminates in Bahrain.

2. Cancellation. COMUSNAVCENT/COMFIFTHFLTINST 4650.1A.

3. Policy. Due to current operational tempo, security situation, and airlift capability, all categories of Space-A travel authorized by references (a) and (b) into, within, and out of the USCENTCOM AOR have been suspended by reference (c) until further notice with the following exceptions:

a. Active Duty members serving 12 to 18 months unaccompanied or dependent restricted tours in the USCENTCOM AOR who are authorized:

- (1) Unfunded Emergency Leave
- (2) Unfunded Environmental and Morale Leave (UEML)
- (3) Ordinary Leave/House Hunting Permissive TDY pending PCS
- (4) **Permissive TDY (Non-House Hunting)**

b. U.S. government civilian employees eligible for Space-A travel.

c. Non-command sponsored dependents. In accordance with reference (d), dependents of sponsors who have Permanent Change of Station (PCS) orders to Bahrain for an unaccompanied tour may be approved for Space-A travel to Bahrain. Travel under this program is not authorized when the sponsor is on TDY/TAD orders. Activated reservists must also be on PCS orders and assigned to an unaccompanied tour for their dependents to qualify for this dependent travel program.

4. Action required by Member and Parent Command. Personnel desiring travel on Space-A basis will complete and route enclosure (1) through their chain of command for endorsement. Civilian personnel request letters must be accompanied by Human Resource Office forms validating eligibility for Space-A travel and leave. Unfunded Environmental and Morale Leave travel will be processed in accordance with reference (e). Request letters will be submitted to COMUSNAVCENT N1 for subordinate commands under COMUSNAVCENT's immediate cognizance. Request letters from all other tenant commands will be submitted to Commander, Navy Region Southwest Asia (CNRSWA). All request letters will be submitted to COMUSNAVCENT and CNRSWA not less than five working days prior to planned travel. All requests for Space-A travel for dependents must have a signed copy of enclosure (2) to COMUSNAVCENT/COMFIFTHFLTINST 4650.2A, Acknowledgement of Sponsor Responsibilities, attached.

5. Action Required by Approving Authority. Reference (c) identified COMUSNAVCENT and CNRSWA as the approving officials for Space-A travel in the USCENTCOM AOR. Request letters will be processed and authorization letters issued to the traveler prior to commencement of travel. Travelers not in possession of a signed authorization letter outlined in enclosure (2) will not be manifested.



KEVIN J. COSGRIFF

Distribution:
COMUSNAVCENT/COMFIFTHFLTINST 5216.1E
Lists I and II

COMUSNAVCENT/COMFIFTHFLTINST 4650.1B
29 Apr 07

MEMBER'S REQUEST AND TENANT COMMAND'S ENDORSEMENT

From: Member's Full Name, USN(R), SSN
To: Commander, U.S. Naval Forces Central Command or
Commander, Navy Region Southwest Asia
Via: Your Department Head (Other via addressees as required)
Subj: REQUEST FOR AMC SPACE AVAILABLE PASSENGER TRAVEL

1. Request for AMC Space Available passenger travel into and out of Bahrain.
The following information is provided:

Duty Station (Complete Address): _____

Contact Number: COMM: _____
 DSN: _____
 Mobile: _____

Space A travel type: ___ (1) Emergency Leave (Unfunded Travel)
 ___ (2) Environmental & Morale Leave (EML)
 ___ (3) Ordinary Leave/House Hunting
 Permissive TDY pending PCS
 ___ (4) Unaccompanied Dependents on EML
 ___ (5) Permissive TDY (Non-House Hunting)
 ___ (6) Retirees
 ___ (7) Unaccompanied non-command sponsored
 Dependents of Sponsors PCS to Bahrain

Other travelers' name (if travel status is (4), (6) or (7)): _____

Estimated Travel Dates: _____ to _____.

Member's Signature

4650
Ser N01/

From: Commanding Officer or Assistant Chief of Staff (COMUSNAVCENT Staff)
To: Commander, U.S. Naval Forces Central Command or
Commander, Navy Region Southwest Asia

1. Forwarded, recommending approval / disapproval (Circle one).

Commanding Officer's/ACOS Signature

Enclosure (1)

AMC SPACE AVAILABLE PASSENGER TRAVEL AUTHORIZATION

4650
Ser N01/
Date

From: Commander, U.S. Naval Forces Central Command or
Commander, Navy Region Southwest Asia
To: SNM

Subj: AMC SPACE AVAILABLE PASSENGER TRAVEL AUTHORIZATION

Ref: (a) OPNAVINST 4630.25C
(b) DOD REGULATION 4515.13-R
(c) AMC Inst 24-101, Vol. 14, Para. 21.1.2
(d) USCENTCOM 222016Z JUL 05

1. In accordance with references (a) through (c), your request for AMC space available passenger travel into and out of Bahrain is hereby approved. The following information is provided:

Sponsor (Rank/Rate/Name): _____
Duty Station (Complete Address): _____

Contact Number: COMM: _____
 DSN: _____

 Mobile: _____

- Space A travel type: ___ (1) Emergency Leave (Unfunded Travel)
 ___ (2) Environmental & Morale Leave (EML)
 ___ (3) Ordinary Leave/House Hunting
 Permissive TDY pending PCS
 ___ (4) Unaccompanied Dependents on EML
 ___ (5) Permissive TDY (Non-House Hunting)
 ___ (6) Retirees
 ___ (7) Unaccompanied non-command sponsored
 Dependents of Sponsors PCS to Bahrain

Other travelers' name (if travel status is (4), (6) or (7)):

Estimated Travel Dates: _____ to _____.

2. Space-A travelers are responsible to procure a commercial ticket at their own expense if not accommodated due to lack of available seats.

Chief of Staff

Enclosure (2)