DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
PSC 817 BOX 1
FPO AE 09622-1000

NAVSUPPACT NAPLES INST 4066.1H
NEX
8 OCT 2009

NAVSUPPACT NAPLES INSTRUCTION 4066.1H

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: UTILIZATION OF SIDEWALK SPACE IN FRONT OF THE NAVY EXCHANGE/COMMISSARY STORE COMPLEX

1. Purpose. To establish policy regarding the use of Navy Exchange/DeCA Commissary complex sidewalk spaces for fund raising or other purposes on board U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy.

2. Cancellation. NAVSUPPACT NAPLES INST 4066.1G.

3. Discussion. The sidewalk space in front of the Navy Exchange/DeCA Commissary is very limited. Congestion caused by shoppers and pedestrians, combined with the close proximity of the parking lot, poses a potential safety hazard. In an effort to effectively contain this area and maintain safety for all, a policy for this area is hereby established.

4. Action. The General Manager, Navy Exchange, Naples (NEX Naples), is responsible for taking reservations and assigning designated spaces. Charity and community service organizations must make prior arrangements to use designated spaces. Use of these spaces by any organization without specific authorization of the General Manager is strictly prohibited. The following procedures apply:

a. Reservation for the limited number of designated spaces will be accepted and assignments granted on a first-come, first-served basis for no more than one Saturday or two consecutive weekdays per month, unless otherwise authorized by the Commanding Officer, NAVSUPPACT Naples. Requests for reservations should be submitted to the General Manager, NEX Naples, PSC 808, Box 30, FPO AE 09618. The organization using the space must have an approved request in their possession.

b. Designated spaces may only be used for purposes as specified below. Organization or individuals attempting to use other spaces in the area will be directed to vacate the area by

NAVSUPPACT Naples Security personnel. Designate space is the sidewalk against the NEX/DeCA Commissary building.

c. Unless otherwise requested and approved in writing, organizations/individuals may set up only one card table and two chairs and must not impede pedestrian traffic. Table and chair(s) must be provided by the organization/individual. All sale items must remain on the table and not spread on the sidewalk, to ensure pedestrian safety.

5. Enforcement. NEX Naples Security and NAVSUPPACT Naples Security will enforce this policy in the interest of personnel safety. Violators must comply if ordered to move or vacate the area by NAVSUPPACT Naples Security, NEX General Manager or authorized representative. Failure to comply may result in a security violation and/or cause the organization/individual to lose the privilege of using the area for fund raising.

6. Requests. Requests for space on board NAVSUPPACT Naples other than the one designated should be submitted to NAVSUPPACT Naples Executive Officer, PSC 817 Box 1 (Admin I Bldg., Capodichino), FPO AE 09622-1000.

R. B. RABUSE

Distribution:
NAVSUPPACT NAPLES INST 5216.4X
Lists: I through III

Copy to:
Lists: IV and V