DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACT NAPLES INST 4250.1D
NEX:CG:md

29 JAN 2010

NAVSUPPACT NAPLES INSTRUCTION 4250.1D

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: POSTING OF ADVERTISEMENT SIGNS IN NAVY EXCHANGE AREA

1. Purpose. To improve the appearance of the Navy Exchange building and monitor the nature of information being disseminated, the posting of signs or posters will be permitted only with prior approval from the General Manager of the Navy Exchange.

2. Cancellation. NAVSUPPACT NAPLES INST 4250.1C.

3. Action. The General Manager is responsible for approval of all signs prior to posting. The following procedures are provided for this purpose:

a. Signs will be turned in to the Administration Office, located through the door on the right side of the Customer Service Area. Each sign will have the submission date marked in the bottom right corner. Commercial signs will not be posted.

b. Organizational signs will not exceed 12" x 14" and may be posted for 14 days. Only one sign per event is permitted. The sign should include organizational name, date of event, and point of contact and telephone number.

c. Signs will be disposed of by the Navy Exchange.

d. All unauthorized signs will be removed and disposed of without prior notification.

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