

**TLA ARRIVAL/ALTERNATE TEMPORARY LODGING CLAIM**

**MEMBER INFORMATION**

Name:	SSN:
Paygrade:	Date Reported:
Command:	UIC:
Phone Number:	Accompanied/Unaccompanied (circle)
Marital Status (Circle):    Single    Married    Military-Military Couple    Single w/Dependents	
Dependent Names/Ages of Children	
_____	_____
_____	_____
_____	_____

**TLF/ALTERNATE TLF INFORMATION**

Name:	Kitchen Facilities:    Yes/No
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**MEMBER CERTIFICATION**

I CERTIFY THE ABOVE INFORMATION IS TRUE AND COMPLETE: _____	Signature/Rank/Date
<b>* Certificate of Non-Availability from Navy Lodge is required for alternate Lodging *</b>	

**HOUSING OFFICE**

TLA is/is not recommended from _____ through _____		
Total Number of days in TLA at end of this TLA period: _____		
Expected Date of Occupancy: _____	Contract Appointment Date: _____	
Remarks: _____		
_____		
Housing Representative Signature	Date	Phone Extension

**COMMAND ENDORSEMENT**

Member has aggressively sought housing and have been counseled on the importance of locating accommodations expeditiously. Housing tours were conducted this period on the following dates: _____			
_____	Name/Rank	Date	Phone Extension
30 - 44 Day Endorsement:			
_____	Name/Rank	Date	Phone Extension
45 - 60 Day Endorsement:			
_____	Name/Rank	Date	Phone Extension
Commanding Officer Signature	Name/Rank	Date	Phone Extension