MWR Positions

Come join the MWR team! *Are you a customer service and team oriented individual who possesses the qualifications for any of the positions listed here? Then come visit us in the MWR Building, room 225, or call 243-1246.*

Club Operations Division

Club Operations Manager – NF-03, $11.02-$15.00/hr. Club Takemiya (1 RFT).
Food Service Supervisor – NF-03, $11.02-$12.50/hr. Food Court (1 RFT).
Caterer – NF-03, $11.02-15.00/hr. Club Alliance (1 RFT).
Bartender – NA-05, $10.94/hr. Club Alliance (1 RFT).
Food Service Worker – NA-03, $9.48. Club Alliance (1 Flex)
Wait Staff – NA-03, $9.48/hr. Officers' Club (2 Flex).
Club Operations Assistant – NF-02, $8.71-$11.00/hr. CPO Club (2 Flex), O' Club (1 Flex).
Club Operations Assistant – NF-02, $8.71-$10.91/hr. Club Takemiya (1 Flex).
Cashier – NF-01, $7.50-$9.50/hr. Club Alliance (1 Flex), O' Club (2 Flex).
Cashier – NF-01, $7.25/hr. Bowling Center (1 RFT).
ID Checker – NF-01, $7.25/hr. Club Alliance (1 Flex).

Support Activities

Automotive Mechanic – NA-10, $14.47/hr. Maintenance (1 RFT).
Electrician – NA-08, $13.06/hr. Maintenance (1 RFT).

Child and Youth Program

Training and Curriculum Specialist – NF-04, $34,500-$45,000/annum. CYP and CDH Yokosuka – including Negishi and Ikego (1 RFT).
Teen and Youth Coordinator – NF-04, $34,500-$50,000/annum. CYP (1 RFT). Worldwide announcement.
Youth Sports Coordinator – NF-03, $23,000-$35,000/annum. Ikego Youth Sports (1 RFT).
Program Assistant Lead – CY02, $13.14/hr. Main CDC (1 RFT).
Cook – NA-08, $13.06/hr. Ikego CDC (1 RFT).
Program Assistant – CY-01/02, $9.59-$11.75/hr. Negishi CDC (1 Flex), Yokosuka Main CDC (2 RFT/3 Flex), Annex CDC (4 Flex), Ikego CDC (1 RFT/3 Flex), Yokosuka SAC (5 Flex), Negishi SAC (1 Flex), Ikego SAC (1 RFT), Negishi Teen Center (2 Flex), Negishi Youth Sports (1 Flex), Ikego Youth Sports (1 Flex).
Operation Clerk – NF-02, $8.71/hr. Yokosuka SAC (1 RFT).
Operation Clerk – NF-02, $8.71/hr. Main CDC (1 RFT).

Recreation Division

Recreation Assistant – NF-02, $8.71/hr. Outdoor Recreation – Special Event (1 Flex), Rentals (1 Flex), Community Center (1 Flex).

Athletics Division

Recreation Aide (Lifeguard) – NF-01, $7.25/hr. Aquatics (6 Flex).
Recreation Assistant (Duty Manager) – NF-02, $8.71/hr. Athletics (1 Flex)
Recreation Aide (Gear Issue) – NF-01, $7.25/hr. Athletics (1 Flex).
Recreation Aide (Head Guard) – NF-02, $8.71/hr. Aquatics (1 RFT).

*Due to publishing timelines, some jobs listed may not be available. For the most up-to-date listing check out:
http://www.mwryokosuka.wordpress.com

HRO USCS Positions

Applications and forms for local/Japan-wide vacancies must be received at the HRO, Yokosuka customer service desk, or through the mail at HRO, PSC 473 Box 22, FPO AP 96349-0022 by 4 p.m. on the closing/cut-off date of the announcement. Applications may also be submitted through the drop box located at the front entrance of the HRO, Yokosuka building. These applications must be in the drop box by close of business (4 p.m.) of the closing/cut-off date of the announcement.

Postmark dated, faxed or emailed applications will not be accepted.

Call 243-5725/8168 for more information.

New

Financial Administrative and Program Analyst – GS-501-09, NCTS-47-12. Open: 6/20/12, Close: 7/9/12. *Extended closing date from June 20 to July 9.

Continuing

Educational Aide/Technician (Child Youth Programs) – GS-1702-2/3/4, CFAY-23-12. Open: 03/28/12, Close: 09/08/12 (Cutoffs be established as vacancies occur).

NEX Positions

Join a winning team. *The NEX has RFT, RPT and Flex positions to fit your schedule. Applications are accepted Monday-Thursday, 9 a.m. to 3 p.m., at the NEX Human Resources Office, MWR building room 226, or visit our website at www.navy-nex.com. Come and work for us!*

Call us at 243-5150 or 243-4418 for more information.

Sales Clerk (Specialty), NF-1 – Main Store (Shoes and Jewelry). *$7.25-$9.00/hr. (1 Flex/1 RFT)
Sales Clerk, NF-1 – Main Store Ladies. *$7.25-$8.00/hr. (2 Flex)
Computer Sales Technician, NF-2 – Main Store Sight and Sound. *$8.71-$10.00/hr. (1 RFT)
Customer Service Clerk, NF-1 – Main Store. *$7.25-$8.00/hr. (1 RFT)
Identification Checker, NF-1 – Loss Prevention/Safety. *$7.25-$8.00/hr. (1 RPT)
Hair Stylist, NA-7 – Yokosuka Beauty Salons. *$12.45/Commission based (1 Flex)
Warehouse Worker, NA-4 – Distribution Center. *$10.22-$10.65/hr. (3 Flex, day shift)
Warehouse Worker Supervisor, NS-3 – Distribution Center. Night shift. *$12.10-$12.58/hr. (1 Flex)
Sales Clerk, NF-1 – Negishi NEX Mart. *$7.25-$8.00/hr. (1 Flex)
Food Service Worker, NA-2 – Yokosuka School Cafeteria. *$8.77-$9.13/hr. (2 Flex)
Desk Clerk, NF-1 – Navy Lodge. *$7.25-$8.00/hr. (1 Flex)

*Salary based on experience. Positions are open until filled

Regional Workforce Development Training Schedule

Annual Training Needs Survey – Commands are responsible for responding to RWD's training needs survey. If you have not provided your input, please notify your command training POC. This information helps RWD to plan the next fiscal year's course offerings.

Training Schedule:

- **Access 2003 Level 1 (In Japanese),** July 23-24
- **Access 2003 Level 1 (In English),** July 25-26
- **Word 2003 Level 1 (In English),** Aug. 1-2
- **Power Point 2003 Level 1 (In Japanese),** Aug. 6-7
- **Access 2003 Level 2 (In Japanese),** Aug. 8-9
- **Project Management (In English),** Aug. 14-17
- **Excel 2003 Level 2 (In English),** Aug. 22-23
- **Supervisors Role in Human Resources Management,** Aug. 27-29
- **Cross-Cultural Understanding in the Workplace,** Sept. 10-11
- **Assertiveness Training for Non-English Speakers,** Sept. 12-13
- **Successfully Managing Emotions in the Workplace,** Sept. 14

For full list of courses, please go to RWD website at: http://www.cnic.navy.mil/Japan/RegionOperationsandServices/ServicesandResources/OperationsandManagement/AirOperations/index.htm

For more information, call 243-7328, or email to: rwd-student-services@fe.navy.mil