MWR Positions

Come join the MWR team! *Are you a customer service and team oriented individual who possesses the qualifications for any of the positions listed here? Then come visit us in the MWR Building, room 225, or call 243-1246.*

Club Operations Division

Food Service Supervisor – NF-03, $11.02-$12.50/hr. Food Court (1 RFT).
Food Service Worker – NA-03, $9.48. Club Alliance (1 Flex)
Wait Staff – NA-03, $9.48/hr. Officers' Club (1 RFT/3 Flex)
Club Operations Assistant – NF-02, $8.71-$11.00/hr. CPO Club (2 Flex), O' Club (1 RFT/2 Flex), Club Alliance (2 Flex)
Club Operations Assistant – NF-02, $8.71-$10.91/hr. Club Takemiya (1 Flex)
Cashier – NF-01, $7.50-$9.50/hr. Club Alliance (1 Flex), O' Club (2 Flex)
Cashier – NF-01, $7.25/hr. Bowling Center (1 RFT)
Food Service Worker – NA-03, $9.48. Bowling Center (1 Flex)
ID Checker – NF-01, $7.25/hr. Club Alliance (1 Flex)

Support Activities

Automotive Mechanic – NA-10, $14.47/hr. Maintenance (1 RFT)
Electrician – NA-08, $13.06/hr. Maintenance (1 RFT)

Child and Youth Program

Training and Curriculum Specialist – NF-04, $34,500-$45,000/annum. CYP and CDH Yokosuka – including Negishi and Ikego (1 RFT)
Lead Program Assistant – CY-02, $13.14/hr. Yokosuka SAC (1 RFT)
Cook – NA-08, $13.06/hr. Ikego CDC (1 RFT)
Program Assistant – CY-01/02, $9.59-$11.75/hr. Negishi CDC (1 Flex), Yokosuka Main CDC (3 RFT/5 Flex), Annex CDC (4 Flex), Ikego CDC (3 RFT/3 Flex), Yokosuka SAC (5 Flex), Negishi SAC (1 Flex), Ikego SAC (1 RFT), Negishi Teen Center (2 Flex), Negishi Youth Sports (1 Flex)

Recreation Division

Recreation Assistant – NF-02, $8.71/hr. Community Center (2 Flex)
Ticket Seller – NF-01, $7.25/hr. Theater (4 Flex).
Recreation Aide (Duty Manager) – NF-02, $8.71/hr. Theater (1 Flex)
Food Service Worker – NA-03, $9.48/hr. Theater (2 Flex).

Athletics Division

Recreation Aide (Lifeguard) – NF-01, $7.25/hr. Aquatics (6 Flex).
Recreation Aide (Head Guard) – NF-02, $8.71/hr. Aquatics (1 RFT).

Navy Gateway Inns & Suites

Front Desk Associate – NF-02, $8.90/hr. NGI & S Misawa (3 RFT).
Maintenance Worker – NA-08, $13.06/hr. NGI & S Misawa (1 RFT).

*Due to publishing timelines, some jobs listed may not be available. For the most up-to-date listing check out:
http://www.mwryokosuka.wordpress.com

HRO USCS Positions

Call 243-5725/8168 for more information.

New

Health System Assistant – GS-0303-05/06/07, NH-58-12. Open: 7/26/12, Close: 8/9/12.
Housing Management Assistant – GS-1173-05, CFAY-56-12. Open: 7/24/12, Close: 8/7/12.
Program Analyst – GS-0343-11/12/13, CNRJ-59-12. Open: 7/27-12, Close: 8/10/12.

Continuing

Educational Aide/Technician (Child Youth Programs) – GS-1702-2/3/4, CFAY-23-12. Open: 3/28/12, Close: 9/8/12 (Cutoffs be established as vacancies occur).
Housing Management Assistant – GS-1173-05, CFAY-56-12. Open: 7/23/12, Close: 8/6/12.

NEX Positions

Call us at 243-5150 or 243-4418 for more information.

Department Manager, NF-3 – Auto Port Mini Mart. *$32,415-$38,830/yr.
Sales Clerk (Specialty), NF-1 – Main Store Jewelry. *$7.25-$9.00/hr. (1 RFT)
Sales Clerk, NF-1 – Main Store Ladies/Cosmetics. *$7.25-$8.00/hr. (2 Flex/1 RPT)
Sales Clerk, NF-1 – NEX Depot. *$7.25-$8.00/hr. (1 Flex)
Store Worker, NA-2 – Main Store Mini Mart. *$8.77-$9.13/hr. (1 Flex)
Store Worker, NA-2 – Main Store Sight and Sound. *$8.77-$9.13/hr. (1 RPT)
Computer Sales Technician, NF-2 – Main Store Sight and Sound. *$8.71-$10.00/hr. (1 RFT)
Customer Service Clerk, NF-1 – Main Store. *$7.25-$8.00/hr. (1 RFT)
Identification Checker, NF-1 – Loss Prevention/Safety. *$7.25-$8.00/hr. (1 RPT)
Security Guard, NF-1 – Loss Prevention/Safety. *$7.50-$9.00/hr. (1 Flex)
Hair Stylist, NA-7 – Yokosuka Beauty Salons. *$12.45/hr. Commission based (1 Flex)
Personalized Service Clerk, NF-1 – Main Store. *$7.25-$8.00/hr. (1 Flex)
Warehouse Worker, NA-4 – Distribution Center. *$10.22-$10.65/hr. (4 Flex, day shift; 1 Flex, night shift)
Warehouse Worker Supervisor, NS-3 – Distribution Center. *$12.10-$12.58/hr. (1 Flex, night shift)
Inventory Control Supply Clerk, NF-2 – Distribution Center. *$8.71-$10.00/hr. (1 RFT)
Hair Stylist, NA-7 – Negishi Beauty Salons. *$12.45/hr. Commission based (1 Flex)
Food Service Worker, NA-2 – Yokosuka School Cafeteria. *$8.77-$9.13/hr. (2 Flex)
Desk Clerk, NF-1 – Navy Lodge. *$7.25-$8.00/hr. (1 Flex)
Navy Lodge Office Clerk, NF-1 – Navy Lodge. *$7.25-$8.00/hr. (1 Flex)

*Salary based on experience. Positions are open until filled

CNRJ, Human Resources Office Regional Workforce Development

Individual Development Plan – An individual development plan (IDP) is a tool that helps facilitate employee development. It's a two-way commitment between an employee and their supervisors on what they are going to do to grow.

Here are the most typical reasons for an IDP:

- You're new in a job, and want to get up to speed as fast as possible
- You're struggling in your job, and want to improve
- You'd like to move to a new role, and want to prepare yourself for that new role
- You're good at what you do, and have no immediate aspirations to move, but just want to get even better

Supervisors and non-Supervisors are required to complete an IDP annually. All supervisors are required to complete refresher training.

This is your opportunity to communicate with your supervisor your career goals. If you need help in developing your IDP, please consult with your supervisor, command training POC or the RWD staff.

Training Schedule

- Facilitation Basic (in Japanese), Aug. 21
- Effective Writing (Writing Well for the Navy), Sept. 4-6
- Advanced Writing, Sept. 7
- ESL Writing Course, Sept. 10-12
- Introduction to Supervision, Sept. 17-19
- Leadership in the 21st Century, Sept. 20-21

For full list of courses, please go to RWD website at: http://www.cnic.navy.mil/Japan/RegionOperationsandServices/ServicesandResources/OperationsandManagement/AirOperations/index.htm

For more information, call 243-7328, or e-mail to rwd-student-services@fe.navy.mil