Employee/Dependent Medical Travel

Upon physician's determination that no adequate medical facilities are available in/around overseas PDS, and if travel is delayed, could worsen the condition

Obtain supporting documents, such as

- Approved Leave
- Physician's Certification
- **If applicable** Excess Cost Agreement

STEP 1

Employee completes Medical Travel Request Form and obtain signatures for approval

Submit to Command AO

STEP 2

AO reviews/determines required health care and designated point.

Submit to HRO (N133)

STEP 3

N133 reviews eligibility

Fwd to OCHR

STEP 4

SECRETARIAL PROCESS DETERMINATION

To HRO N133

STEP 5

HRO N133

To AO or Command POC

STEP 6

Command Order Issuing Authority (AO) processes Travel Order or Reimbursement claim