

Location

CFAS Welcome Center Building 154,
1st Floor Room #107



HOUSING WELCOME CENTER

Our Vision

“Our customers should be supported to the best of our ability, energy, and imagination. We should be a “ONE-STOP” service center that maintains pay accounts and personnel records for our customers.”

Points of Contact

Officer in Charge

LT Curtis Mitchell
DSN 252-2199

Senior Enlisted Advisor

PSCS(SW/AW) Ramon Lustre
DSN 252-3663

Military Pay and Personnel LCPO/ESO

PSC(AW) Aaron Jones
DSN 252-2185

Detachment LPO/LIMDU Coordinator

PS1(SW/AW) Reynaldo Giron
DSN 252-2179

DDO/Fiscal/Military Pay Auditor

PS1(SW/AW) Timothy Droughn
DSN 252-3579

Team “A” Supervisor

PS1(SW/AW) Jefferson Zafra
252-6953

Team “B” / Travel Supervisor

PS1(SW/AW) Shelton Diunugala
252-2181

PSD Command Duty Officer (CDO)

As assigned
090-5080-7258

PERSONNEL SUPPORT DETACHMENT (PSD) SASEBO



OUR MISSION

Provide pay, personnel, and passenger transportation services to DOD personnel and their families.

ONE STOP

TOP SERVICE

WITH A :)



Check-in Entitlements

You may be entitled the following:

Overseas Housing Allowance (OHA)

<http://www.defensetravel.dod.mil>

Cost of Living Allowance (COLA)

<http://www.defensetravel.dod.mil>

Temporary Lodging Allowance (TLA)

Ref: CNFJINST 7220.1T

Family Separation Pay (FSA)

Ref: DODFMR Vol 7A, Ch. 27

Career Sea Pay (CSP)/ CSP Premium

Ref: DODFMR Vol 7A, Ch. 18

Move In Housing Allowance (MIHA)

Ref: JFTR Appendix N

Assignment Incentive Pay (AIP)

Ref: DODFMR Vol 7A, Ch. 15

Please ask your Command Pass Coordinator (CPC) or your receipts clerk to see what pay and allowance you are actually entitled.

Leaving Sasebo?



Expecting PCS or separating? There is no penalty for early planning. See your CPC!

Need to know

Complete any required screenings (if applicable)

Complete OBLISERV requirements for PCS

Need passport for all dependents (PCS)

Need VRO acquired from base security for vehicle

Ensure you have properly checked out of housing/Cho/BEQ/BOQ

Completed check out sheet from command.

****Please do not go to the Airport before checking out with PSD.****

ID Cards and DEERS

Need PKI update or new ID? Please make an appointment online at <http://appointments.cac.navy.mil>. Click "Make Appointment", drop to the bottom and select the country of Japan from the dropdown menu, select "Nagasaki-Ken, Sasebo Japan", then select your desired date from the available options colored in green.

Passports/SOFA

All passports are required to have a SOFA stamp upon entry to Japan. The SOFA stamp acts as your Visa, without it you will only be allowed to be in the country for 90 days (for U.S. passport holders).



Command PASS Coordinator (CPC)

EVERY COMMAND HAS ONE!

Do you know who's your CPC? If not, YOU SHOULD! Their role is to act as the liaison between you and PSD ensuring all aspects of your pay and personnel support are accomplished and to keep you informed of policy changes that affect your pay, personnel and transportation entitlement. Their appointment indicates your command's confidence in their ability to represent the entire command — AND SO SHOULD YOU! Contact your CPC today to start saving time from visiting PSD.

Other Important PAY/PERSONNEL ADMINISTRATIVE SUPPORT SYSTEM (PASS) Links

<https://www.cnic.navy.mil/Sasebo/index.htm>

<https://mypay.dfas.mil>

<https://www.bol.navy.mil>

<http://www.npc.navy.mil>

<https://nsips.nmci.navy.mil>

<https://www.nko.navy.mil>

<https://www.courses.netc.navy.mil>

<http://www.militaryonesource.com>