



DEPARTMENT OF THE NAVY
COMMANDER, U.S. NAVAL FORCES JAPAN
COMMANDER, NAVY REGION JAPAN
PSC 473 BOX 12
FPO AP 96349-0001

COMNAVFORJAPANINST 1020.2E
COMNAVREGJAPANINST 1020.2E
N008
9 Apr 10

COMMANDER, U.S. NAVAL FORCES JAPAN INSTRUCTION 1020.2E
COMMANDER, NAVY REGION JAPAN INSTRUCTION 1020.2E

From: Commander, U.S. Naval Forces Japan

Subj: UNIFORM POLICY AND REGULATIONS FOR THE NAVFORJAPAN AREA

Ref: (a) U.S. Navy Uniform Regulations (NAVPERS 15665I)
(b) USFJ INST 36-3003
(c) NAVADMIN 190/08 R 092022Z JUL 08
(d) NAVADMIN 343/08 R 021922Z DEC 08
(e) NAVADMIN 188/09 R 262243Z JUN 09
(f) NAVADMIN 374/09 R 291203Z DEC 09
(g) NAVADMIN 118/10 R 312021Z MAR 10

Encl: (1) Guidance for Military Attire

1. Purpose. To prescribe basic Navy uniforms and promulgate uniform policy and regulations in order to present a uniform image for all U.S. Navy personnel in the Naval Forces Japan (NAVFORJAPAN) area.

2. Cancellation. This instruction is a complete revision and cancels COMNAVFORJAPANINST 1020.2D; therefore, no margin notations have been included.

3. Background. Reference (a) is the basic publication governing the wearing of uniforms and civilian attire by U.S. Navy personnel. Reference (b) is U.S. Forces Japan manner of wear of camouflage uniforms. Reference (c) is the NAVADMIN outlining the E1-E6 service uniform rollout and manner of wear. References (d) through (g) are the NAVADMINs updating the Navy Working Uniform (NWU) manner of wear. As the Regional Coordinator, Commander, U.S. Naval Forces Japan (COMNAVFORJAPAN) is assigned responsibility for issuing and controlling uniform policy and appearance of Navy personnel in Japan and for prescribing uniforms which will provide the greatest uniformity of appearance. The Senior Officer Present Afloat in the NAVFORJAPAN area is required to follow the uniform regulations established by the Commander with regard to liberty parties and personnel ashore in Japan.

4. General Regulations. All Navy personnel within the NAVFORJAPAN area shall be in the uniform of the day (dress or working) or appropriate civilian attire as described in reference (a) and this directive. This provision and those sections of enclosure (1), which by their language, mandate compliance are regulatory general orders.

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As such, these provisions apply to all Navy personnel in the NAVFORJAPAN area individually and need no further implementation.

5. Information

a. Enclosure (1) provides guidance to assist senior officers present in defining the proper military uniform and civilian attire, and general appearance standards for military personnel within the NAVFORJAPAN area.

b. To ensure uniformity, COMNAVFORJAPAN will publish the seasonal uniform change by message twice each year. Uniform changes will normally take place on Mondays. Actual dates will be coordinated by COMNAVFORJAPAN with local area coordinators and Japan Maritime Self-Defense Force.

6. Action. Commanders, Commanding Officers, and Officers-in-Charge shall ensure compliance with this instruction by personnel under their cognizance. Continuous command attention shall be directed to ensure uniforms are properly worn and maintained so as to bring credit to the command and to the naval service. Personnel at all levels must ensure their appearance and that of their peers and subordinates conform to uniform regulations and grooming standards in accordance with reference (a) and this directive. Personnel in positions of leadership will use positive, personal initiative to hold all personnel accountable for compliance with uniform and civilian attire regulations contained herein, whether in the work place or in public.

7. Anything not described in this directive or references (a) through (g) is not authorized. Further guidance can be found at <http://www.npc.navy.mil/CommandSupport/USNavyUniforms/>



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GUIDANCE FOR MILITARY ATTIRE

1. General Guidance

a. Every member of the U.S. Navy is a representative of the United States Government. Conduct and dress, both in uniform and civilian attire, are required to be such as to reflect credit upon the member, the U.S. Navy, and the United States.

b. All U.S. Navy personnel shall provide themselves with an adequate supply of the correct uniforms prescribed in reference (a) and this directive, and, when in uniform, shall not wear items other than the regulation uniform and insignia or wear decorations, medals, badges, or ribbons in any way other than that prescribed.

c. NO ARTICLES SHALL PROTRUDE FROM OR BE VISIBLE ON THE UNIFORM, including items such as pencils, pens, watch chains, key chain fobs, pins, jewelry, combs, large wallets, cigars, cigarettes, pipes, or similar items. Jewelry, tie clasps, cuff links, shirt studs and earrings shall be worn as prescribed in reference (a). The use of government and personal cell phones and other personal wireless or electronic communication devices, to include Bluetooth wireless or headphones worn over the ear, are not authorized while in uniform while transiting (i.e., walking, biking, driving any vehicle) on base installations. The wearing of the US/Japan flag pin is authorized if duties include interaction with the Japan Maritime Self-Defense Force and/or Japanese civilian community. The correct wear shall be centered on the right pocket flap directly above the button for the Service Uniform, Service Khaki and Summer Whites. If wearing with Service Dress Blues, correct wear shall be centered on the right lapel, even with the opposite warfare device.

d. Grooming standards are based on several elements including neatness, cleanliness, safety, military image, and appearance. The primary consideration must be to have a neatly groomed appearance while wearing the naval uniform. Senior personnel and personnel assigned in high visibility positions of leadership will set and uphold standards.

e. Public showing of affection (holding hands, embracing, etc.) and hands in pockets, smoking, eating, and/or drinking beverages while in uniform as pedestrians detract from military smartness and are prohibited.

f. Navy personnel assigned to Marine Corps units, when wearing Marine Corps uniforms, shall abide by grooming standards established for Marines. Otherwise, when wearing Navy uniforms (including camouflage), Navy regulations apply.

2. Work Uniforms

a. Working uniforms are authorized for:

(1) Working situations which would unduly soil dress uniforms or where dress uniforms would be inappropriate or unsafe.

(2) Shipboard personnel in port.

(3) Industrial areas.

(4) Flight lines.

(5) When otherwise deemed appropriate by unit Commander/Commanding Officer.

b. Working uniforms may be worn for routine short term stops while transiting between work and place of residence via POV or government transportation, but not public transportation. Examples of short term stops include drop off/pick up for child care, dry cleaners, gas stations, banks and convenience stores. During the prescribed workday, routine short term stops and off installation dining in the NWU are authorized. Per reference (b), military personnel are prohibited from traveling on commercial aircraft, trains, subways, buses and non-base authorized taxis while in Battle Dress Uniform (BDU), Army Combat Uniform (ACU), desert or Woodland Combat Utility Uniform, or Navy Working Uniform (NWU).

c. The Navy Working Uniform (NWU) is authorized for wear in the CNFJ AOR and will replace working utilities, tropical working uniforms, wash khakis and winter working blues on 31 December 2010.

(1) All NWU articles without a name tape should be stenciled with permanent ink in a location inside the article and not within sight. Of particular interest should be the parka, parka liner, and cover.

(2) Rolling up of the sleeves is authorized year round for the NWU. However, if in formation, all hands shall have sleeves in the same position for uniformity.

(3) COs are directed to limit the authorization of unbloused trousers, and removal of outer blouse to those situations that are considered safety related. Personnel will be in full uniform compliance prior to leaving the immediate vicinity of the work area.

(4) The matching pattern NWU Gortex parka with detachable black fleece liner is the only authorized outerwear with the NWU. Accompanied black fleece liner is the only liner authorized to be worn with the NWU. The black fleece liner is not authorized to be worn as a stand alone outer-garment. The parka is equipped with a fold-out hood located inside the velcro closure section of the collar. The hood is only authorized during inclement weather conditions. The hood will be folded and stowed within the collar when not in use.

(5) The eight-point cap with rank/rate insignia (E-4 & above) is the only authorized headgear for the NWU. Hard-hats may be worn with the NWU only within the confines of a designated industrial area. Ball caps are not authorized for wear with the NWU, except as specifically authorized in reference (g).

(6) The Navy knit watch cap is authorized during cold weather conditions and shall only be worn with the NWU parka.

(7) Plain black leather gloves are authorized only when the NWU parka is worn.

3. Organizational clothing is defined as any clothing which is issued to an individual by a Naval activity on a loan basis (i.e., canvas/nylon foul weather jackets; coveralls; etc.), and will remain the property of the Navy, to be returned to the activity when the individual is transferred. Organizational clothing is authorized for wear only in the immediate area of the command. Sage green jacket may be worn with flight suit, working khaki, utilities, and other working uniforms with the exception of NWU in the immediate area of the command. Sage green jackets and nomex flight jackets are not authorized with any service uniforms (with ribbons) and are not authorized to be worn off base.

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a. Flight (organizational) clothing.

(1) Flight suits and green flight jackets and all insignia/attachments shall adhere to the specifications delineated in reference (a). Any customizing (i.e., racing stripes, embroidered emblems or names, etc.) is not authorized.

(2) Flight Suits. Green flight suits may be worn by aircrew members and individuals engaged in flight or flight-related duties during that working day on all military bases in the CNFJ AOR. This authorization does not include ground support, non-aircrew maintenance or non-aircrew support personnel. Green flight suits may be worn to/from home and work to include brief and appropriate stops, on military transport aircraft, and to official business meetings away from home station when the wear of flight suits is appropriate for transportation, or for the level of meeting (i.e., working meeting). Allowances for flight clothing and flight deck clothing are established by Commander, Naval Air Systems Command and published in Naval Air Systems Command Allowances Lists. Green flight suits shall be clean and well kept. Sleeves will be worn full length with the hook and pile (Velcro) sleeve cuffs closed or with a maximum of two outward rolls when not engaged in flight operations. All zippers will be closed and FOD flaps will be closed on pen pockets.

b. The coverall uniform is designed to be the principal underway uniform of the day. When worn in port, it is subject to the following restrictions. When worn aboard ship, coveralls may be worn on the pier in the immediate vicinity of the ship. Ashore (i.e., SIMAS, squadrons, and industrial working environments) coveralls may be worn in the immediate workspaces only. Base COs may not authorize the wear of the coverall uniform while transiting to and from and using base facilities to include Navy Exchange (NEX) Services and all eating facilities. The Navy blue coverall uniform is not authorized for wear other than detailed in this paragraph.

c. Hard hats are not part of the Navy uniform but should be prescribed for wear in hazardous areas by Officers in Charge/Commanding Officers. They are prescribed for wear by Naval Construction Force/Seabee personnel in the routine performance of their duties and are authorized for wear with the camouflage uniform at the direction of the Commanding Officer. Hard hats are only authorized to be worn in the vicinity of the ship, ship repair facility and when safety deems it necessary.

Hard hats are not authorized for wear while transiting to and from work or anywhere on the installation.

4. The Navy Physical Training Uniform (PTU) is athletic wear (or active wear) and is not authorized in the NEX Services, commissary, galley or other on-base food establishments. The PTU will not be worn while in a duty status or when conducting official business. The PTU is authorized for wear at all fitness facilities and is authorized to and from physical training with no stop-overs. Additionally; the PTU is authorized while engaging in other physical activities to include base clean-up and COMRELS provided they are presented in a neat and clean manner.

5. The prescribed uniform of the day shall be worn in the NAVFORJAPAN area with the exception of personnel traveling on PCS, TAD/TDY, or leave to an area where the prescribed uniform is different from Japan.

6. White dress shirt with soft shoulder boards is authorized for wear in working spaces and adjacent interior areas only when worn as part of the Service Dress Blue uniform.

7. The service khaki must be of authorized fabric per reference (a). The shirt and trouser fabric must match (i.e., poly/cotton with poly/cotton, Certified Navy Twill (CNT) with CNT, etc.). Mixing of shirt and trouser of different fabric and color is not authorized. Reefers and peacoats are authorized for wear with the service khaki during the winter uniform period. Reefers and peacoats are not authorized with summer whites.

8. Ball caps may be worn with the following uniforms only: wash khaki, utilities, physical training uniform, coveralls, and flight suit. Ball caps are not authorized with any service uniform to include the E-1 through E-6 year-round service uniform (SU) and service khakis.

9. The Navy E1 - E6 SU will replace the summer white and winter blue uniforms on 1 July 2010 for E-6 and junior personnel.