

Welcome to SUBASE NEW LONDON

Submarine Capital of the World



No matter where you travel, when you meet a guy who's been... There's an instant kind of friendship 'cause we're brothers of the 'phin."

Robert Reed, USS George Washington Carver (SSBN-656)

Welcome to the Naval Submarine Base New London Groton, CT

We at the Navy Housing Service Center are pleased you have chosen our Submarine Base as your new home for your next duty station.

SUBASE New London Housing is privatized with Balfour Beatty Communities as the Managing Partner.

The Housing Service Center also offers a wide range of rental listings available within the community. We have a strong Rental Partnership Program (RPP) that offers benefits to you and community landlords / property managers.

Our Housing Service Center Staff is always ready to assist you.

Our phone numbers are:

Front Desk: (860) 694-3851

Toll Free: (877) 843-5236

Fax: (860) 694-3154

Email: NewLondonHousing@navy.mil

Website: www.cnmc.navy.mil/NewLondon

**HOUSING SERVICE CENTER
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**Naval Submarine Base New London
P.O. Box 23/ Building 164
Groton, CT 06349**

“Home of the First and the Finest”

DIRECTIONS: From Interstate 95N take Exit 86 towards U.S. SUBASE/Gales Ferry. When the exit splits bare to the left. At the traffic light take a right this will put you onto Rte 12N. Follow this through seven traffic lights and at the next light you’ll see the “Twin Dolphins Sign” on the left announcing you’re about to enter SUBASE NLON.

From Interstate 95S take Exit 86. At the end of the exit, bear right after the overpass and go right onto 12N and follow the seven traffic lights to the eighth light and the “Twin Dolphins Sign”.

Housing at Naval Submarine Base New London, as well as all other Navy Installations within the Mid Atlantic Region, was privatized on 1 November 2004. Our partner is Balfour Beatty Communities, who now manages and maintains housing at Naval Submarine Base New London.

The Navy’s Family Housing Service Center role has changed over time; however, we provide the following services:

Application / Referral TO BALFOUR BEATTY COMMUNITIES

You may submit your housing application by reporting to the Housing Service Center, Bldg 164 Dealey Center, with a copy of your current orders and an updated Record of Emergency Data sheet (Page-2 *or* RED). Processing your application will take only a few minutes. Based upon housing availability, you may be referred to Balfour Beatty Communities the same day for a home. You may also visit our website, www.cnic.navy.mil/NewLondon, for further information on how to apply.

CONFLICT RESOLUTION AND MEDIATIONS

Should you encounter any issues with Balfour Beatty Communities or disagreements between yourself and another resident, please address them in writing to the Balfour Beatty Community Manager. If the matter is not resolved, contact the Housing Service Center at (860) 694-3851.

OTHER SERVICES OFFERED BY THE HOUSING SERVICE CENTER:

- Information Package for New Arrivals
- Property Listings (rentals/sales)
- Rental Partnership Program
- Lease Counseling and Reviews
- Outbound Services

Our staff of professionals look forward to serving you. Please feel free to contact us at our toll free number 1-877-843-5236 with any questions or concerns.

COMMUNITY RENTAL PROGRAMS

RENTAL PARTNERSHIP PROGRAM (RPP)

The Rental Partnership Program (RPP) is designed to provide active duty military personnel, enlisted and officer, single or married, with affordable off-base housing. It is governed by a memorandum of understanding between the local Landlord and Commander Naval Region Mid-Atlantic enabling military personnel to rent off-base housing at a reduced rate.

Application fees and credit check fees are waived under this program; however, the service member may be charged a security deposit not exceeding one month rent. SUBASE Housing Office will qualify applicants for RPP properties in accordance with the member's BAH rate, but the Landlord may deny renting to an applicant based on prior negative rental history. The military member must agree to participate in the allotment payment system for monthly rental costs. Landlords may make renter's insurance and liability insurance mandatory for the RPP applicant.

Landlords that participate in the RPP have their units evaluated and all leases are pre-approved.

For additional information on this program, please call the Housing Service Center at (860) 694-3851 and ask for the RPP Counselor.

COMMUNITY REFERRAL PROGRAM



Visit the *Automated Housing Referral Network* at www.ahrn.com to find housing before you pack! Sponsored by the DoD, AHRN.com listings include available community rentals, military housing, shared rentals, temporary lodging and *military For Sale By Owner* (FSBO) listings. In AHRN.com, you will find a variety of housing options to choose from. Listings include property descriptions, pictures, maps, links to local schools, and contact information.

You can now access AHRN.com via your mobile device at www.ahrn.com/mobile! The information you currently rely on at AHRN.com is now available in the palm of your hand! You can access AHRN.com/mobile from any mobile device with Internet access. Check it out at www.ahrn.com/mobile

For additional information on this program please call the Housing Service Center at (860) 694-3851 and ask to speak to one of the Community Referral staff.

KEY POINTS to COMMUNITY RENTING

DISCLAIMER

The Housing Service Center is not responsible for a military member's dissatisfaction with his or her housing selection in the civilian community. The member must take full responsibility for any choices made in accepting and occupying accommodations in the civilian community.

DEPOSITS AND FEES

A good point to keep in mind...**deposits are returned; fees are kept!**

Many Realtors/Landlords require an application fee and/or credit check fee to process an application.

A Security Deposit is intended to cover the cost of any repairs, cleaning or damages for which you are responsible when you vacate. It can be equal to or less than one month's rent (no more than two months rent in CT). The security deposit is **NOT RENT** and cannot be applied to rent. Landlords who allow pets may also charge additional pet fees or deposits.

It is important that you do a walk through inspection, summarizing the condition of the rental unit **with** the Landlord. Both the Landlord and Tenant will benefit from inspecting the apartment together and agreeing upon the conditions when the Tenant moves in. A checklist completed by both the Landlord and Tenant will aid both if there is a security deposit dispute when the Tenant moves out. Each party should keep a copy of the checklist.

You must leave the rental unit in a clean undamaged condition to ensure a full refund of your security deposit. The Landlord is required to return the full security deposit minus any cleaning or damages (not considered normal wear and tear) after the Tenant vacates (30 days for CT, 20 days for RI). An itemized letter listing all damages and costs will accompany any/all returned deposits to the Tenant. In some cases no monetary amounts will be returned if damages exceed the deposit (tenants are responsible for paying amounts in excess of security deposit). The Tenant must give written notice of vacating and include a forwarding address to forward any monies due the tenant. If the Landlord does not respond within the designated timeframe set by the state, he/she **may be** liable for double the amount of the security deposit withheld.

LEASES

A lease is a legal contract between you and your landlord. A written lease is your protection against any misunderstandings regarding rights, responsibilities, and agreements concerning the property you are renting. It is necessary to include all the conditions you want in the lease to avoid any misunderstanding that can be costly to you. If there is not a written lease, the Landlord may agree upon terms orally on a month-to-month basis. An oral lease, like a written lease, is binding, however, an oral lease is more difficult to prove because it is one person's word against another.

Knowing how to read and understand your lease is the first step toward a pleasant rental experience. Our counselors are able to provide one-on-one or group educational sessions to broaden your rental knowledge. Know what to ask and what to look for when searching for a home.

It is strongly suggested you have your lease reviewed by the Housing Service Center or Navy Legal PRIOR to signing.

INSURANCE

Renters Insurance: Your Landlord's insurance policy does not cover your personal items if damaged during a fire, flood or other catastrophic event, therefore, it is strongly recommended you purchase renters insurance. The policies are reasonable in cost and not only covers your personal effects but may also cover visitors from accidents/injuries while in your home.

Liability Insurance: A policy for renters insurance may not protect you if you should accidentally damage the rental unit or if you should suffer some type of a lawsuit resulting from your negligence within the home. All renters are encouraged to take the need for a liability policy seriously. An accident resulting in damage to the rental unit and determined to be caused by you, your family, or a guest, may leave you with repair costs that could become a financial burden. A general liability policy is inexpensive and well worth the cost.

The following are a few common examples of incidents that may not be covered by the standard renter's insurance policy while living in PPV Housing or renting in the community:

* Mattress fires * Candle fires * Stove fires * A slip or a fall resulting in injury *

Please feel free to contact the Navy Housing Service Center if you have any questions or need further information. Our telephone number is 860-694-3851.

SERVICE MEMBER'S CIVIL RELIEF ACT (SCRA)

As a military member you are afforded protection under the SCRA for terminating residential leases in conjunction with transfer orders, deployment orders in excess of 90 days, Change of Homeport, separation under honorable conditions, and retirement. Please speak to a Housing Counselor or Navy Legal Services Representative to get the full information on this entitlement as well as what is required of you.

LIAISON SERVICES

Once you have moved into your home, your Landlord should manage all of your needs. Should any concerns arise, you would need to address them in writing directly with your Landlord and retain a copy for your records. The Housing Service Center will be happy to assist you if your needs have not been met. We stand as an advocate for our military and their families and can provide assistance with landlord/tenant mediation and dispute resolution, if required. This service is available whether you live in community or PPV housing.

UTILITIES

Responsibility for utilities varies with each rental so please refer to your lease for determination. Contact information for appropriate utility companies should be identified by your Landlord.

OUTBOUND SERVICES PROGRAM

When you are ready to leave the Groton area and transfer to a new command, our counselors can provide valuable information and housing assistance for your new duty station.

The Outbound Services Program includes, but is not limited to:

- Reviewing housing requirements for your new duty station
- Assisting you in submitting an advanced PPV housing application package
- Assisting with registration and navigation of the AHRN website for community rentals
- Information on proper procedures and tips for vacating your current rental
- Providing helpful phone numbers and websites

Outbound Services are conducted on a walk-in basis or an appointment may be scheduled by calling the Housing Service Center at (860) 694-3851 and speaking to an Outbound Counselor.

Note: If you desire to submit an advanced PPV housing application package, please bring a copy of your new orders, a current Record of Emergency Data sheet, and any other pertinent documents affecting entitlement such as a marriage certificate, divorce decree, pregnancy certificate, etc.*

- * NAVPERS 1070/602 (Page-2) for Navy and the DD Form 93 (RED) for Army, Air Force and Marines. Coast Guard personnel will use the CG-4107A (BAH/Dependency Worksheet).

CHECKING YOUR CREDIT REPORT

Prior to your arrival and negotiating a rental/sales agreement, a credit report may be necessary.

Individuals should check their credit history report at least annually and at times, may be entitled to receive a complimentary copy if you have been denied credit. Corrective action may be needed on dates, or addresses, or to just eliminate erroneous information that may or may not belong to you. (i.e. wrong social, name)

Credit bureaus will make corrections but errors must be brought to their attention along with supporting documentation. After submitting any items that need attention, request an updated credit report to make sure all entries have been reported correctly.

In order to obtain a copy of your credit report, log on to www.annualcreditreport.com. The following information will be required:

- Full name (including Jr., Sr., I, II, III, etc.)
- SSN
- Birth date
- Current address
- Previous address

You are allowed 1 free credit report per year from each of the 3 credit bureaus:

Experian
Equifax
TransUnion

Note: If you are married, it is recommended you run a credit report for each SSN.

SCHOOL INFORMATION

SUBASE New London has a School Liaison Officer to assist you with transitioning your children into a new school system. Do you have questions about required immunizations or physicals, traditional or block schedules, etc? The School Liaison Officer may be reached at (860) 694-3772 or DSN 694-3772.

Schools are established by districts that may transcend town boundaries. Residents must attend their designated district schools. The following is a list of various school districts with the address, phone number, and website. Please consult the School District in the area you reside for further information.

NOTE: Base Housing falls under the Groton and Ledyard School District, depending on the street in which you reside. Please refer to the school website to determine which elementary, middle or high school your child would attend.

NEW LONDON COUNTY PUBLIC SCHOOLS

GROTON PUBLIC SCHOOLS

860-572-2100

www.groton.k12.ct.us

NEW LONDON PUBLIC SCHOOLS

860-447-6000

www.newlondon.org

NORWICH PUBLIC SCHOOLS

860-823-4200

www.norwichpublicschools.org

EAST LYME PUBLIC SCHOOLS

860-739-3966

www.eastlymeschools.org

STONINGTON PUBLIC SCHOOLS

860-572-0506

www.stonington.org

WESTERLY PUBLIC SCHOOLS

401-315-1500 (p)

www.westerly.k12.ri.us

GRISWOLD PUBLIC SCHOOLS

860-376-7600

www.griswold.k12.ct.us

LEDYARD PUBLIC SCHOOLS

860-464-9255

www.ledyard.net

MONTVILLE PUBLIC SCHOOLS

860-848-1228

www.montvilleschools.org

WATERFORD PUBLIC SCHOOLS

860-444-5801

www.waterfordshools.org

NORTH STONINGTON PUBLIC SCHOOLS

860-535-2800

www.northstonington.k12.ct.us

LYME / OLD LYME PUBLIC SCHOOLS

860-434-7238 (p)

www.region18.org

PRESTON PUBLIC SCHOOLS

860-889-6098 (p)

www.prestonschool.org

SPRAGUE PUBLIC SCHOOLS

860-822-8264

www.saylesschool.org

VOLUNTOWN PUBLIC SCHOOLS

860-376-2325

www.voluntownct.org**BOZRAH PUBLIC SCHOOLS**

860-887-4873

<http://homepage.mac.com/fmsbozrah/school/>**COLCHESTER PUBLIC SCHOOLS**

860-537-7208

www.colchesterct.org**NORWICH FREE ACADEMY**

860-887-2505

www.norwichfreeacademy.com**LISBON PUBLIC SCHOOLS**

860-376-5565

www.lisboncentralschool.com**FRANKLIN PUBLIC SCHOOLS**

860-642-7063

www.franklin.k12.ct.us**LEBANON PUBLIC SCHOOLS**

860-642-7795

www.lebanonct.org**MAGNET SCHOOLS****REGIONAL MULTICULTURAL MAGNET
SCHOOL (K-5)**

860-437-7775

www.rmms.k12.ct.us**SCIENCE AND TECHNOLOGY MAGNET
HIGH SCHOOL (9-12)**

860-437-6496

www.nlstmhs.org**THE FRIENDSHIP SCHOOL (PK-K)**

860-447-4049

www.thefriendshipschool.org**DUAL LANGUAGE & ARTS ACADEMY (6-8)**

860-443-0461

www.languageandartsacademy.org**MARINE SCIENCE MAGNET SCHOOL (9-12)**

860-434-4800

marinesciencemagnet.org**TECHNICAL SCHOOLS****ELLA T. GRASSO SOUTHEASTERN
TECHNICAL HIGH SCHOOL**

860-448-0220 (p)

www.cttech.org/GRASSO/**NORWICH TECHNICAL HIGH SCHOOL**

860-889-8453 (p)

www.cttech.org/Norwich/**PRIVATE SCHOOL INFORMATION**

There are many private school options in the Southeastern Connecticut area. To explore these educational opportunities, please visit the following websites:

Private School Reviewwww.privateschoolreview.com**National Center for Education Statistics (NCES)**<http://nces.ed.gov/surveys/pss/privateschoolsearch>

HOME SCHOOL INFORMATION

Many parents chose to provide their child's education outside of the public school system. Information on home schooling in Connecticut and Rhode Island can be found at:

Rhode Island Department of Education

www.ride.ri.gov/Instruction/home_school.aspx

Connecticut Department of Education

<http://www.sde.ct.gov/sde/site/default.asp>

Home School Central

www.homeschoolcentral.com

Connecticut Home School Network

www.cthomeschoolnetwork.org

CT CHEER

www.ct-cheer.com/index.html

General links to school information:

www.schooltree.org

www.greatschools.net

www.schoolquest.org

**The U.S. Navy neither endorses nor supports the above organizations. They are provided as a purely informational resource for families

TEMPORARY LODGING

NAVY LODGE

2 Proteus Avenue
Groton, CT 06340

(860) 446-1160
1-800-NAVY INN

THIS IS A NON SMOKING FACILITY

TOLL FREE RESERVATIONS SYSTEM

Reservations may be made 24 hours a day at no charge by calling 1-800-NAVY-INN (1-800-628-9466). Reservation agents will provide local hours of operations, rates and directions. Accompanied permanent change of station personnel may make reservations as soon as orders are received. Other personnel may make reservations 30 to 60 days in advance. Personnel must have a copy of their orders and dependents must have an I.D. card. Since occupancy in CONUS is 90 – 100 percent year round, it is strongly advised that all travelers make reservations as far in advance as possible.

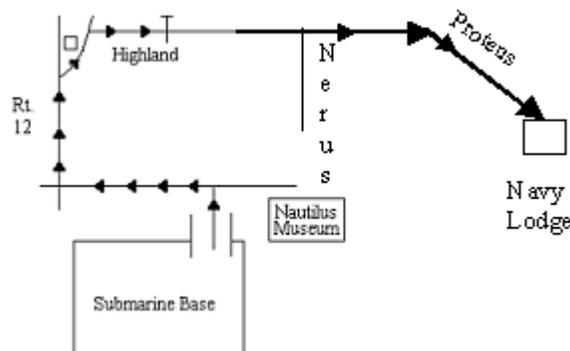
Reservations may also be made online at www.navy-lodge.com.

PETS

The Navy Lodge has a limited number of rooms available for guests with pets. Please call for more information and to check availability. Kennels for boarding your pets are within a few miles of the Navy Lodge. Reservations may be necessary.

DIRECTIONS FROM MAIN GATE

Exit the Naval Submarine Base using the main gate. At the light take a left. At the next light (Rt. 12) make a right. Proceed on Rt. 12, through the first light, make a right at gas station. As you make your right turn, there are signs directing you to the Navy Lodge.



NAVY GATEWAY INN & SUITES (NGIS)

Bldg. 429

Comm: (860) 694-3416 DSN: 694-3416

Before arranging any temporary lodging, please contact the Navy Gateway Inn and Suites (NGIS). Service members, regardless of marital status, must ensure they receive either an endorsement of their orders or a Certificate of Non-Availability (CNA) from NGIS. The endorsement or CNA, along with lodging receipts, must be submitted to PSD for reimbursement of Temporary Lodging Expenses (TLE) on your travel claim. Failure to provide these documents may hinder your entitlement to reimbursement.

Please contact them directly for availability, pricing, and further information. Call toll free 1-800-NAVY-BED (1-877-628-9233) or reservations may also be made online at dodlodging.net/

THIS IS A NON SMOKING FACILITY

NO PETS ALLOWED

There are kennels for boarding your pets within a few miles of the base. Reservations may be necessary.

DIRECTIONS

Enter main gate and take first right onto Tang Ave. Follow Tang Ave past the NEX, Commissary and Gas Station. Continue through the stop sign and bear left onto Tautog Ave. NGIS will be on the right after the sharp turn. Navy Federal Credit Union is in the same building.

MOTEL EFFICIENCIES

 = "pet friendly"



Rodeway Inn

211 Waterford Parkway
Waterford, CT
Tel: (860) 442-7227



Thames Inn & Marina

193 Thames Street
Groton, CT
Tel: (860) 445-8111
After 5:00 (860) 608-7183



Rocky Neck Inn & Suites

237 West Main Street
Niantic, CT
Tel: (860) 739-6268



Ramada Worldwide

Corner of 184 & Kings Highway
Groton, CT
Tel: (860) 446-0660



Cedar Park Inn & Suites

85 Norwich Westerly Rd
North Stonington CT
Tel: (860) 535-7829



Residence Inn

40 White Hall Ave
Mystic CT
Tel: (860) 536-5150



Red Roof Inn

707 Coleman Street
New London, CT
Tel: (860) 444-0001
Toll Free: 800-843-7663



Red Carpet Inn

380 Bayonet Street
New London, CT
Tel: (860) 443-3440

Mystic Marriott Hotel & Spa

625 North Road (Route 117)
Groton, Ct 06340
Tel: (860) 446-2600
Fax: (860) 446-2601
Toll Free: (866) 449-7390

Colonial Efficiency Apts

2350 Gold Star Highway
Mystic, CT
Tel: (860) 572-1616

Howard Johnson Express

580 Poquonnock Road
Groton, CT
Tel: (860) 445-0220

Econo Lodge Inn & Suites

605 Gold Star Highway (Rt. 184)
Groton, CT
Tel: (860) 445-1986
Toll Free: 800-697-8483

Quality Inn

404 Bridge Street
Groton, CT
Tel: (860) 445-8141
Toll Free: 800-228-5151

Groton Inn and Suites

99 Gold Star Highway
Groton, CT
Tel: (860) 445-9784
Toll free: (800) 452-2191

Days Inn & Suites

135 Gold Star Highway (Route 184)
Groton, CT
Tel: (860) 448-3000
Toll Free: 800-280-0054

Windsor Motel

345 Gold Star Hwy
Groton, CT
Tel: (860) 445-7474

Holiday Inn Norwich

10 Laura Blvd
Norwich, CT
Tel: (860) 889-5201
www.holidaynorwichhotel.com

Hampton Inn

300 Long Hill Road (Route 1)
Groton, Ct 06340
Tel: (860)405-1585
Fax: (860) 446-8456
Toll Free: (877) 477-5817

Hilton Garden Inn

224 Gold Star Highway
Groton, Ct 06340
Tel: (860) 445-6800
Fax: (860) 445-6801

CAMPGROUNDS

Acorn Acres Campgrounds

135 Lake Road, Bozrah

(860) 859-1020

Camp Niantic by the Atlantic

271 West Main Street, East Lyme

(860) 739-9308

Hidden Acres Family Campgrounds

River Road, Preston

(860) 887-9633

Indianfield Cooperative Campgrounds

306 Old Colchester Road, Salem

(860) 859-1109

Lake Williams Campground

1742 Exeter Road, Lebanon

(800) 972-0020

Laurel-Lock Campgrounds

15 Cottage Road, Montville

(860) 859-1424

Nature's Camp Site

Route 49, Voluntown

(860) 376-4203

Odetah Campgrounds

38 Bozrah Street Ext., Bozrah

(860) 889-4144

Pequot Ledge Campground

157 Dolye Road, Oakdale

(860) 859-0682

River Bend Campground

Rte 14A – Box 23, Oneco

(860) 564-3440

Salem Farms Campground

Alexander Road, Salem

(860) 859-2320

Seaport Campground

Route 184, Old Mystic

(860) 536-4044

Sterling Park Campground

177 Gibson Hill Road, Sterling

(860) 564-8777

Strawberry Park Resort

Preston

(860) 886-1944

KENNELS

Apex Stony Brook Kennel

513 Raymond Hill Road, Uncasville
(860) 848-3044

Country Lane Boarding Kennels

Colonel Brown Road, Griswold
(860) 376-0235

Maple Ridge Kennels

270 Rogers Road, Groton
(860) 445-4999

Tippin Rock Lodge

704 Gungywamp Rd., Groton
(860) 445-7387

Norwichtown Pet Resort & Spa

763 Scotland Road, Norwich
(860) 822-6342

Red Rock Kennels

204 Boom Bridge Road, North Stonington
(860) 599-3977

Scott's Kennels

9 Ella Wheeler Road, North Stonington
(860) 599-5172

Creature Comforts Animal Inn

Route 184, North Stonington
(860) 599-1784

My Toy Kennels

29 Old Stagecoach Road, Old Lyme
(860) 434-9878

Skyline Kennels

117 Skyline Dr., Salem
(860) 859-0353

Dogs On Deployment

<http://dogsondeployment.org/>

619-800-3631

info@dogsondeployment.org

Dogs on Deployment promotes responsible pet-ownership and the military-pet community by providing an online resource for military members to search for volunteers who are willing to board their pets while they're on deployment.

CHILD DEVELOPMENT CENTERS

Navy Child Development Center

7 Highland Avenue
Groton, CT 06340
(Off Dewey Avenue and Lestertown Road)
(860) 694-5965

CG Academy's Child Development Center

16 Farnsworth Avenue
New London, CT 06320
(860) 444-8329 / 443-2101
Fax: (860) 701-6164

Connecticut College Children's Program

75 Nameaug Avenue
New London, CT 06320
(860) 439-2920

**** Please contact each facility directly for information on rates, availability, and schedules.**

ADDITIONAL INFORMATION

Veterans Administration

The Veterans Administration Representative is located in the Fleet and Family Service Center (Building 83). If you have questions concerning your Veterans Benefits, you can visit the representative at the office or call (860) 694-4696. See below for the days and times the V.A. Rep is available at Bldg 83. At all other times, the V.A. Rep is in the main office in Newington, CT. (860-827-1000)

For your convenience your V.A. Representatives hours are listed below:

Tuesday and Thursday0730-1600
Friday.....1300-1600 DTAP ONLY

Department of Veteran Affairs website: <http://www.va.gov>

INTERNET ADDRESSES

Note: The following addresses contain information you may find useful while stationed in Connecticut. The Housing Service Center does not guarantee or endorse these sites.

Housing Sites:

http://www.cnic.navy.mil/NewLondon/	Submarine Base New London
http://www.subasehomes.com/	Balfour Beatty Communities
http://www.militaryinstallations.dod.mil/	MilitaryINSTALLATIONS
http://www.militaryhomefront.dod.mil/	Military Homefront
http://www.cnic.navy.mil/CNRMA/	Commander Navy Region Mid Atlantic
http://www.ahrn.com	Automated Housing Referral Network

Job Sites:

<http://www.das.state.ct.us/exam/>

State of Connecticut Department of Administrative Services (CT employment portal)

<https://www.donhr.navy.mil/>

Navy Civilian Human Resources employment site

<http://www.federaljobsearch.com/>

Search engine for federal jobs

<http://www.usajobs.com/>

Office of Personnel Management Employment site

Other Useful Relocation Sites:

<http://www.pcsamerica.net>

PCS America - Offers information about DoD Installation local communities.

<http://www.hud.gov>

Housing and Urban Development

<http://www.connecticutmag.com>

CT “what to do/where to go” Magazine

<http://www.state.ct.us/dps/sor.htm>

Database of sex offenders

<http://mypay.dfas.mil/>

Pay information site

<http://www.npc.navy.mil/channels>

BUPERS Access

<http://www.defensetravel.dod.mil/site/bah.cfm>

BAH Rates

U.S. Naval Submarine Base New London Individual Preparedness Guide

This guide is designed to help individuals who work or live aboard SUBASE New London to be ready for emergencies, both on and off the installation--a quick reference guide on preparing yourself for the unexpected. It does not provide everything you need, but with this and the information from other referenced sources, you can be ready for emergencies. As the old saying goes, "An ounce of prevention is worth a pound of cure." To prevent problems during emergency situations, you need to be prepared. Being prepared does not mean being afraid. It means understanding the potential threats to you and your family's safety, and making plans in advance to be ready to deal with those threats.



The basic components of being prepared include:

- Find out what could happen to you.
- Create a disaster plan.
- Practice and maintain your plan.
- Make a disaster supplies kit.
- Know your community evacuation plan.

Neighbors Helping Neighbors

Working with neighbors and coworkers can save lives and property. Meet with your neighbors to plan how to work together after a disaster. If you're a member of a neighborhood organization, introduce others to disaster preparedness principles. Know your neighbors' special skills and consider how you could help neighbors who have special needs, such as disabled and elderly persons. Make plans for childcare in case parents can't get home.

Giant Voice Civil Defense Warnings

- Civil Defense Alert (Yellow Alert): A three to five minute steady blast, indicating that attack is probable, or that a natural or commercial disaster such as severe weather, chemical spill, flood, or nuclear power plant emergency is occurring.
- Civil Defense Attack Warning (Red Alert): A three-minute wavering tone or siren, indicating that attack is imminent.

SUBASE-Unique Warning Signals

- Emergency November Radiological Warning: A series of nine short blasts three times in succession.
- General Security Alert: A series of two three-second blasts every five seconds for a total of three minutes on the SUBASE whistle.
- All Clear: Three short blasts on the SUBASE whistle for three minutes.

FOR THE GENERAL PUBLIC ON SUBASE, THE FIRST RESPONSE TO ANY SUBASE GIANT VOICE EMERGENCY SIGNAL IS TO SHELTER IN PLACE AND AWAIT FURTHER DIRECTION. VERBAL INSTRUCTION MAY ALSO BE GIVEN FOR ADDITIONAL ACTIONS.

Individual and Family Disaster Planning*

1. Find Out What Could Happen to You

- Contact your local Red Cross chapter or emergency management office before a disaster occurs--be prepared to take notes.
- Ask what types of disasters are most likely to happen. Request information preparing for each.
- Learn about your community's warning signals: what they sound like and what you should do when you hear them.
- Ask about animal care after a disaster. Animals are not allowed inside emergency shelters because of health regulations.
- Find out how to help elderly or disabled persons, if needed.
- Find out about the disaster plans at your workplace, your children's school or day care center, and other places where your family spends time.

2. Create a Disaster Plan

- Meet with your family and discuss why you need to prepare for disaster. Explain the dangers of fire, severe weather, and earthquakes to children. Plan to share responsibilities and work together.
- Discuss the types of disasters that are most likely to happen. Explain what to do in each case.
- Pick two places to meet:
- Right outside your home in case of a sudden emergency, like a fire.
- Outside your neighborhood in case you can't return home. Everyone must know the address and phone number.
- Ask an out-of-state friend to be your "family contact." After a disaster, it's often easier to call long distance. Other family members should call this person and tell them where they are. Everyone must know the phone number.
- Discuss what to do in an evacuation. Plan how to take care of your pets.

3. Complete this Checklist:

- Post emergency telephone numbers by phones (fire, police, ambulance, etc.).
- Teach children how and when to call 9-1-1 or your local Emergency Medical Services number for emergency help.
- Show each family member how and when to turn off the utilities (water, gas, and electricity) at the main switches.
- Check if you have adequate insurance coverage.
- Training each family member on how to use the fire extinguisher (ABC type), and show them where it's kept.
- Install smoke detectors on each level of your home, especially near bedrooms.
- Conduct a home hazard hunt.
- Stock emergency supplies and assemble a Disaster Supplies Kit.
- Take a Red Cross first aid and CPR class.
- Determine the best escape routes from your home. Find two ways out of each room. Find the safe places in your home for each type of disaster.

4. Practice and Maintain Your Plan

- Quiz your kids every six months or so.
- Conduct fire and emergency evacuations.
- Replace stored water and food every six months.
- Test and recharge your fire extinguisher(s) according to manufacturer's instructions.

Test your smoke detectors monthly and change the batteries at least once a year.

5. If Disaster Strikes, remain calm and patient. Put your plan into action.

- Check for injuries: Give first aid and get help for seriously injured people.
- Listen to the TV or radio for news and instructions.
- Check for damage in your home
 - Use flashlights. Do not light matches or turn on electrical switches, if you suspect damage.
 - Sniff for gas leaks, starting at the water heater. If you smell gas or suspect a leak, turn off the main gas valve, open windows, and get everyone outside quickly.
 - Shut off any other damaged utilities.
 - Clean up spilled medicines, bleaches, gasoline, and other flammable liquids immediately.
- Remember to:
 - Confine or secure your pets.
 - Call your family contact. Do not use the phone again unless it is a life-threatening emergency.
 - Check on your neighbors, especially elderly or disabled persons.
 - Make sure you have an adequate water supply in case service is cut off.
- Stay away from downed power lines.

*Note: * Family Disaster Planning is taken from "Family Disaster Plan." developed by FEMA and the American Red Cross.*

Navy Evacuation Procedures

Evacuations could be voluntary (generally local) or mandatory (major emergency). Military and civilian personnel will be notified via the chain of command, with official orders for mandatory evacuation. Orders may authorize per diem/commercial lodging, but not all evacuations result in paid orders. For local sheltering, the Navy relies on civilian community shelters. In a major emergency, a military installation will be designated as a remote safe haven, and personnel will be directed to find commercial lodging or public shelters in the safe haven vicinity. Evacuating personnel should follow evacuation routes identified by local civilian officials. Evacuated personnel must contact the Navy as soon as they reach safe haven, or no later than 48 hours after arrival. Contacts should be made in the following priority order: parent command, host activity, or the toll free Navy Help Line (1-877-414-5358).

Shelter in Place

In recent years, officials have found that sheltering can be far more useful than evacuation when dealing with airborne hazards. Often, the early minutes and hours after the release of a hazardous material into the atmosphere are the worst possible time for the public to leave the relative safety of buildings, structures and vehicles.

IF YOU ARE ON THE SUBBASE, AND HEAR EMERGENCY SIGNALS ON THE SUBBASE GIANT VOICE SYSTEM, SUCH AS THE RED ALERT, YELLOW ALERT OR RADIOLOGICAL EMERGENCY SIGNALS, YOU SHOULD IMMEDIATELY SHELTER IN PLACE AND SEEK FURTHER INSTRUCTIONS. OUTSIDE THE FENCE-LINE, FOLLOW SIGNALS AND GUIDANCE FROM LOCAL OFFICIALS.

Sheltering at Home:

- Quickly bring everyone inside including pets.
- Close all doors to the outside, and all windows.
- Turn off all heating systems.
- Turn off air conditioners and close inlets.
- Close fireplace dampers and stove vents.
- Close as many interior doors as possible.
- Move to interior spaces, upper floors if possible.
- Seal any remaining cracks or openings.
- If needed, cover nose and mouth with a wet cloth.
- Tune into the Emergency Alert System (EAS).
- Stay off the phone. Someone may contact you.
- Wait for the all-clear signal before you go outside.

Sheltering in a vehicle:

- Stay in your car or truck.
- Close all windows, manual vents, air conditioning and ventilation systems.
- If possible, drive away from gas or smoke clouds.
- Follow the orders of law enforcement or public safety personnel directing traffic.
- Turn into the Emergency Alert System (EAS).
- Stay in your car or truck and wait for the all-clear signal before you leave your car or open windows or vents.

Sheltering on the base:

- Take immediate shelter in the nearest building.
- Listen to directions from personnel working in the building.

Important Phone Numbers

Base Closure Line: 860-694-4444

Base Emergency Dispatcher: 860-694-3333
or 3222 (dial 911 on base)

Emergency Management Officer: 860-694-4275

Fleet and Family Support Center: 860-694-3383

Navy-Marine Corps Relief: 860-694-3285

Navy Family Housing: 860-694-3851

Naval Branch Health Clinic: 860-694-4123

Emergencies Dial 9-1-1

Important Web Sites

CNIC: http://www.cni.navy.mil/cnic_hq_site/OpPrepare

SUBASE: <https://www.cnic.navy.mil/NewLondon>

Red Cross: www.redcross.org

FEMA: www.fema.gov

Dept of Homeland Security: www.ready.gov

CT OEM: <http://www.ct.gov/demhs/site/default.asp>

CT Health Dept: www.dph.state.ct.us

Local Health Officials: www.ledgelighthd.org

Town of Groton Emergency Management: www.town.groton.ct.us/depts/adminsvcs/emgmt.asp

RI EMA: <http://www.riema.ri.gov/>

Emergency Alert System Stations

WTNH Ch 8

WLNE Ch 6 (ABC)

WVIT Ch 30

WJAR Ch 10 (NBC)

WFSB Ch 3

WPRI Ch 12 (CBS)

WTIC Ch 61

WNAC Ch 64 (FOX)

WBMW (106.5 FM)

WNLC (98.7 FM)

WTYD (101 FM)

WQGN (105.5 FM)

Local cable companies may vary, for exact channel numbers consult your local cable guide

Family Disaster Plan

Emergency Meeting Place (outside home): _____

Meeting Place (outside neighborhood): _____

Meeting Place Phone: _____

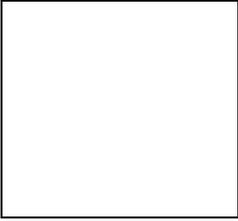
Address: _____

Family Contact: _____

Phone (day): _____

Phone (evening): _____

(This information was last updated November 2008.)



Town of Groton 9-1-1

OFFICE OF EMERGENCY MANAGEMENT

68 Groton Long Point Road, Groton, CT 06340

860-445-2000

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Director
860-441-6775
jsastre@town.groton.ct.us

Jeffrey S. Williams, Deputy
860-441-6757
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EMERGENCY MANAGEMENT INFORMATION

CABLE TELEVISION NOTIFICATION: The Town of Groton's Office of Emergency Management can now directly post messages containing information about a specific emergency or weather warning on the town's local government television channel, GPTV 2. The new system was tested and used during Tropical Storm Hanna in 2008. Groton residents were provided with the most up to date information on watches and warnings and predictions when the storm would arrive in the area. In addition to messages, the system includes weather warning icons that can be superimposed over normal programming warning residents of impending weather emergencies.

REVERSE 911:

Community Emergency Notification System: Most residents know they can call 9-1-1 to get assistance in the event of a police, fire or medical emergency. With our Reverse 911 system, Groton Emergency Communications can notify residents and businesses in Groton and North Stonington about a potential emergency circumstance. The Reverse 911 Community Notification System allows Groton Emergency Communications to rapidly notify specific geographical areas by telephone with minimal impact on emergency services personnel.

How does Reverse 911 work? In the event of an emergency, the Groton Emergency Communications Center can identify the affected area and record a message that describes the situation and recommends the protective actions residents should take. The Reverse 911 system will automatically call all listed telephone numbers within that geographic area and deliver the recorded message. If phone lines are busy, the system will attempt to redial those numbers a predetermined number of times to make contact. If an answering machine picks up the call, the emergency message will be left on the machine.

System Features: The Reverse 911 system's features make it an excellent tool for sharing information and alerting residents in the case of an emergency situation. It can provide an initial warning as well as specific instructions to protect at-risk citizens. Both factors are necessary for an effective warning.

- Reverse 911 can target specific geographic locations, warning only those people who are directly at risk.
- The system uses existing devices (telephones) to alert citizens; there is no need for people to buy a specialized warning device.
- The system can deliver text messages to TTY/TDD devices. This feature has the potential to greatly enhance our ability to warn and protect citizens who are deaf or hard of hearing.

System administrators can add telephone numbers to the database. This can be used to add unlisted telephone numbers and cell phone numbers to the system.

Some of the many uses of the system include:

- Emergency Evacuations
- Missing Person Alerts
- Natural Disaster Alerts
- Hazardous Material Leaks
- Search and Rescue Operations
- Neighborhood Emergency Incidents
- Homeland Security Notifications

The REVERSE 911 technology provides our Emergency Communications Telecommunicators with a state-of-the-art, public safety communications solutions to better serve those who live and work in Groton or North Stonington

System Limitations: As with any system, the Reverse 911 system has its limitations. These can be minimized with diligent administration of the system, but they will always exist to some degree:

The telephone number database contains only those telephone numbers listed in the telephone book for the Towns of Groton and North Stonington who have not registered their phones for the National Do Not Call List (www.donotcall.gov). Unless manually added to the database, we will be unable to notify people with unlisted numbers, cell phones, Voice over IP (Broadband) phones, new traditional phone numbers or those phones registered on the National Do Not Call List. **To minimize this, phone numbers and addresses may be registered for use with the Reverse 911 system by completing the on-line registration form or printing, completing and sending the printed form to the Groton Emergency Communications Center at the address listed below.**

Cell phone numbers are not included in the database. Cell phone numbers can be manually entered into the system linked to a specific address. Once linked to a specific address, the location of the cell phone number becomes essentially fixed to that location. This could lead to the situation of a cell phone being notified when the user is mobile and well out of the affected area. Conversely, if the user is mobile and in the affected area, the system will not notify the user as the fixed location (address) of the number is in an unaffected area. Please consider this when registering cell phone information for addition to the database.

Reverse 911 is very effective for making notifications within a well-defined geographic area. Due to the outgoing call capacity of the system, the system becomes less effective as the geographic area gets larger. For this reason, Groton Emergency Communications takes a systematic approach to warning, and recognizes that no single application can provide warning to all residents in all situations. The Reverse

911 system is an excellent enhancement to the ability to share information with our citizens, but it does not replace other notification systems such as the local television channels, local radio stations, local newspapers and your community emergency responders.

Call Screening Features

Reverse 911 will not work with phone lines having call screening features. If your phone line requires an individual to identify himself or herself through a recorded message before the call is accepted, the Reverse 911 system will not work. The system is designed to play the recorded message upon voice activation, such as a person saying "hello" or an answering machine recording.

Private Call Blocking: The Reverse 911 system will work if your phone line has private call blocking. The system automatically identifies itself, allowing the phone call through.

Unpublished Phone Numbers: The system's database contains only those published phone numbers with a corresponding physical address that have not been registered with the National Do Not Call List. Published phone numbers without a physical address (post office box) and unlisted or unpublished phone numbers are not included in the database will not be called. Likewise residents that use broadband-based telephone service providers such as Vonage, Comcast and other similar systems are not included in our database and will not be called. If residents have an unlisted or unpublished phone number or use a broadband-based telephone service or have registered their phone number with the National Do Not Call list and want to be contacted in the event of an emergency incident, they should register their phone number with the Groton Emergency Communications Center.

New Residents: Citizens that have recently moved into or within Groton or North Stonington should register their phone number(s) as stated above. The incorporation of the REVERSE 911 system represents the Groton Emergency Communication Center continuing commitment to providing our residents with the most advanced technologies available to ensure that our local public safety is as effective as possible.

To register your address and phone number, go to web site

<http://www.town.groton.ct.us/depts/adminsvcs/docs/R911Form.pdf>, please complete the on-line registration form, or please print, complete and send the Reverse 911 Information Update Form to: Groton Emergency Communications Center - Reverse 911, 68 Groton Long Point Road, Groton, CT 06340

SPECIAL INSTRUCTIONS IN THE EVENT OF A RADIOLOGICAL INCIDENT AT MILLSTONE STATION IN WATERFORD, CONNECTICUT:

Note: Millstone booklets and KI pills can be obtained by calling the Groton Emergency Management Offices at 860-441-6775 or 441-6757.

Emergency Alert Signal: If you hear a steady tone lasting approximately three (3) minutes, listen to the Emergency Alert System (EAS) radio or television stations below for more detailed information and any instructions.

Radio Stations: WTIC 1080 AM, WSUB 980 AM, WMRD 1150 AM, WICH 1310 AM, WLIS 1420 AM, WTIC 96.5 FM, WDRC 102.9 FM, WNPR 89.1 FM, WPKT 90.5 FM, WCTY 97.7 FM, WNLC 98.7 FM, WKNL 100.9 FM, WAXK 102.3 FM, WIHS 104.9 FM, WQGN 105.5 FM, WBMW 106.5 FM.

TV Stations: WFSB-Ch. 3, WTNH-Ch. 8, WVIT-Ch. 30, WTIC-Ch. 61, WHPX-Ch. 26.

GENERAL INSTRUCTIONS:

- _ Listen to the Emergency Alert System (EAS) station on your radio or television for emergency instructions. Stay calm.
- _ Notify your neighbors of the alert.
- _ For more information please refer to pages 2 and 3 of the Yellow Pages.

SCHOOLS:

- _ When schools are in session and an evacuation is ordered during the school day, students will be evacuated as a class to the same host community as the general public for that town.
- _ Parents should pick up their children at the reception center designated for their community.
- _ Parents are asked **not** to pick up their children at school - they will be reunited at the reception center.
- _ Signs will be posted to indicate that the school has been evacuated to the host community.

IF YOU ARE ADVISED TO:

TAKE SHELTER:

- _ Stay indoors and close all windows, doors and fireplace dampers.
- _ Turn off fans and air conditioners and other devices that draw in outside air.

EVACUATE:

- _ Lock your home, office, etc. and close all windows, doors, fireplace dampers or other devices that draw in outside air.
- _ Proceed as directed by the EAS instructions over the radio/TV. (see back)
- _ What to bring: Medications, cash, checkbook, credit cards, baby supplies, clothes, toiletries, blankets, pillows, flashlight, batteries, important documents, and your KI (IOSAT™).
- _ Pets CANNOT be taken to American Red Cross shelters. Arrangements for them may include leaving a supply of food and water, or a predetermined individual plan to leave them at a veterinarian or kennel outside of the 10 mile emergency planning zone (EPZ).

TAKE POTASSIUM IODIDE (KI):

- _ Do not take KI unless specifically instructed to by government officials.
- _ Do not take more KI than directed. KI is not an anti-radiation pill. Taking more than the recommended dose will not be more effective and may increase the risk of side effects. One dose is effective for 24 hours.

_ Individuals who do not have KI will be able to obtain KI at their Host Community Reception Center.

_ **Important:** Potassium Iodide (KI), under the brand name IOSAT™, is an over-the-counter drug that protects the thyroid from absorbing radioactive iodine, only one of the possible radioactive isotopes that may be released during an incident at a nuclear power plant.

SPECIAL NEEDS: If you or someone you know has special needs, including physical or transportation needs, please register annually with your local Emergency Management Office or Civil Preparedness Office. Special needs cards are mailed out each year to residents surrounding Millstone. Information will be kept confidential.