

ADDENDUM A

Sex Offender Policy Acknowledgement & Disclosure Form (FH/BH/PPV)

**Subject: Policy on Assignment of Registered Sex Offenders to Navy Owned,
Leased, or Privatized Housing**

PRIVACY ACT STATEMENT

Authority: 10 U.S.C. § 5013; 10 U.S.C. § 5041, 10 U.S.C. § 2831, DoD 4165.63-M, and E.O. 9397 (SSN).

Principal Purposes: To determine an individual's eligibility for Navy housing, including privatized housing.

Routine Uses: Used by region and installation housing office personnel to determine eligibility for Navy housing; and by private partners who operate privatized Navy housing for management and operational purposes.

Disclosure: Voluntary; however, failure to provide the requested information may impact eligibility for Navy housing, including privatized housing.

Policy Statement: In accordance with OPNAVINST 1752.3 and CNICINST 5009.5, to the maximum extent permitted by law or otherwise waived by Commander, Navy Installation Command (CNIC) or the Chief of Naval Personnel (CNP), sex offenders are to be identified & prohibited from accessing Navy facilities and occupying Navy owned, leased, or PPV housing.

Sex Offender Definition: Any person having been convicted of a criminal offense requiring registration per the National Guidelines for Sex Offender Registration and Notification Act (SORNA)(42 U.S.C. §§ 16901-16962).

NOTICE OF REQUIREMENT TO DISCLOSE

1. Military sponsors requesting assignment to Navy owned, leased or privatized housing are required to sign this acknowledgment and disclosure form. INITIAL _____
2. Occupancy of Navy owned, leased or privatized housing will not be approved for otherwise eligible applicants if the applicant, any authorized dependent, or live-in aide, residing in the home, is a sex offender. INITIAL _____
3. Anyone discovered to be a sex offender in the application process shall be denied access to Navy owned, leased or privatized housing. INITIAL _____
4. Anyone found to be a sex offender after taking occupancy may lose the privilege of residing in Navy owned, leased or privatized housing, may be barred from the installation, and/or may be evicted, and may be required to pay all relocation expenses unless prohibited by law or otherwise waived by competent authority. INITIAL _____
5. The Installation or Region Housing Program Director will immediately forward information regarding identified sex offenders to the Installation N3, N9 and supporting OGC/SJA offices, to include a copy of the applicant's DD 1746 and this Acknowledgement and Disclosure form. All information will be forwarded to CNIC within two working days. INITIAL _____
6. Anyone found to have falsely certified this Acknowledgement shall be referred for barment or eviction, as appropriate, and may be responsible for relocation expenses. INITIAL _____
7. Denial of an application for assignment to Navy owned, leased or privatized housing under the applicable policy, may be appealed to the Secretary of the Navy, via the military sponsor's chain of command. INITIAL _____

Certification: I have read and understand the above policy. By my signature below, I certify that under a penalty of administrative action and/or prosecution for making a false official statement in violation of 18 U.S.C. § 1001 and/or Uniform Code of Military Justice, Article 107, that neither I nor any person living in my household is a registered/convicted sex offender. I understand I am required to notify the Navy's Housing Office and the Installation Security Office immediately if circumstances change so that this certification is no longer true.

Signature	Date
Print Name	Command