



DEPARTMENT OF THE NAVY
NAVAL CONSTRUCTION BATTALION CENTER
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GULFPORT, MISSISSIPPI 39501 - 5001
AND
TWENTIETH NAVAL CONSTRUCTION REGIMENT
4902 MARVIN SHIELDS BLVD
GULFPORT, MISSISSIPPI 39501 - 5002

IN REPLY REFER TO:

CBCGPT/20THSRGINST 5560.15C
Code 800

5 Sep 07

CBC GPT/TWENTIETH SRG INSTRUCTION 5560.15C

From: Commanding Officer/Commander

Subj: MOTOR VEHICLE AND PEDESTRIAN TRAFFIC MANAGEMENT AND
VEHICLE REGISTRATION

Ref: (a) OPNAVINST 11200.5C
(b) OPNAVINST 5560.10B
(c) CBCGPTINST 8370.3
(d) CBCGPTINST 5100.40
(e) SECNAVINST 5822.1A
(f) CBCGPTINST 5800.5B
(g) OPNAVINST 5100.12F
(h) SECNAVINST 1740.2D
(i) CBCGPTINST 1740.2D
(j) CBCGPTINST 11200.22
(k) CBCGPTINST 11240.2K
(l) DOD 4160.21M
(m) CBCGPTINST 5510.9
(n) 18 U.S.C., Section 13
(o) 40 U.S.C ss. 318, 318a, 318c
(p) DODDIR 5525.4

Encl: (1) Physical Training (PT) Safety Regulations
(2) Motor Vehicle Administration
(3) Traffic Regulations and Rules of the Road
(4) Administration of Traffic Regulations
(5) Policies Concerning Suspension or Revocation and
Point Assessments
(6) Suspension Letter
(7) Revocation Letter
(8) Forms Used
(9) Policies Concerning Parking
(10) Approved Reserved Parking

1. Purpose. To revise policies, responsibilities, rules and procedures applicable to the motor vehicle and pedestrian traffic management system aboard Naval Construction Battalion Center (CBC), Gulfport, which include:

a. The establishment and enforcement of traffic regulations.

b. The registration and admission of vehicles aboard the base.

c. The evaluation of driving performance by all personnel or visitors aboard the base.

d. The administration of court systems for handling violators of traffic or motor vehicle regulations.

e. This instruction has been rewritten and should be read in its entirety.

2. Cancellation. CBCGPT/20THNCRINST 5560.15B

3. Background. The objective of motor vehicle traffic management is to provide safe and efficient movement of vehicles, material, and persons to a desired destination. A traffic management program must provide the required coordination between officials and agencies having responsibilities in such areas as traffic engineering, laws and regulations, police, traffic supervision, motor vehicle administration, and other related functions, which contribute to this objective. As directed by reference (a), specific programs and procedures used in this program will be based on Department of Defense standards and, where possible, National Highway Safety standards.

4. Scope. The provisions of this instruction are applicable to all persons who own or operate private, commercial, or government motor vehicles aboard CBC Gulfport. In general, a United States Magistrate Judge, in United States District Court, as defined herein, will adjudicate all moving violations. Nothing in this instruction will prevent the Commanding Officer from taking more severe action in any case justified by the circumstances. Violation of this instruction or the traffic laws of the United States and State of Mississippi, by active duty members of the Armed Forces will be subject to action in

traffic court, the United States District Court or under the Uniform Code of Military Justice (UCMJ).

5. Definition of Terms

a. Driver or Operator. Any person who drives, or is in actual physical control of a vehicle.

b. Enforcement Personnel. Any person authorized by competent authority to direct or control traffic and issue citations or apprehend violators of traffic regulations.

c. License to Operate a Motor Vehicle. Any lawful, valid operator or commercial driver license or permit to operate a privately owned motor vehicle or a vehicle belonging to the Federal Government, issued per applicable laws or regulations.

d. Motor Vehicle. Any vehicle, which is motorized and self-propelled but not operated on rails.

e. Moving Violation. A violation of any traffic law, ordinance, regulation or rule, which was established, primarily with the goal of making streets or highways safe. Moving violations typically involve unsafe acts or conditions.

f. Non-Moving Traffic Violation. A violation of any traffic law, ordinance, regulation or rule affecting the use or protection of streets or highways. Said laws need not be established primarily with the goal of making streets or highways safe.

g. Pedestrian. Any person on foot.

h. Point System. An administrative aid for evaluating driving performance of active duty military and civilian employees by assessment of weighted point values for traffic violations.

i. Registration. The registration certificate or registration plates issued under the laws of a state or foreign country. Also, registration identification issued under the terms of this instruction for motor vehicle operation aboard CBC Gulfport.

j. Revocation of Operator Driving Privilege. The termination, by official action of the issuing authority, of an individual's driving privilege to operate a motor vehicle on board CBC Gulfport. Personnel who have had their driving privileges restricted may apply for reinstatement on or after the restricted period of time to the Traffic Court Clerk. Personnel who have had their driving privileges suspended and who wish to request restoration of driving privileges prior to expiration of suspension, will submit a letter of appeal to the Traffic Court Judge, CBC Gulfport. Driving privileges will be restored only upon approval of the Commanding Officer, CBC Gulfport.

k. Suspension of Operator Driving Privilege. The temporary withdrawal, by official action of the issuing authority, of an individual's driving privilege to operate a motor vehicle. Suspension action, when taken by the Traffic Court Judge, CBC Gulfport, will be for a specified period of time, not to exceed 180 days.

l. Traffic. Pedestrians, vehicles, or any other conveyances, singly or together, using any street or highway for the purpose of travel.

m. Traffic Control(s). Systems, methods, and devices (including signs, signals, marking, lighting, cones, law enforcement or designated personnel and barriers) for the purpose of regulating, warning, or guiding traffic.

n. Traffic Supervision. Keeping traffic in order on streets and highways, within existing regulations, to make their use safe and expeditious. This term includes:

(1) Traffic Law Enforcement. As it applies to regulations relating to use of streets and highways, and ownership and operation of motor vehicles.

(2) Traffic Direction and Control. Providing information, direction, and instruction to drivers and pedestrians which will aid them in reaching their destination safely and lawfully.

(3) Traffic Accident Investigation. Includes, but is not limited to, aid to injured, protection of property and evidence, on-the-scene control of traffic, safe and expeditious

removal of damaged vehicles examination and recording of evidence, interview of those involved, questioning of witnesses, and submission of an official report.

o. Motor Vehicle Accident. An unintentional event resulting in injury to persons and/or damage to property, involving one or more motor vehicles.

6. Information

a. Operator Driving Privileges. The operation of a vehicle on board CBC Gulfport constitutes a conditional privilege extended by the Commanding Officer, CBC Gulfport. This privilege is subject to suspension or revocation by the Commanding Officer. By accepting permission to enter CBC Gulfport, a vehicle operator gives implied consent to a blood, urine, or breath test if the operator is suspected to be under the influence of alcohol or drugs. Individuals desiring the privilege will meet the following conditions:

(1) Comply with laws and regulations governing motor vehicle operation on board CBC Gulfport.

(2) Comply with the requirements for station registration, as directed by reference (b).

(3) Possess, while operating a motor vehicle, and produce on demand by enforcement personnel, current vehicle registration, valid driver license, and, except for mopeds, proof of current liability insurance. Military Personnel, Armed Forces ID Card and Civilian Employees, U.S. Government Identification Card (C.A.C) must also be produced on demand, as applicable.

b. Inspection of Individuals and Automobiles. The Security Officer, CBC Gulfport, is authorized to conduct random inspections at anytime of individuals and vehicles entering, leaving, or on board CBC Gulfport. Drug or explosive detection dogs may be used for these inspections. Persons found with illegal contraband, unauthorized government property, or are in violation of current laws and instructions, will be apprehended. The vehicle operator and/or passenger(s) shall be culpable for violations of all laws and/or provisions of these regulations.

A complete written report will be forwarded to appropriate commands for legal and/or administrative action. Refusal of consent to search will be justification for the Security Detachment to immediately remove the subject's decal and administratively revoke the vehicle and the subject's driving privileges on board CBC Gulfport for a period of one year.

c. Illegal Drugs and Other Contraband. Owners and operators of privately-owned vehicles which are found to contain illegal drugs or other contraband on board CBC Gulfport shall be prohibited from operating a motor vehicle on board CBC Gulfport for one year. Contraband, for the purpose of this instruction, refers to any illegal drug and/or drug paraphernalia, stolen government property, firearms held in violation of reference c, or any other item the possession of which is in and of itself illegal. Individual violators who are civilian or contract personnel suspected of trafficking drugs may be permanently barred from the base.

d. Civilian Court Convictions. Persons convicted in civilian courts for acts comprising similar conduct as described in paragraph 6c, will be subject to similar sanctions, regardless of where the conduct actually occurred.

e. Other Federal Enclaves. Persons committing acts prohibited by paragraph 6c on other federal enclaves or military installations will also be subject to sanctions described in this instruction.

f. Traffic Court. A traffic court is established to aid in the administration of the Motor Vehicle Traffic Management Program on board CBC Gulfport. This court will operate as an administrative body to take action as delegated herein. As an administrative body, the court will not be subject to the rules of evidence required in courtroom practice, but will attempt to reach the truth of the matter, and will be fair and impartial in its actions.

g. Alcohol and Drug Enforcement Program

(1) Law enforcement personnel will normally detect Driving Under the Influence (DUI) (drugs and/or alcohol) violators by observing unusual, abnormal, or illegal driver behavior. Personnel exhibiting such behavior will be stopped immediately to determine the cause of the behavior and to take

appropriate enforcement action. Additionally, CBC Gulfport law enforcement officers conducting the investigation will make observation for impairment due to drugs or alcohol of all drivers involved in traffic accidents. Behavioral tests shall be made of all persons when there are reasonable grounds to believe the individual was driving while under the influence of impairing substances. Alcohol Influence Report, DD1920, will be used by the police officer in examining, interpreting, and recording the results of the behavioral test. The apprehending officer will request all persons suspected and/or charged with DUI to submit to a chemical test (blood, breath, or urine) to determine the degree of intoxication. Only one of the tests is required. In the event the person declines or refuses any of the offered tests, none will be given. Refusal will be the basis for administrative action, provided the following conditions are met:

(a) The investigating officer has reasonable cause to believe the person had been driving a vehicle on board CBC Gulfport while under the influence of alcohol and/or drugs.

(b) The suspect is warned that failure to submit to or to complete such a test will result in the revocation of the privilege to operate a motor vehicle on board CBC Gulfport for a period of one year.

(c) Individuals are instructed that they do not have the right to have an attorney present before stating whether they will submit to a test or during the administration of the test.

(d) The apprehending officer will complete a sworn statement that there is reasonable cause to believe that the suspect has been driving on the base while under the influence of alcohol and/or drugs and that the suspect has refused to submit to or failed to complete a test after having been requested to do so.

(2) Chemical analysis of a person's blood or urine, in order to be considered as valid evidence of intoxication, must be performed according to methods approved by the Medical Officer, the Chief Master-at-Arms in the case of urine tests. An intoxilyzer technician, certified by the State of Mississippi, must perform chemical analysis of a person's breath, in order to be valid evidence of intoxication.

(3) Under no circumstances will a person who has been apprehended for suspected DUI, and a test has indicated a blood alcohol content of 0.08 percent or greater; 0.02 percent or greater if under 21 years of age, be allowed to drive a vehicle on board Naval Construction Battalion Center, Gulfport within the next eight hours following the time of apprehension.

(4) Upon citation for suspected DUI by CBC Security, the Staff Judge Advocate shall issue the suspect a letter (bearing the signature of the Commanding Officer) suspending his or her driving privileges until the case is adjudicated for a period not to exceed one year. If a military member is ultimately found guilty of DUI at Non Judicial Punishment (NJP), court-martial, or U.S. District Court, he or she will be issued a letter from the Staff Judge Advocate, by direction of the Commanding Officer revoking his or her driving privileges for one year from the date of the original suspension letter. Both letters will outline the offender's right of appeal per reference (a). These letters are attached as enclosures (6) and (7).

(5) Adjudication of DUI offenses will not be determined at CBC traffic Court. DUI offenses are serious offenses disposable only under the Magistrate Court System or military law.

(6) Notice of a pending charge of DUI in a court of competent authority in any jurisdiction will result in a suspension of privileges, from the date notice is received until the charge is adjudicated, for a period not to exceed one year. Convictions of personnel (military or civilian) for DUI by a court of competent authority in any jurisdiction will result in a mandatory one-year revocation of driving privileges, to run from the date of notice of the conviction or the date of the original suspension letter if one was issued.

(7) It is important that supervisors be aware of the loss of privileges due to DUI since such action may affect the member's ability to perform official functions. Copies of suspension and revocation letters to civilian employees and military personnel will be forwarded to the members' commanding officer or department head.

7. Responsibilities

a. The Security Officer is charged with traffic supervision, including:

(1) Administration of motor vehicle registration and providing assistance in the accident prevention program.

(2) On scene traffic direction and control.

(3) Designation of spaces and areas in which the parking of vehicles is permitted, prohibited, or restricted per reference (d).

(4) Traffic law enforcement.

(5) Traffic accident investigation.

(6) Assembling traffic information in usable form; e.g., charts, graphs, statistics, narrative reports, and/or special studies.

(7) Liaison with civil law enforcement and other agencies with common interest in off-station driving by military and civilian personnel.

(8) Conducting police traffic supervision training.

(9) Coordinating and maintaining liaison with station Safety Officer in matters pertaining to motor vehicle traffic safety and accident reporting.

(10) Notification to the Commanding Officer, CBC Gulfport, of the revocation or suspension of a person's driving privileges, preventing said person from operating a motor vehicle aboard CBC Gulfport. This information will be posted at all Installation Entry Control Points.

b. The Staff Judge Advocate (SJA) is charged with Traffic Court supervision.

(1) The Traffic Court, as established by this instruction, will function to judge and determine the guilt or innocence of traffic violators who are issued Armed Forces

Traffic Tickets (DD 1408), to administratively assess points, to suspend or revoke driving privileges on board CBC Gulfport and to direct attendance at driver improvement courses. Personnel issued a citation not desiring to contest guilt are not required to appear unless mandatory appearance is indicated on the citation and will have points entered on their Base Driving Record per enclosure (5).

(2) The Traffic Court Judge will be a military member, E-7 or above, designated by the Commanding Officer and appointed in writing by the SJA, whose primary duties are in a field other than law enforcement. He is directed to familiarize himself/herself with all references within this instruction, and will report to the SJA for briefing prior to sitting on the Court.

(3) The Traffic Court Clerk will be an enlisted, DOD civilian person/or a Civilian Contractor assigned to CBC Security and will be responsible for maintaining the driver record system and providing general administrative support to the Traffic Court Judge.

(4) Alternate Traffic Court Judges may be appointed by the Commanding Officer as needed. The Safety and Occupational Health Manager is responsible for administering the Traffic Safety Program as directed in reference (h), including planning and placing traffic controls in conjunction with the Public Works Department, and coordinating and providing required Motorcycle Safety Training (i.e., Naval Safety Center approved Motorcycle Rider Course - Riding street Skills (MRC-RSS).

c. The Public Works Department shall establish and administer a government motor vehicle operator licensing program for emergency vehicles, passenger carrying buses, and over-the-road type vehicles with gross weight of 14,000 pounds or greater. Furthermore, the Public Works Department is directly responsible for the planning and placing of traffic controls on the Center.

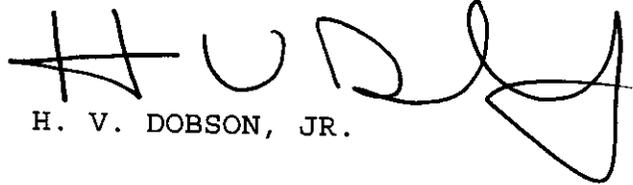
d. Department Heads are directed to provide information to their personnel concerning the applicable provisions of this instruction.

e. Tenant commands shall comply with this instruction and inform their personnel of provisions applicable to them. Other

commands in the Gulfport area are requested to apprise motor vehicle operators in their command concerning parts of this instruction which differ from similar instructions at their home station.

f. All departments & tenant commands need to ensure a copy of this instruction is posted on all official bulletin boards.

8. Forms. All forms used in the Traffic Management Program are found in enclosure (8). COMMANDING OFFICER'S GUEST PASS are authorized by the Commanding Officer, and issued by the Security Officer. The Security Division controls all other forms.



H. V. DOBSON, JR.

PHYSICAL TRAINING (PT) SAFETY REGULATIONS

1. Jogging Formations will strictly adhere to the following regulations:

a. No PT in high traffic areas from 0530 to 0830 and 1430 to 1600. The high volume of traffic during these times presents potential hazards to joggers.

b. All PT formations will have four road guards. Two road guards will march at the front of the formation, the remaining two road guards will march at the rear of the formation. Each road guard will wear a reflective vest and will post for traffic control at all intersections or merging lanes.

2. Personnel conducting PT Individually will adhere to the following regulations:

a. During the hours between sunset and sunrise all personnel will wear reflective vests, reflective belt, or other reflective type clothing.

b. There will be no PT in high traffic areas. Individual runners are to utilize sidewalks, the track across the street from the gym, and nature trails.

c. No headphones will be worn by runners at any time.

3. Running Route: The following roads only are to be used for PT.

a. From the Grinder, go north on Bainbridge Ave to Marvin Shields Boulevard., then west on Marvin Shields Boulevard to Colby Avenue, then north on Colby to 7th Street then west on 7th along the golf course perimeter and return using same route.

b. From the Gym go west on 5th Street to Colby Avenue, then north on Colby Avenue to 7th Street, then west on 7th street around the golf course perimeter and return using same route.

c. From the shower facility near the Chapel go west on 5th Street to Colby Avenue, north on Colby Avenue to 7th Street, West on 7th Street around golf course perimeter and return using same route.

Enclosure (1)

d. Colby Avenue will not be used for PT from Commission Road Gate to Marvin Shields and from 7th Street to Canal Road Gate.

e. Golf Course perimeter road may be used from 0500 to 0800 Monday - Friday and 0500 to 0630 on weekends/holidays, at 0800 from Monday - Friday and 0700 on weekends/holidays, Gate 5 is open to Golf Course traffic and 11th Street gate is closed at that location.

MOTOR VEHICLE ADMINISTRATION

1. Motor Vehicle Registration

a. General. All privately owned and operated motor vehicles on board CBC Gulfport will be registered. The following are exceptions:

(1) Engineer construction equipment, maintenance equipment designated exclusively for off-the-road service, and materials handling equipment.

(2) Vehicles used solely "off the street" for supervised sport and recreational activities; i.e., golf carts, ATV's, and non-street legal vehicles; such vehicles shall not be operated upon roadways of CBC Gulfport. Trailer or other transportation accommodations must accomplish movement on and off base.

(3) Visitors and newly assigned personnel who may be issued appropriate vehicle identification per the approved Base Entry procedures.

b. Requirements for Registration of Vehicle. Unless otherwise prohibited, all active duty military personnel and civilian personnel working on or attached to CBC Gulfport (including tenant commands), retired military members, members of local reserve units drilling on board CBC Gulfport, Navy League members in good standing, and sponsored commercial firms are authorized parking and driving privileges on board the center, provided the following requirements are met:

(1) Possession of valid vehicle registration in name of applicant.

(2) Possession of a valid U.S. issued driver license (does not include U.S. Government License, SF-46).

(3) Possession and certification of motor vehicle liability insurance coverage, and proof of current coverage.

(4) Evidence of MRC-RSS completion (motorcycles, scooters, mopeds).

(5) Personnel otherwise qualified, but using a leased vehicle, will be issued a decal provided a signed contract is presented. The decal will be valid for three years or until termination of the contract, whichever occurs first.

(6) Eligible personnel who own a business in the civilian community, or who have exclusive privileges to a company-owned vehicle with written permission of the company, may register such vehicle in the same manner as privately owned vehicles.

c. Evidence of station Registration

(1) The CBC Gulfport Security Detachment will issue decals which, when affixed as depicted in reference (b), will serve to identify properly registered vehicles.

(2) A valid Temporary Vendor/Contractor Pass, CBCGPT 5560/15, shall identify vehicles of commercial firms as meeting station registration requirements.

d. Termination of Registration. Procedures relating to suspension and revocation actions are covered under separate paragraphs in this enclosure. Other situations where the registration of a vehicle shall be refused or terminated are:

(1) The owner fails to meet registration requirements.

(2) The owner disposes of vehicle.

(3) The Human Resource Office advises the termination of a civilian employee.

(4) Valid information is received relative to the separation or transfer of a service member. (Not applicable to retiring military members.)

(5) A commercial firm's authorization for entry is terminated.

e. Owner Responsibility after Termination or Sale of Vehicles. DOD Decals used for vehicle identification will be removed when the installation registration is terminated, vehicle is sold by registered owner and the vehicle is to be permanently removed from the station. (Not applicable to transferee. Decal scrapings as proof of removal will be returned to the Security Detachment.

Transferee will check out through Security, indicating new duty station.

f. Vehicle Safety Checks. Station forces will not conduct comprehensive vehicle inspections; however, Security Police and Investigators are authorized and directed to conduct brief safety checks when obvious or suspected vehicle defects are in evidence. Operators cited on the first occasion will receive a warning to repair defect(s). Subsequent citations for the same defect(s) will subject operator to penalty prescribed by enclosure (5) or a citation, or both.

2. Motor Vehicle Liability Insurance. All motor vehicles, except mopeds, operated on board CBC Gulfport are required to be covered by motor vehicle liability insurance. Such insurance must cover the owner, principle operator(s), or any other person who may be authorized to operate the vehicle. Persons applying for decals or commercial passes must certify they have, and will maintain, without lapse, such insurance.

3. Vehicle Registration and Driver Records. Vehicle registration and driver records will be maintained on military personnel, civilian personnel, dependents of military and/or civilian personnel, and any other person(s) operating vehicles registered on this installation. This record is used for registration of privately-owned vehicles and as a cumulative traffic record of personnel as well as visitors, who are charged with motor vehicle traffic accidents, violations of traffic regulations, willful violations of motor vehicle registration requirements, and identifying those drivers who need additional training or whose point accumulation warrants suspension or revocation of, station driving privileges or those who may be denied access for just cause.

4. Driver Improvement Course. Driver improvement courses are provided to instruct and correct problem drivers who have been determined to be at fault in a traffic accident while operating a government motor vehicle on or off base, or for persons whose driving record indicates such training is necessary. Offenders, military or civilian, driving private vehicles on station may be required to attend this course as a condition of on-base driving privilege. Base Safety teaches the course on board the station, and personnel will be directed by the Traffic Court Judge to attend an approved course. Attendance will be during duty hours.

5. Abandoned or Unattended Vehicles. The United States Government assumes no responsibility for unattended private vehicles left on this station. However, personnel intending to leave their personal vehicles unattended for a period exceeding 21 days must notify the Morale, Welfare, and Recreation (MWR) section and arrange transfer of the vehicle to the TAD lot. When vehicle(s) are left unattended or have apparently been abandoned on the base the CBC Security Officer will direct action as specified by references (l) or (m), as applicable, to properly dispose of said vehicle(s). Resultant fees for towing, storage, or recovery of vehicles are the responsibility of the registered owner.

6. Repairs and Work on Privately Owned Vehicles. You are REQUIRED to use the Automotive Hobby Shop or off-base facilities when making repairs to your automobile other than minor tune-ups. Oil changes should also be done at the Hobby Shop. No gasoline or other flammable liquids may be used for cleaning parts. Waste oil/gasoline is to be taken to the Automotive Hobby Shop or the Center Service Station for disposal. It is the occupant's responsibility to clean any spilled oil or gasoline from driveways or street parking areas. This section does not apply to drivers experiencing flat tires, unexpected breakdowns, etc. Vehicles, however, must be removed from the roadway as soon as possible for safety reasons.

TRAFFIC REGULATIONS AND RULES OF THE ROAD

1. Basic Elements. Traffic laws and regulations are "Rules of the Road," written and enforced to ensure an orderly, predictable, and safe flow of traffic. A function of traffic law enforcement is to motivate individual drivers to operate their vehicles properly and safely and within these rules.
2. Responsibility. The Security Officer is responsible for enforcing traffic regulations on board CBC Gulfport.
3. Driving Regulations on board CBC Gulfport. All persons on board CBC Gulfport shall conform in all respects to the laws and traffic regulations of the State of Mississippi and station regulations. This paragraph is a punitive lawful order, enforceable under Article 92, Uniform Code of Military Justice.
 - a. Accidents. Failure to report a vehicle accident will be grounds for revocation of driving privileges and/or termination of vehicle registration. Operators of vehicles involved in an accident on board the station shall report the accident immediately to the Security Detachment, advising Security of the location, seriousness of accident, and if medical attention is required. Operators shall not leave the accident scene nor move the vehicle until released by Security personnel, except to obtain medical aid or remove injured personnel to medical facilities. If necessary to leave for medical reasons, the operator shall return as quickly as possible. Security personnel shall conduct a complete investigation of the accident and prepare necessary reports, including cause and responsibility for the accident.
 - b. Approach to Entrance Gates. Operators of vehicles approaching the station gates shall:
 - (1) Come to a complete stop if not waved through by the gate sentry.
 - (2) Proceed through gate at a speed no greater than 20 miles per hour once permitted to do so.
 - (a) Lights. Switch to parking lights, if mechanically possible, during hours of darkness, before reaching a point 100 feet from entrance and remain at such intensity until through the gate. Motorcycles may transit the gate by switching lights to low beam.

(b) Cargo. The operator of any vehicle shall not carry material projecting beyond the ends or sides of vehicles, unless a red flag is attached to the outermost ends of the material during daylight hours, or red light and reflector in the same position during the hours of darkness. Material shall not be transported on bicycles, motorcycles, motor scooters, or mopeds except in a baggage compartment, saddlebags, bicycle basket, or sidecar. Operators of vehicles shall ensure material is properly and securely loaded. Cargo must be tied down on all flatbed and open vehicles.

d. Crosswalks. The driver of a vehicle shall yield the right-of way, slowing down or stopping for pedestrians crossing the roadway within any marked crosswalk or within an unmarked crosswalk at an intersection. Drivers must also use right-of-way caution for pedestrians not using proper crosswalks.

e. Emergency Vehicles. Those special vehicles assigned to the station police, functioning as fire fighting and crash trucks, ambulances, and ammunition trucks, and are marked by red, blue, or amber lights and/or sirens. Operators of other vehicles shall grant right-of-way to emergency vehicles on emergency runs, as evidenced by operation of the emergency warning devices, by immediately pulling over to the right side of the road, stopping, and remaining stopped until the emergency vehicle has passed.

f. Funeral Processions. All vehicular traffic in the vicinity of a funeral procession, except for those vehicles actually in the procession or emergency vehicles on emergency runs, shall come to a complete stop until the funeral procession has passed.

g. Operators of Industrial Equipment such as forklifts, tow motors, flatbeds, cranes, and other heavy equipment operating crossing roadways and streets shall ensure minimal disruption of traffic flow.

(1) Operators of tow motors which tow supply trailers (sometimes referred to as mule trains or jitneys and trailers) shall operate with no more than eight trailers per train in dock loading or industrial areas, and no more than six trailers per train when operating on or crossing streets, roadways, or major thoroughfares open for general vehicular traffic.
(See NAVMAT P-5100).

(2) Operators of vehicles of the K-Loader and flatbed type, when operating on streets and roadways, shall assure their vehicles are adequately lighted and/or marked with high visibility flags to alert other vehicle operators of load dimensions.

(3) Persons towing house trailers and mobile homes (not self-propelled), or any vehicle whose load is wider than a single marked lane over any street or roadway, shall assure their vehicles are appropriately escorted.

h. Lights. At least two headlights shall be lighted on every vehicle (except motorcycles, bicycles, mopeds) operating on the base at any time from sunset to sunrise or at other times when, due to insufficient light or other unfavorable conditions, persons or vehicles on the highway are not discernible at a distance of 1,000 feet or less. Parking lights shall not be used in lieu of regular headlights.

i. Marching formations have right-of-way over all but emergency vehicles on actual emergency runs. Road guards are posted to halt traffic. Operators of vehicles shall:

(1) Exercise extreme caution when driving in close proximity to marching formations and yield to such formations;

(2) Do not pass a marching formation until so directed by the person in charge or appropriate traffic director; and

(3) Reduce speed to 10 mph when passing a marching formation.

j. Jogging formations will strictly adhere to the following regulations:

(1) Use less traveled streets and try to avoid major streets during peak traffic hours. Peak traffic hours are 0630-0800 and 1430-1600.

(2) Use road guards at all intersections.

(3) Road guards and persons in charge will wear a reflective vest.

(4) Night formations should be avoided if possible.

k. Motorcycle, Motor Scooter, and Moped Operator Training

(1) Regional/Host commanders or Supplying Activity shall ensure Naval Safety Center approved motorcycle safety training is available for all personnel operating motorcycles in their areas. Host Commanders shall sponsor or ensure approved courses are available locally. Commanders shall ensure personnel operating motorcycles attend approved motorcycle safety training courses at no cost to active duty military and DoD Federal civilian personnel.

(2) Every operator of a government-owned motorcycle, every military operator of a motorcycle whether on or off installation, and every civilian operator of a motorcycle on a naval installation must successfully complete COMNAVSAFECEN approved motorcycle training. Operators of motorcycles with attached sidecars and three-wheeled motorcycles are excluded. Refer operators of sidecars and three-wheeled motorcycles to State sponsored courses where available.

(3) Operators of government-owned all-terrain vehicles (ATVs) shall successfully complete the Specialty Vehicle Institute of America's (SVIA) ATV RiderCourse or other COMNAVSAFECEN approved ATV training prior to operating these vehicles on any naval installation.

(4) Operators of privately-owned ATVs must successfully complete the Specialty Vehicle Institute of America's (SVIA) ATV RiderCourse and off highway motorcycles (OHMs) are required to successfully complete the Motorcycle Safety Foundation's (MSF's) OHM course before riding on base. Encourage operators of these vehicles off base to take the SVIA ATV RiderCourse and MSF's course. Call SVIA at COML 1 (800) 887-2887 for ATV course locations: <http://www.svia.org>. For the Motorcycle Safety Foundation's off highway motorcycle course contact: <http://www.msf-usa.org>.

(5) Encourage all motorcycle operators to complete a refresher course before each riding season, after long periods of inactivity, purchase of a new motorcycle, transfer to a new geographical area or in those areas with high concentrations of motorcycle mishaps or hazardous traffic conditions.

(6) Enter all motorcycle safety training in the individual's military service record (page 13) or civilian personnel training file.

(7) Motorcycle safety courses shall be conducted by COMNAVSAFECEN recognized instructors. Curriculum for operator or rider safety courses required by this instruction shall not be modified, nor substitute equivalent curriculum used, without CNO (N09F) approval. Requirements for participation in a motorcycle instructor course are available on the Naval Safety Center website: <http://www.safetycenter.navy.mil>.

(8) Before a vehicle registration decal for on-installation operation is issued, operators of privately-owned motorcycles must present a motorcycle safety course completion card signed by a COMNAVSAFECEN-recognized instructor.

1. Motorcycle Equipment

(1) Motorcycle and ATV operators shall ensure headlights are turned on at all times while the motorcycle is being operated on base except where prohibited by military mission or Status of Forces Agreements.

(2) Government or private motorcycles shall be equipped with a rear view mirror mounted on each side of the handlebars or the left and right side of the fairing.

(3) The following personal protective equipment (PPE) is mandatory for all persons while operating or riding as a passenger on a motorcycle:

(a) A properly fastened (under the chin) protective helmet certified to meet U.S. Department of Transportation (DOT) standards. If the host nation does not have an equivalent helmet standard, the helmet will meet the U.S. DOT standard. Fake or novelty helmets are prohibited.

(b) Properly worn eye protective devices (impact or shatter resistant goggles or full-face shield properly attached to the helmet). A windshield, fairing or eyeglasses alone are not proper eye protection.

(c) Properly worn long-sleeved shirt or jacket, long-legged trousers and full-fingered gloves or mittens designed for use on a motorcycle.

(d) Hard-soled footwear is mandatory. Leather boots or over the ankle shoes are strongly encouraged.

(e) A brightly colored outer upper garment during the day and a reflective upper garment during the night. The outer upper garment shall be clearly visible and not covered. Military uniforms do not meet these criteria.

(f) PPE for operators of government-owned motorcycles, ATVs and all-terrain utility vehicles during off-road operations shall also include knee and shin guards and padded full-fingered gloves.

m. Motorcycle Licensing

(1) Operators of government and private motorcycles shall be currently licensed with a state motorcycle endorsement or authorized by Status of Forces Agreements to operate on a naval installation or on public highways. Where State or local laws require special licenses to operate privately-owned motorized bicycles, mopeds, motor scooters, and ATVs, such license requirements, as a minimum, shall apply to operation of those vehicles on naval installations.

(2) Vehicle license and equipment requirements for motorcycles shall conform to Federal and host nation requirements and State and local traffic codes.

(3) For information concerning motorcycle safety, contact: NCBC Gulfport Safety Office at 871-4343.

(4) All bicycle riders operating on roadways, streets, and housing areas where motor vehicles are operated or parked aboard CBC Gulfport will wear a brightly colored outer garment during day light hours and a reflective outer garment at night. All bicycles operated at night on board the station must be equipped with a white headlight on the front, a red light or reflector on the rear, and wheel reflectors, which are visible on both sides and all bicycle riders. All bicycle operators shall wear a helmet approved by the American National Standards Institute (ANSI) or the Snell Foundation at all times while riding bicycles on board the Center.

(5) No person shall operate or drive a motorcycle, commonly classed as a dirt bike, or all-terrain vehicles (ATVs) on board CBC Gulfport, unless in the performance of official duties.

n. Offensive Bumper Stickers. Command policy prohibits the following display of offensive bumper stickers, license plates and emblems: Any graphic, either in word or picture, describing explicit sexual acts; promoting illegal use of drugs; explicit profanity; gutter language or vulgar slang expressions; any racist or sexist language is also not allowed. Any driver

of the vehicle/equipment in violation will be prohibited from bringing such vehicle/equipment on board CBC Gulfport. The driver will be given the option to immediately remove/obliterate the offensive bumper sticker, or emblem in order to proceed on board the Center.

o. Vehicle Passengers. Passengers and vehicle operators shall obey the following rules and be equally liable for their violation:

(1) No person shall ride on the bumpers, fender, hood, top, trunk, or running board of any vehicle operated upon any street or roadways.

(2) Operators shall not allow passengers to ride in, and passengers shall not ride in the cargo areas of motor vehicles, except when the vehicle has been modified for such purposes. Prior to use as a passenger vehicle, modification shall include installation of safety belts which meet Federal Motor Vehicle Safety Standards 208, 209, and 210.

(3) No bicycle or moped shall be used to carry more persons at one time than the number for which it is designed and equipped.

(4) Operators of motorcycles and scooters shall not carry passengers, and passengers shall not ride on motorcycles and scooters, except in sidecars or on "buddy seats" behind the operator.

(5) No person, operating any vehicle on streets or roadways, shall allow any passenger to interfere with the safe operation of said vehicle. No passenger shall interfere with the safe operation of a vehicle. All passengers, including small children and babies, shall remain seated while the vehicle is in motion.

(6) For those passengers riding in a (non-tactical) vehicle designed to carry more than ten passengers, Sections 63-2-1 and 63-2-7, Mississippi Code of 1972, make vehicle operators criminally liable for their failure, and the failure of their front-seat passengers, to wear seat belts. This subparagraph shall not preempt the application of Section 63-2-1 and 63-2-7, Mississippi Code of 1972, to motor vehicle operators on board CBC Gulfport. A federally approved child restraint device must be used for children through four years of age.

p. Pedestrians shall cross only at intersections or designated crosswalks. Pedestrians shall walk on the side of the road facing opposing vehicular traffic. Pedestrians shall yield the right-of-way to oncoming vehicles and keep clear of the roadway while traffic is approaching.

q. Turns and Signals. Required signals may be given by hand and arm or by signal lamps or signal devices. Vehicle operators shall give the following signals as indicated:

(1) Stop or slow - left arm extended from window with forearm lowered in vertical position.

(2) Right turn - left arm extended from window with forearm raised in vertical position.

(3) Left turn - left arm extended from window with forearm horizontal and at right angles to the log axis of the vehicle.

r. Speed Limits and Zones. Operators shall not drive in excess of posted speed limits, or if no speed limit is posted, in excess of 25 miles per hour. Posted speed limits are designed for dry roads on clear days. Such limits may not be reasonable or prudent when certain weather or other hazardous conditions exist. Operators may be cited for speeding violations when abnormal conditions exist, or when excessive speed is observed. The Security Officer shall enforce all speed zones on the station. Note: Speed limits are strictly enforced and monitored by radar or other speed control devices.

s. Hitchhiking. No person shall hitchhike on board CBC Gulfport.

t. Off Roadways. No person shall drive or ride any motor driven vehicle (except lawnmowers or official maintenance vehicles) upon a sidewalk, sidewalk area, beach area, wooded area, grass area or any other area not designated as a duly authorized driveway or roadway.

u. Radar Detection Devices. No person shall use a radar detection device to indicate the presence of speed monitoring instruments or to transmit simulated erroneous speed signals on board CBC Gulfport.

v. Skate Boards/Roller Skates. Persons may operate vehicles propelled by human power such as roller skates, skateboards, coasters, toy vehicles, or similar devices only on the Center's sidewalks not interfering with other pedestrian traffic and the Grinder. These vehicles are not authorized upon any roadway, except while crossing a street at a crosswalk or if the street is not open to through traffic and the speed limit is 20 mph or less, as within the housing areas of CBC Gulfport. This rule does not apply to bicycles. Protective equipment, such as closed, slip resistant shoes, helmets, and designated padding is highly recommended.

w. Clinging to Vehicles. No person on a bicycle, skates, skateboard, sled, or toy vehicle shall cling to a motor vehicle while it is in operation, whether by hand or by use of a rope, chain, or other means. No vehicle operator shall allow any person on a bicycle, skates, skateboard, sled, or toy vehicle to cling to a motor vehicle while it is in operation.

x. Noise. Excessive or unusual noise caused by the operation of a motor vehicle is prohibited. Excessively loud use of a vehicle audio system is also prohibited.

y. Parking. Parking motorcycles in a regular vehicle space when specially designated motorcycle parking is available is prohibited. Parking, standing, or stopping a motor vehicle is prohibited:

(1) Within fifty (50) feet of an ammunition or fuel storage area, except in an authorized parking area;

(2) In a designated parking space reserved for another person or agency;

(3) On the shoulder of any roadway, unless designated as a parking area; except in the event of an emergency and

(4) In any area not designated as an authorized parking area.

z. Leaving any child under the age of ten years unattended in a motor vehicle is prohibited.

aa. No person whose driving privileges have been suspended or revoked shall drive a motor vehicle on board this installation while such suspension or revocation is in effect.

bb. Having an open container of alcohol in a motor vehicle while said vehicle is in operation is prohibited.

cc. Performing routine maintenance on a vehicle stopped or parked on the roadway is prohibited. Routine maintenance may be performed in housing areas or the hobby shop.

dd. No vehicle shall be left unattended on any roadway or in any parking area while the vehicle is supported by jacks, stands, or blocks.

ee. Use of a cell phone without a hands free device, including any other two-way communications device such as two-way talking devices and walkie-talkies while driving an automobile on board NCBC Gulfport, MS, is prohibited. Hands-free devices include console/dash-mounted or otherwise secured cellular phones with integrated features such as voice-activation, speed dial, speakerphone or other similar technology for sending and receiving calls. Driver use of any portable, personal listening device worn inside the aural canal, around or covering the driver's ear while operating a motor vehicle, except for fire and emergency response or law enforcement/security purposes, is prohibited. Listening devices include wired or wireless earphones and headphones (including blue tooth or similar technology), and do not include hearing aides or devices designed and required for hearing protection. Drivers using a cell phone without a hands-free device are subject to ticket/citation and the awarding of three (3) points toward suspension of their base driving privileges. Individuals who use a cell phone, two-way talking device or a walkie-talkie while operating equipment, or while performing work in an industrial area, will be subject to reprimand as prescribed by civil service or military regulations. All patrolmen, security personnel and firefighters are excluded from this policy performing in a duty status with exception of cell phone use while driving.

ADMINISTRATION OF TRAFFIC REGULATIONS

1. Organization. The following traffic administrators for this command are the:

a. The Staff Judge Advocate will brief members of the Traffic Court prior to sitting on the court.

b. The Traffic Court Clerk will prepare the court docket and ensure apprehending officers and violators appear as scheduled.

c. The Traffic Court Judge is responsible for the dignity and respect of each court session with authority to suspend and award points and/or suspension or revocation of driving privileges. Offenders should be cautioned that violations occurring during a probationary period would result in immediate enactment of the Traffic Court's original sentence in addition to any other penalty adjudged for the current offense. Offenders whose Traffic Court sentence has been suspended and who exhibit good driving habits during the probationary period shall have their Traffic Court sentence permanently remitted.

d. United States Magistrate Judge. Reference (e) directs Naval activities to establish (where necessary) and/or utilize, to the maximum extent practicable, a Magistrate Judge for the disposition of specified offenses committed on Naval installations. Reference (f) implements this directive on board CBC Gulfport. Magistrate Judges have jurisdiction over misdemeanor offenses. Included therein are violations of state law which have been assimilated pursuant to the Assimilative Crimes Act, Title 18, United States Code, Section 13. All traffic violations aboard CBC Gulfport committed by drivers of privately-owned vehicles (POVs), upon land under concurrent federal jurisdiction, will be referred to United States District Court for disposition before a United States Magistrate Judge. Traffic violations aboard CBC Gulfport committed by drivers of POVs upon land over which the Federal Government only exercises proprietary jurisdiction will be referred to CBC Traffic Court or State court for disposition. Traffic violations aboard CBC Gulfport, other than Driving Under the Influence, committed by drivers of Government-owned vehicles (GOVs), will be referred to CBC Traffic Court for disposition. Violations will be referred for disposition before a Magistrate Judge by issuance of a Violation Notice, DD 1805.

e. Administrative Action

(1) Application. The point system applies to military and civilian employees and military dependents operating both government or privately-owned vehicles on the station.

(2) Administration. Awarding points, restriction of station driving privileges, and/or required attendance at Remedial Driver Training will be per references (a) and (b). Penalties as outlined herein, or as deemed appropriate by the Traffic Court Judge, will be awarded for traffic violations.

(a) Point System (Moving Traffic Violation). Points will be assessed by the Traffic Court Judge and recorded under the point system outlined in enclosure (5), paragraph 2. Points assessed against an individual will remain in effect for a period not to exceed 24 months, or until separation from the service (without immediate reenlistment), or termination of employment. Expiration of a suspension or revocation period due to the accumulation of points will, of itself, serve to cause removal of all points from the record. Driving record entries themselves will remain posted as outlined by reference (a). Individuals acquiring 12 traffic points within 12 consecutive months or 18 points within 24 consecutive months will have their installation driving privileges revoked. The period of revocation may vary, but in no instance will it be for less than six months, nor more than 12 months. Such determination will be based on the individual's driving record to include response to previous driver improvement measures. In either event, the individual will be required to attend remedial driver training before reinstatement. This remedial driver training will be attended on base during duty hours.

(b) Individuals who desire to contest charges may do so by appearing in traffic court. The Traffic Court Clerk will process violations administratively, if the member does not contest the charges.

(c) Traffic court is held at Bldg 30, Fleet and Family Support, at time designated by the Traffic Court Judge. Persons who fail to appear waive their right to appeal.

(d) The Traffic Court will assess and record the appropriate number of points consistent with enclosure (5), paragraph 2, on the individual's driver record when notified of a traffic violation disposed of in federal court, or through point assessment by the Traffic Court Judge, or when the

individual has received no judicial punishment for a moving traffic violation.

(e) The Traffic Court may, if requested by letter from a unit commander, suspend or revoke the driving privileges of an individual within that command.

(f) All personnel, including civilian employees, who accumulate (8) eight or more points within a one-year period of time, will be required to attend the remedial or Safe Driving Course on base.

2. Station decals. Station decals will be removed from all private vehicles of personnel suspended from driving aboard CBC Gulfport, for any period. If other eligible drivers exist within the family unit, special passes may be issued to permit the non-restricted member to drive aboard the base. Other exceptions to the policy will require written approval of the Security Officer.

3. Procedures. Upon receipt of a Military Traffic Ticket, DD-1408, involving moving violations or other report of offenses covered by this instruction, the Traffic Court will conduct an inquiry and take appropriate action. The findings of the court will be recorded on the traffic ticket, along with any points accumulated in the past 24 months.

a. CBC Security will notify the Traffic Court of all convictions, collateral forfeiture or failure to appear in United States District Court resulting from violations of this instruction or State traffic laws on board CBC Gulfport. Upon notification of such conviction, collateral forfeiture or failure to appear, the Traffic Court will take the same administrative action which would have been taken had a DD-1408 been issued.

b. A copy of all traffic reports on military personnel apprehended for driving under the influence of alcohol or drugs will be provided to the Substance Abuse Rehab Program (SARP) Administrator, CBC Gulfport. A copy of the same on civilian employees of the government will be provided to the Civilian Employee Assistance Program (CEAP) Coordinator, Code N02 HRGP.

c. The Traffic Court Clerk will forward the original and first copy of tickets (DD Forms 1408), issued to personnel from a different installation, to the installation where the violator is attached.

4. Appeals

a. CBC Gulfport. Personnel may file an appeal to a traffic court judgment arising from traffic or other vehicle violation. Such appeals will be filed in writing with the Staff Judge Advocate and will be acted upon by the Commanding Officer after review and recommendation for disposition from the Staff Judge Advocate. In no case will the person be denied the right to appeal; however, if an appeal is to be made, a statement should be made in writing to the Traffic Court Judge at the time the judgment is entered. Failure to forward the appeal within 10 working days after assessment shall be considered as a waiver of appeal. The Traffic Court Judge may not hold a penalty in abeyance for a period longer than 10 working days.

b. U.S. District Court. Appeals to judgments issued by the U.S. Magistrate Judge may be made to the U.S. District Court, Federal Building, Gulfport, Mississippi.

5. Reciprocal State, Federal, and Military Action

a. When state or federal authority suspends or revokes an individual's driver license, the installation driving privilege is automatically terminated. The Traffic Court Judge on behalf of the installation commander, when notified of state or federal action, will suspend or revoke the individual's driving privileges. Suspension or revocation actions will correspond to the period of time specified by state authority, except convictions for DUI/DWI, for which a minimum of one-year revocation is mandatory.

b. In those instances where conviction by non-judicial punishment or by court-martial results from the offenses of drunken or reckless driving, involuntary manslaughter, or negligent homicide, Installation Commanders will request the appropriate state authorities to suspend or revoke the state driver's license of military personnel. The revocation of the installation driving privilege, U.S. Government Motor Vehicle Operator's Identification Card (SF-46), is mandatory in these instances.

**POLICIES CONCERNING SUSPENSION OR REVOCATION AND POINT
ASSESSMENTS**

1. Suspension or Revocation of Driving Privileges

a. One year revocation is mandatory upon administrative determination of guilt by the Traffic Court Judge on behalf of the Commanding Officer, CBC Gulfport for the following:

(1) Manslaughter (or negligent homicide by vehicle) resulting from the operation of a motor vehicle.

(2) Driving or being in actual physical control of a motor vehicle while under the influence of intoxicating beverages (.08 percent or greater; .02 or greater if under 21).

(3) Driving a motor vehicle while under the influence of a narcotic or other drug, to a degree-rendering driver incapable of safe driving.

(4) Any felony committed involving use of a motor vehicle.

(5) Fleeing the scene of an accident which resulted in death, personal injury, and/or property damage in excess of \$1,000 (hit and run).

(6) Perjury, making false affidavit or statement under oath to responsible officials, or violating law or regulations relating to the ownership or operation of motor vehicles.

(7) Unauthorized use of a motor vehicle belonging to another, which does not amount to a felony.

(8) Refusing to consent to a vehicle search and inspection.

(9) Refusing to submit to chemical tests (implied consent).

b. Suspension for a period of six months or less or revocation for a period not to exceed one year is discretionary when found guilty of:

- (1) Failure to stop for school bus displaying red warning lights, or school crossing signal.
- (2) Being deemed incompetent to drive a motor vehicle; e.g., mental or physical impairment.
- (3) Committing an offense (except DUI/DWI) if committed on the installation, will be grounds for suspension or revocation.
- (4) Permitting an unlawful or fraudulent use of an official driver license.
- (5) Fleeing or attempting to elude a police officer.
- (6) Racing or engaging in a speed contest, on a public highway or thoroughfare.
- (7) Receiving a second subsequent moving violation (assessed in addition to points).
- (8) Violation of seatbelt or child restraint laws.
- (9) Exceeding the posted speed limit by 20 mph or more.

2. Point Assessment schedule for Traffic Violations:

	Violation	Description	Attend Court	Points
a.	Reckless Driving	Willful and wanton disregard for the safety of persons or property.	Mandatory	6
b.	Unlawful Operation	Owner knowingly and willfully permitting another to operate motor vehicle while physically impaired	Mandatory	6
c.	Fleeing the Scene	Hit and run/property damage	Mandatory	6
d.	Driving While Impaired	Consumption of alcohol resulting in blood alcohol content (BAC) of more than .05% and less than .08%; more than .02% if under 21	Mandatory	6
e.	Engaging in a Speed Contest	Racing on a public highway or thoroughfare, whether against another vehicle or a timing device	Mandatory	6

	Violation	Description	Attend Court	Points
f.	Negligent Operation of a Motor Vehicle	Operation resulting in property damage or bodily injury (used as additional point assessment for specific offenses)	Mandatory	6
g.	Exceeding the Posted Speed Limit	1 to 10 MPH over the posted speed limit	Mandatory	3
		11 to 15 MPH over the posted speed limit	Mandatory	4
		Over 15 but not more than 20 MPH over the posted speed limit	Mandatory	5
		Over 20 MPH over the posted speed limit	Mandatory	6
h.	Speed too Great for Conditions	Where road surfaces or conditions, or extreme weather conditions mandate operating a vehicle slower, safer speed	Mandatory	2
i.	Speed too Slow for Conditions	Operation of a motor vehicle in a manner that obstructs that normal flow of traffic	Mandatory	2
j.	Failure to Yield to Emergency Vehicles	Failure to Yield the Right-of-Way to emergency vehicles operating red or blue emergency lights and/or an audible siren or horn	Mandatory	4
k.	Failure to Obey Traffic Signals	Failure to obey traffic signals or instructions of a law enforcement officer or traffic warden; and/or official regulatory traffic light device, pavement marking, or sign requiring a mandatory action	Mandatory	4
l.	Improper Passing	Passing on a double-yellow line, within an intersection, on the right should, or when otherwise unsafe to do so	Mandatory	4
m.	Failure to Yield	No official sign involved	Mandatory	4
n.	Careless Driving	Other Moving Violations (involving driver behavior only)	Mandatory	3

	Violation	Description	Attend Court	Points
o.	Knowingly Operating an Unsafe Vehicle	Self-Explanatory	Mandatory	2
p.	Seatbelt Violations	Operating any passenger vehicle without seatbelts in use by all occupants of the vehicle	Mandatory	5
q.	Child Restraint Devices	Operating a vehicle without using approved child restraint devices when required	Mandatory	5
r.	Operation of Radar Detector	Operation of Radar Detector	Optional	3
s.	Wearing of Headset or Earphones	Use of these devices while operating a vehicle is prohibited	Mandatory	3
t.	Failure to Yield to a Pedestrian in a Crosswalk	Self-Explanatory	Mandatory	4
u.	Parking in a Handicapped Spot, a Fire Lane, or Adjacent to a Fire Hydrant	Self-Explanatory	Mandatory	3
v.	Use of Cellular Phone While Operating a Vehicle	Cellular phones may only be used while operating a vehicle if it is in a "hands-free" mode	Mandatory	2
w.	Open Container	Open alcoholic container beverage (driver or passenger); driver to be held responsible	Mandatory	2

3. Failure to Appear for Traffic Court

a. Failure to appear if mandatory as indicated on traffic citation - 10 days suspension and administratively awarded points as pertaining to violation.

b. Failure to appear after notification by memorandum - 30 days suspension and administratively awarded points commensurate with the violation.

c. Failure to appear after second notification by memorandum - 6 month suspension of driving privileges.

4. Uncooperative, Belligerent Behavior or Use of Profanity Toward a Police Officer or Gate Sentry. Suspension or revocation of driving privileges as determined by the Traffic Court Judge, not to exceed six months, and/or administratively awarded points.

5. Traffic Violations (Regulations)Offenses Action (Days Suspension)

	Violation	Attend Court	Time Suspended
a.	Driving with an invalid decal	Optional	5 to 30 Days
b.	Not updating registration or other required data such as state license and insurance	Mandatory	5 to 30 Days
c.	Not removing decal prior to disposal of vehicle	Mandatory	10 to 90 Days
d.	Permitting the use of motor vehicle by unauthorized personnel	Mandatory	30 to 180 Days
e.	Driving while under suspension or revocation	Mandatory	2 Years
f.	Driving without a valid license or registration	Mandatory	10 to 90 Days
g.	Illegal Entry	Mandatory	30 Days

From: Traffic Court Judge, Naval Construction Battalion Center, Gulfport

To:

Subj: SUSPENSION OF DRIVING PRIVILEGES

Ref: (a) OPNAVINST 11200.5D
(b) CBCGPTINST 5560.15C

1. Based upon and pursuant to references (a) and (b), your driving privileges are suspended for a period of _____. Violation of the suspension period could result in disciplinary action under the Uniform Code of Military Justice.
2. The earliest your driving privileges will be restored is _____. Upon completion of the suspension period, and prior to reinstatement of installation driving privileges, you must provide to the Security Detachment all documentation required for issuance of a DoD decal.
3. You have the right to appeal this decision to the Commanding Officer, Code 16, Naval Construction Battalion Center, 5200 CBC 2nd Street, Gulfport, MS 39501-5001.

Traffic Court Judge FIRST ENDORSEMENT- - - - -

I hereby acknowledge receipt and understanding of this order.

Addressee's-Signature: _____

Time/Date: _____

IF NO SIGNATURE IS OBTAINED FROM RECIPIENT, COMPLETE THE FOLLOWING:

This letter was given to _____ at _____ (hours) on _____ (Date) by _____

Enclosure (6)

Date: _____

From: Commanding Officer, Naval Construction Battalion Center,
Gulfport

To:

Subj: REVOCATION OF DRIVING PRIVILEGES

Ref: (a) OPNAVINST 11200.5D
(b) CBCGPTINST 5560.15C

1. On _____ you were found guilty of driving under the influence in a court of law. In accordance with reference (a) your driving privileges on board Naval Construction Battalion Center, Gulfport are revoked for a period of one year. Effective date you are prohibited from operating a motor vehicle on all DOD installations. Violation of the revocation period may result in further administrative action or criminal penalties.

2. The earliest your driving privileges will be restored is _____. Upon completion of the revocation period and prior to reinstatement of installation of driving privileges, you must provide to the Security Detachment proof of completion of Navy Alcohol and Drug Safety Action Program (NADSAP), or equivalent alcohol safety education program, in addition to all other requirements for issuance of a DOD decal.

3. You have the right to appeal this decision to the Commanding Officer, Code 16, Naval Construction Battalion Center, 5200 CBC 2nd Street, Gulfport, MS 39501-5001.

By direction

Enclosure (7)

FIRST ENDORSEMENT

I hereby acknowledge receipt and understanding of this order.

Addressee's Signature _____

Time/Date

IF NO SIGNATURE IS OBTAINED FROM RECIPIENT, COMPLETE THE FOLLOWING:

This letter was given to _____ at _____ hours

On _____, by _____.

Forms Used

Form Number	Form Title
DD 1408	Armed Forces Traffic Ticket
DD 1805	Magistrate Citation
DD 1920	Alcohol Influence Report
DD 2220	Department of Defense Vehicle Registration
SF 91A	Investigation Report of Motor Vehicle Accident
CBCGPT 5560/16 (03-07)	Visitors Vehicle Pass
SF 46	Operators Identification card
OPNAV 5527/3	Warning and Authorization of Refusal of Chemical Test

POLICIES CONCERNING PARKING

1. Parking. The term "parking" means to leave a vehicle unattended, regardless of length of time. Additional parking restrictions may be imposed during heightened Force Protection Condition (FPCONs).

a. The following rules shall apply to all parking on board CBC Gulfport:

(1) Reserved parking on board CBC Gulfport is authorized for Commanding Officers, Officers in Charge, Command Master Chief Petty Officers, handicapped persons, and those authorized on Table TBD. Reserved parking (30 minute limit) may be requested for "customers" utilizing service outlets such as Navy and Marine Corps Relief Society, Personnel Support Detachment, Navy Exchange, Branch Medical Clinic, and Branch Dental Clinic. In general, units who have "customers" such as PSD, NEX, Bachelor Quarters, etc., will not get reserved parking for their employees and these employees will be required to park in spaces furthest from their building so "customers" get the closest spaces. Requests for space for visitors may be submitted for consideration.

(2) All requests for reserved parking shall be submitted to the CBC Executive Officer via the Security Officer (Code 800) with a blueprint or drawing indicating the layout of the parking facility, the location of designated reserved parking and additionally required spaces, the titles of persons who will be utilizing such spaces, and justification. In general, the establishment of reserved spaces is discouraged. The Public Works Department is the only organization on board CBC Gulfport authorized to construct, mark, or designate reserved parking spaces. All reserved parking spaces will be assigned a control number by the Security Officer. The Public Works Department will only mark reserved parking spaces upon approval by the CBC Executive Officer. The Security Officer will maintain up-to-date maps of all authorized parking spaces on board CBC Gulfport.

(3) All authorized parking spaces will be designated. Absence of a "no parking" sign will not constitute authority to use the area for parking. Parking along streets will be with right side wheels of the vehicle adjacent to the curb.

(4) There shall be no parking at any time on street shoulders except in areas specifically constructed for parking purposes or bearing an "Authorized Parking" sign.

(5) Authorized parking areas will be striped to indicate the manner in which vehicles are required to be parked.

(6) Temporary handicapped parking permits will be issued by the Security Officer to personnel temporarily disabled upon presentation of authentication/certification by a medical officer. The permit with the handicapped parking logo will contain the following information:

- (a) Name
- (b) Vehicle description (DOD decal and license plate number)
- (c) Date of issue/date of expiration
- (d) Signature of person issuing

Note: Privately-owned motor vehicles exhibiting a state issued handicapped license tag are exempt from this procedure and need not apply for a special permit.

(7) Personnel going TAD, on leave, or who deploy for a period of more than seven days who desire to store their vehicle(s) on board CBC Gulfport shall utilize the MWR storage lot. Any vehicle parked in a lot not designated for long term parking for more than seven days is subject to towing and impoundment at the owners' expense as an abandoned vehicle in accordance with reference (a). Trailers and boats of any kind are not authorized to be left in any parking lot other than the MWR storage lot.

(8) No private vehicle will be parked or stored in any non-residential building on board CBC Gulfport at any time, with the exception of the Hobby Shop and Navy Exchange service station.

(9) Major repair work on private vehicles shall be restricted to the Auto Hobby Shop or the Navy Exchange service station except for emergency repairs, and then only sufficient repairs to enable the vehicle to be removed to an authorized area.

(10) Parking will not be permitted at any time in the following areas:

- (a) Areas marked by a sign prohibiting parking.
 - (b) Any reserved space except by the authorized vehicle/person.
 - (c) Any area prohibited by traffic enforcement officers on duty.
 - (d) In front of the fire station or within a 20-foot radius of any fire hydrant.
 - (e) Adjacent to any red or yellow curb.
 - (f) In any fire lane or emergency vehicle access/exit lane, except for those emergency vehicles responding to such situations. Fire lanes/emergency vehicles area lane will not be used for deliveries, standing, or pick up. They will be kept clear and unrestricted at all times.
 - (g) At any place where movement of traffic would be impaired or blocked.
 - (h) Within 20 feet of a stop sign.
 - (i) In the roadway, in such a way as to impede traffic.
 - (j) Within fifty (50) feet of an ammunition or fuel storage area, except in an authorized parking area.
 - (k) On the shoulder of any roadway, unless designated as a parking area, except in the event of an emergency or during the conduct of official business.
- (11) Parking of two-wheeled motor vehicles in yellow-lined areas of parking lots, other than fire lanes, is permitted if such parking does not obstruct ingress/egress of emergency vehicles. Parking motor cycles in a regular vehicle space when designated motorcycle parking is available is prohibited.
- (12) Any vehicle which, in the judgment of the Security Officer, clearly interferes with ongoing operations or movement of traffic, threatens public safety or convenience, is involved

is stolen or abandoned, may be impounded in accordance with the procedures contained in reference (a).

2. Leaving any child under the age of ten years unattended in a motor vehicle is prohibited.

3. Performing routine maintenance on a vehicle stopped or parked on the roadway is prohibited. Routine maintenance may be performed in housing areas or the hobby shop.

4. No vehicle shall be left unattended on any roadway or in any parking area while the vehicle is supported by jacks, stands, or blocks.

APPROVED RESERVED PARKING

1. Below are the Reserved Parking spaces for the following Buildings:

BLDG. 1 CBC/20TH HEADQUARTERS:

CO, CBC	CMDR, 25th NCR
XO, CBC	CSO, 25th NCR
CMDCM, CBC/20TH SRG	CMDCM, 25th NCR
BUSINESS MGR., CBC	HANDICAP (BACK LOT)
CSO, 20TH SRG	
CO, CBC SEDAN	
CO VISITOR	

BLDG. 30 FFSC:

OIC, NLSO

BLDG. 31 CDC:

NONE

BLDG. 32 COMMISSARY:

4- 15 MINUTE PARKING
ANY CO
ANY CMDCM

BLDG. 45 ADDICTION TRT FAC:

NONE

BLDG. 60

HRSC SE TRAINING DIRECTOR
CO, METOC
XO, METOC
CMDCM, METOC
SENIOR CIVILIAN, METOC
OIC, PDC
5-30 MINUTE VISITOR
5-HANDICAP (3 IN FRONT, 2 IN BACK)

BLDG 114 22ND/NOSC

CMDR, 22ND NCR
CSO, 22ND NCR
CMDCM, 22ND NCR
CO, NOSC
CMDCM, NOSC
CO VISITOR
OIC, I & I
1ST SGT, I & I

BLDG 117 25THNCR

NONE

BLDG 118 PSD

10- 30 MINUTE PARKING OIC, PSD

BLDG 119 NMCB HEADQUARTERS

CO VISITOR
CO
XO
CMDCM
CO SEDAN

BLDG 120 NMCB HEADQUARTERS

CO VISITOR
CO
XO
CMDCM
CO SEDAN

BLDG 121 NMCB HEADQUARTERS

CO VISITOR
CO
XO
CMDCM
CO SEDAN

BLDG 122 20THSRG

NONE

BLDG 203 WAREHOUSE

NONE

BLDG 217 MCOOC

NONE

BLDG 241 R36

2- MOTORCYCLE PARKING

BLDG 243 USMC VEH MAINT

NONE

BLDG 295 HEALTH CLINIC

OIC, HEALTH CLINIC
SEA, HEALTH CLINIC

BLDG 303 A & E

CO, CBC
ANY CO
ANY CMDCM

BLDG 309B BACHELOR QUARTERS

NONE

BLDG 322 PWD/SUPPLY

OIC, SUPPLY
OIC, PUBLIC WORKS

BLDG 324 ROUNDHOUSE

1- HANDICAP
5- NCIS

BLDG 331 NAVY LODGE

NONE

BLDG 342 NMCB HEADQUARTERS

CO VISITOR
CO
XO
CMDPCM
CO SEDAN

BLDG 343-346 NCTC

CO, NCTC
XO, NCTC
CMDPCM, NCTC
CO, SEDAN
CO VISITOR
CO, ARMY
XO, ARMY
1SGT, ARMY
CO, AIR FORCE
1ST SERGEANT, AIR FORCE

BLDG 352 MWR ADMIN

NONE

BLDG 361 GYM

CO, CBC
ANY CO
ANY CMDPCM

BLDG 366 CHAPEL

NONE

BLDG 367 GALLEY

NONE

BLDG 365/341 NEX/TRAIN HALL

ANY CO
ANY CMDPCM

BLDG 400 CED

OIC, CED

GRINDER

CO, CBC
ANY CO
ANY CMDCM

NEW NCTC FACILITIES

NONE

NEW GYM

CO, CBC
ANY CO
ANY CMDCM

NEW TTF

NONE

NEW ARMORY

NONE

NEW PDC

CO, METOC SENIOR CIVILIAN, METOC
XO, METOC CO VISITOR
CMDCM, METOC OIC, PDC

NEW HOUSING WELCOME CENTER

NONE

NEW NEX

ANY CO
ANY CMDCM

NEW TRAINING HALL

ANY CO
ANY CMDCM

NEW 22NCR

CMDR, 22NCR
CSO, 22NCR
CMDCM, 22NCR
CMDR, VISITOR
CMDR SEDAN

NEW SECURITY

NONE

NEW OELF

NONE

NEW PWD

NONE