

**MORALE, WELFARE AND RECREATION  
NAVAL SUPPORT DETACHMENT MONTEREY  
MONTEREY, CA 93943-5035  
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From: Quality of Life Director  
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Subj: MINUTES OF THE MORALE, WELFARE AND RECREATION (MWR)  
ADVISORY BOARD MEETING OF 2 MAY 2007

Encl: (1) MWR Activity Updates

Ref: (a) NAVPGSCOLINST 1700.2B

1. In accordance with reference (a), the MWR Advisory Board Meeting commenced at 12:04 p.m. on Wednesday, 2 May 2007, in the La Novia Room, Herrmann Hall, Naval Postgraduate School (NPS).

2. Members and Guests Present.

<b>Name</b>	<b>Title/Organization</b>	<b>Email Address</b>
Megan Ryan	Quality of Life Director/ MWR	<a href="mailto:mdryan@nps.edu">mdryan@nps.edu</a>
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Rowena Rogers	Department Manager/NEX	<a href="mailto:nexmonterey-ret@nexweb.org">nexmonterey-ret@nexweb.org</a>
LCDR Tom Rowley (USN, Ret)	Military Officers Association of America (MOAA)	<a href="mailto:Tr2004@webtv.net">Tr2004@webtv.net</a>
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Loy Vincent	Fitness Center Manager/MWR	<a href="mailto:lvincent@nps.edu">lvincent@nps.edu</a>
Cecilia Legario	Marketing Coordinator/MWR	<a href="mailto:cslegari@nps.edu">cslegari@nps.edu</a>
Michael Foy	Outdoor Recreation Manager/ POM-ODR	<a href="mailto:Michael.foy@monte-rey.army.mil">Michael.foy@monte-rey.army.mil</a>
SCPO Sean Davidson	Senior Enlisted Advisor (SEA)/NPS	<a href="mailto:sadavids@nps.edu">sadavids@nps.edu</a>
Theresa Ikstrums	Child & Youth Programs Director/MWR	<a href="mailto:tmikstru@nps.edu">tmikstru@nps.edu</a>
Mary Cabanilla	Defense Resource Management Institute (DRMI)	<a href="mailto:mgcabanilla@nps.edu">mgcabanilla@nps.edu</a>
Mary Jo McDonough	Defense Resource Management Institute (DRMI)	<a href="mailto:mjmc dono@nps.edu">mjmc dono@nps.edu</a>

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3. Ms. Ryan asked for a motion to approve the minutes from the last meeting. Mr. Vincent made a motion to approve the minutes as written, and Mr. Jepson seconded.

4. Old Business. None.

5. MWR Activity Updates. MWR managers provided activity updates (see enclosure (1)).

a. Fitness Center, Ms. Ryan. The fitness center has been working on changing their usage procedures for patrons of the treadmills and elliptical equipment. The goal is to give priority consideration to active duty members who are working out at the gym, especially during peak hours, for two ellipticals and two treadmills. For a trial period of 60 days, the active duty members working out will be given priority when signing up to use those machines. After the trial period, we'll assess how successful these procedures have been, and we will provide you with more information. Our active duty members are required to be physically fit to meet military mission requirements.

b. Leisure Services, Ms. Raish.

(1) Marina. Our new marina concessionaire, Monterey Bay Sailing, has moved their office from the Break Water Cove to Old Fisherman's Wharf #1. There has been a change to our contract, so we are reviewing some price changes. Ms. Legario has updated the web link to the concessionaire on the Marina Services page of our website. Click on Monterey Sailing and it will link you to the Monterey Bay Sailing's website: <http://www.montereysailing.com/location.htm>. The new concessionaire is seeking five to ten people to volunteer as dock masters.

(2) Community Activities. Ms. Reiche, our Community Activities Manager, is leaving MWR in June. We are working on announcing the vacancy which is an NF-3 Recreation Specialist. The position includes working with the Liberty Program for single sailors, and planning community activities.

(3) Information, Tickets and Tours (ITT). Our patrons have shown a lot of interest in our Cruise Program. Until we complete all the necessary requirements to book cruises, Navy Region Southwest (NRSW) is allowing us to go through other installations that are already authorized to book cruises.

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c. Child and Youth Program, Ms. Ryan. Our School Age Care Program and Youth Center went through the National AfterSchool Association (NAA) Accreditation Assessment on 11 - 12 April 2007. This is the first time our center has gone through the accreditation process. They did very well; there were no discrepancies. We are hopeful that they will be accredited by the NAA. This is good news for the program for meeting the operating standards of school age care programs. It also meets the Navy's standard that all school age care programs must be accredited by December 2006.

d. Fitness Center, Mr. Vincent. We've begun a new program called Family Fitness Night on Fridays that will let children work out with their parents. Children must be at least nine years old to participate and receive training with one of our fitness specialists who will give them certification to work out. Each child will be given a badge showing they are certified; parents provide supervision of their children.

Ms. Ryan added. The Navy is responding to the large rise in obesity of children. They are encouraging the whole DOD fitness program to provide programs for youth members so that we can combat this problem that is starting to face the entire nation. This is one of the programs we've established in order to help in that effort.

e. Golf Course/RV Park, Mr. Jepsen. The month of May is PGA of America's Free Lesson Month. So we will be sponsoring free ten minute lessons during May at the golf course in conjunction with their Free Lesson Month.

6. Directorate of Community Activities, Outdoor Recreation, MWR-DLI, Mr. Foy. Mr. Foy provided flyers for their summer programs, tours and events (see enclosure (1)). He also provided the baseball schedule and tickets and tours information. NPS patrons can sign up for these tours through the NPS ITT Office as well at MWR-DLI.

7. NEX, Ms. Rogers. Provided current NEX sales flyers.

8. New business.

a. Community Activities, Ms. Raish. Cinco de Mayo Party will also include a salsa contest between the MWR chefs. Customers will get a chance to sample different salsas.

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b. Marketing, Ms. Legario. We're having a Mother's Day Brunch in the ballroom. Seating times are 10:30 a.m. and 12:00 noon; reservations are required.

c. Fitness Center, Mr. Vincent.

(1) We are in need of aerobic instructors at the fitness center. We have a few aerobic instructors that are leaving.

(2) We are going to be conducting a Weight lifting contest on 11 May.

(3) I just returned from the Naval Nutrition Instructor's Class; it's in conjunction with the Cooper Institute. I'll be giving two nutrition classes this year.

d. SEA, SCPO Davidson. Can you provide information on how to obtain the MWR funds to hold recreation functions for command events?

Ms. Ryan responded. There is a form through our accounting department. Each command or tenant command needs to provide their onboard count as of 1 October of the fiscal year. That is how we determine the amount of unit allocations that will go to each unit. The amount is ten dollars per active duty member per year. Members must submit a request to their OIC, or someone senior, for approval to have the event they would like to hold. They can use those funds to plan a party, picnic, Christmas party, e.g., it has to be for everybody in the unit. After the event, the unit must submit all receipts to MWR accounting to verify how the money was spent. Also, since the funds are non-appropriated funds (NAF), the events must be recreational in nature. We have a listing of all tenant and parent commands we serve; who the parent command is determines which MWR provides the allocation.

e. MOAA, LCDR Rowley (USN, Ret).

(1) Has the VQ reopening had any impact on Club Del Monte?

Ms. Ryan responded. Yes, we have seen an increase in our dinner business with the opening of the East and West Wings, even though we're just now opening up the West Wing. But we have seen a decrease in sales of our El Prado Dining Room week-day breakfast and lunch service since we began the renovation of

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the dining room. We anticipate that our sales will increase once we reopen the El Prado Dining Room.

(2) Is the plan to close the golf course for renovation still set for October?

Ms. Ryan responded. Yes, the technical evaluation board will be on 31 May and 1 June. We hope to start construction in late October and reopen in July or August 2008. We are budgeting to be closed during this time. We intend to keep the driving range open on a partial basis, and only closing it when they need to install the irrigation system, but it will depend on the final design. We also plan to continue weekday snack bar service. Also, the RV Campground will remain open and there will be an employee manning the pro shop to accept RV Campground reservations, RV storage, and sell available merchandise. But the whole operation will be on a very limited basis. If necessary, we'll still be able to place special orders, such as for clubs or anything you need in the resale area.

(3) The City of Monterey was planning to transfer some of the children from La Mesa Elementary School to another school because they were over their maximum capacity. I think the City approved the plan, but I don't know when it will occur. I know the school district is also moving some of the kindergarten students from Marshall Elementary located in Marshall Housing to another school nearby.

Because of the loss of Federal Impact Funds to the Monterey School District when Fort Ord closed, the school district's budget has been negatively impacted ever since; for about the last 13 to 14 years. Some members of the City's Facilities Committee told me that we can expect to continue to see more of this juggling around of the schools. I communicated to the Facilities Committee the concern of how this will affect NPS child care center usage.

Ms. Ryan commented. It is the youth center that will be mostly affected. We have already begun examining some options with the youth center staff to accommodate the families who have been with us for several years. They have come to like the Teen and Youth Program very much; it would be difficult for the parents to transport their children from other schools to the youth center.

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(3) Dixieland Monterey, 6 - 9 March 2008. Per my conversation with Ms. Ryan and SCPO Davidson after our last board meeting, I have contacted the co-chairman and volunteer coordinator of Dixieland Monterey. They are very eager to coordinate with NPS to help our students, spouses and staff to serve as volunteers at the Dixieland Monterey. It's a great opportunity for the volunteers to serve as well as enjoy the music.

f. DRMI, Ms. McDonough. Our international students are very happy with the wings reopening. I know that it is very convenient for all our students to be able to stay in the VQ rooms and to be able to prepare their own meals.

Ms. Ryan commented. We're experiencing some problems. We have found that some items are missing from the rooms after guests have checked out. I'd like to get help from everyone to get the word out that the items in the room should not be removed. We are assessing guests' bills and charging their credit cards for the losses.

g. MWR Advisory Board Meetings, Ms. Raish. Is it possible to change the time of the meetings from 12:00 p.m. to the morning?

Ms. Ryan replied. We can consider changing the time, but since it was proposed by the President's Student Council (PSC) to change the meeting time to 12:00 p.m., we need to have someone from the PSC present when we take a vote to change the schedule, possibly at the next meeting. We had decided to change the time to 12:00 p.m. to accommodate the students' schedules.

9. MWR Facilities, Ms. Ryan.

a. El Prado Dining Room Renovation Project. The renovation is in progress. We had a HAZMAT abatement contractor remove some of the lead paint and asbestos from the room; then after it was completed, we found more asbestos in the floor so they had to return to remove the additional asbestos. We are pouring leveling cement onto the floor tomorrow. There will be no access in or out of the back hallway while the cement is being poured through the hose from the cement truck to the dining room. We are still expecting reopening in July or August.

b. RV Campground Upgrade Project. We have begun to work on this project. The region has set aside funds for us to repave

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the access road that leads into the RV campground, expand, level, and pave the RV sites where possible. We intend to change the landscaping with something easier to maintain. We are also considering the possibility of placing wireless Internet and cable at the RV campground.

10. With no other items from the members, Ms. Ryan thanked everyone for attending and providing their feedback. Meeting adjourned at 12:50 p.m. The next meeting is scheduled on **Wednesday, 11 July 2007, at 12:00 noon** in the Del Monte Room, Herrmann Hall, NPS. NPS and tenant commands are invited to send a representative.



MEGAN D. RYAN

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Naval Postgraduate School Sailing Association (NPSSA)  
Fleet Reserve Association (FRA)

# MWR ADVISORY BOARD MEETING OF 2 MAY 2007

## ACTIVITY UPDATES

1. MWR Activity.

a. Blue Water Cove Marina, Ms. Darlene Raish, Leisure Services Manager. The Blue Water Cove Marina is now re-opened for business.

2. Directorate of Community Activities, MWR-DLI.

a. Outdoor Recreation, Mr. Mike Foy, Director of Outdoor Recreation.

(1) For Memorial Day weekend we are offering:

- Las Vegas Extravaganza
- L.A. Disney Tour
- San Francisco Tour
- Great America trip
- Beach Party (kayak, surf, snorkeling, SCUBA, boogie boarding)
- Paradise Float & Frolf (frisbee golf) in Paradise California

(2) Major league baseball games in both San Francisco and Oakland.

(3) Charter fishing trips with ODR boats and experienced fishing guides.

(4) Summer surf trips in Monterey Bay.

(5) Changes at the ODR RV and Vehicle storage lot at OMC.

(6) SCUBA & adventure trips for the summer down in the Channel Islands.