

DMWR PET KENNEL
99-951 Halawa Valley Street
Aiea, Hawaii 96701



DMWR PET KENNEL REGISTRATION FORM

If mailing registration form, mail to:

USAG-HI DMWR Attention: Kennels • Bldg #350, Eastman Road, WAAF, Schofield Barracks, HI 96857- 5019

Army Air Force Marines Navy Coast Guard Reserves DoD Civilian Retiree

1. Pet Owner's Name _____
Last First MI Military Unit

2. Home Address _____

3. Home Phone: _____ Work Phone: _____ Cell Phone: _____

4. Other contact information: _____

5. Species: Dog Cat Male Female

a. Name _____ Breed _____ Age _____ Weight _____

b. Name _____ Breed _____ Age _____ Weight _____

c. Name _____ Breed _____ Age _____ Weight _____

6. Boarding dates (mmddyyy): Start Date: _____ Pickup Date: _____

Designated (on island) individual responsible for the pet:

Name: _____

Home Phone: _____ Duty Phone: _____ Other: _____

Policies:

1. The Boarding Kennel will be used exclusively for the boarding of privately owned pets. This is a healthy pet only kennel. Sick or injured pets will not be accepted at this facility.
2. Reservation form, payment, shot record and vet clearance must be submitted to the boarding facility.
 - a. Pet shot record. All shots must be current within one year. Documented proof is required upon registration.
 - (1) Dogs must have DA2PPL and bordetella vaccines.
 - (2) Puppies must have had all puppy series vaccines including bordetella.
 - (3) Cats are required to have FVRCP.
 - (4) Kittens need to have the kitten series vaccines.
 - b. All animals must be examined by a vet and receive a clean bill of health prior to boarding. Any animal showing signs of illness or in heat prior to boarding will not be accepted. Pets judged to be vicious or aggressive will not be accepted.
 - c. Pets must be free of fleas and ticks. A flea and tick topical ointment (Frontline or Advantix) must be applied 3 days prior to boarding.
 - d. The pet owner or unit sponsor (if pet owner is not yet on island) will submit the registration form and provide the additional information when registering:
Name, address, home, and duty phone numbers of an individual who has agreed to make decisions for medical treatment, financial responsibility and to take custody of the pet in the event circumstances dictate removal from the kennel. Unit sponsor contact information is required if registering for pet owner.

3. Priority for boarding animals is as follows: Soldiers that are short term deploying, awaiting permanent housing and are in transient quarters/guest house, emergency Leave or TDY, or scheduled leave. Other branches of the armed forces and DoD Civilians.
4. **Visiting hours: Tues/Wed/Thur 1300 - 1600, Sat/Sun/Designated Holidays 1200 - 1500, Mon/Fri Closed for visitation. Office hours and pick-up and drop-off of pets: 1000 - 1400 seven (7) days a week.**
5. Fees and charges: Daily fees are \$14 for dogs, \$10 for second family dog sharing the same kennel and \$10 for cats, \$5 for second family cat sharing the same kennel (subject to change). **A two day boarding deposit is required in order to reserve a space at the kennel. The registration form and boarding deposit must be submitted within 5 days after making reservation. The deposit will be refunded if the reservation is cancelled within 10 days of boarding. Boarding of animals without reservations will only be accepted on space availability*** form of Payment: Cash and Federal Credit Union or Local Bank Check.
6. Payment for boarding is made at drop off or at pick-up. If pet owner chooses to pay at pick-up, payment is exact cash only. No change available.
7. Wait List. If kennel space is not available for a projected reservation date, owners may be placed on a waiting list.
8. If an animal becomes sick or injured while being boarded, the owner/sponsor will be responsible to pick up their animal and take them to a Veterinary Clinic for treatment. Treatment will not be provided at the boarding kennel.
9. Personal pet items and food. Owners may opt to bring in their personal pet items, such as toys, chews, bedding, pillow, etc. However, the items will be allowed at the discretion of the kennel personnel. Food will be provided, however, the owners may bring in their own food in a large, heavy duty, plastic container with a lid, if their pet is on a special Diet". Ensure the owner's and pet's name is on the food container. **Kennel personnel will not be responsible for personal items.**

Release Statement

1. In order to limit the potential exposure of boarded pets to infectious diseases, only those pets determined to be in good health can be accepted for boarding. Dogs must have had an adequate puppy vaccination series plus current rabies DA2PPL vaccination must be current within 12 months. All dogs that have not received a bordetella shot within the last 6 months must be vaccinated again prior to boarding. Cats must have had an adequate vaccinaton for FVRC. **All pets must have a health certificate within 10 days prior in boarding,**
2. Personal articles to be left with pets must be approved by Kennel personnel. Collars, with tags affixed must accompany your dog to ensure proper identification. Owners with dogs on heartworm prevention are requested to bring the medication to the boarding facility the day of boarding. Owner must furnish any special diet or heartworm preventative.
3. **By my signature hereon, I state that I have read and understand all Kennel boarding rules, and I understand that there is an increased exposure potential of infectious diseases during boarding. I have designated an on-island individual (alternate) to make decisions for medical treatment, financial responsibilities, and to take custody of my pet in the event that I cannot be reached or circumstances dictate removal of my pet from the Kennel. My alternate is fully aware of these responsibilities in the event he/she is required to remove my pet or take carer of the financial responsibilities.**
4. **My pet is/is not on medication and does not have major medical problems.**
5. **If MWR needs to take pet to vet in an emergency situation, then owner will be responsible for bill at pick up.**

Special Instructions

Pet Owner's Signature: _____ Date: _____

*Method of payment accepted is federal credit union check, local check, or cash (exact amount only, no change given).