

TRANSITIONS

JOINT BASING NEWSLETTER

ISSUE 4
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For current and future employees of Joint Base Pearl Harbor-Hickam

Upcoming Events

Jan. 26, 2010--A second Joint Base Open House with a Town Hall Meeting will be held. See Page 4.

Jan. 31, 2010--Initial Operational Capability (IOC).

Feb. 1, 2010--Phase one activations.

June 1, 2010--Phase two activations.

New JBPHH Logo

The official logo provides a single identity for personnel working in the Joint Base organization.

Elements of the logo include:

- The island of Oahu.
- The enduring signature landmarks - the Arizona Memorial and Hickam Freedom Tower.
- The gold anchor and blue wings represents Navy and Air Force personnel.



Transitions, a Joint Basing Newsletter, provides information to both military and civilian employees about Joint Base Pearl Harbor-Hickam (JBPHH). If you have suggestions for content, please send to denise.emsley@navy.mil, or call 471-7300.

Leadership Memo

We are energized by the level of interest shown at the open house held in October and wish to maintain that enthusiasm as we move into Initial Operational Capability (IOC) on **Jan. 31, 2010**.

In developing the Joint Base Pearl Harbor-Hickam (JBPHH) Memorandum of Agreement, each service performed an “as is” analysis of the services currently offered at each base and compared that to a “should be”

analysis to meet Department of Defense (DoD) Common Output Level Standards (COLS). In some cases, DoD COLS mandate a higher level of service than we are currently providing, creating “shortfalls” compared to what we do now. Shortfalls are simply the additional resources (people & money) needed to go from “as is” to “should be.” Becoming a Joint Base at Full Operational Capability (FOC) in **October 2010** will bring the additional resources to achieve DoD COLS.

Many people have asked if they will relocate as a part of the JBPHH process. We know this is an important concern, and as the implementation plans for each functional area are developed and refined, we look at this closely. As a general observation, it appears that some personnel will need to relocate. However, the majority of affected Air Force and Navy personnel will remain where they are through FOC. As the Joint Base matures in the years to come, additional consolidation and relocations may occur.

Informing everyone who is affected by joint basing about events and changes which affect the important work you all do is a top priority. For this reason, an additional Joint Base Open House will be held on **Jan. 26, 2010**. Look for the details about this event on *Page 4* of this newsletter.

We look forward to seeing you there.



Capt. Richard W. Kitchens, Commanding Officer, Naval Station Pearl Harbor



Col. Giovanni Tuck, Wing Commander, 15th Airlift Wing, Hickam

Captain Richard W. Kitchens

Colonel Giovanni Tuck

*Spotlight on:***Joint Base
San Antonio**

Joint Base San Antonio is on track to reach Full Operational Capability on **Oct. 1, 2010**. More than 40 installation support functions at Fort Sam Houston will combine with those at Randolph and Lackland Air Force Bases. Joint Base San Antonio will support more than 80,000 military and civilian employees, making it the largest, single installation support enterprise in the Department of Defense.



"This is something we have never done, and there will be growing pains," said Randolph Air Force Base spokesman Mike Briggs. "Randolph will still be Randolph and Fort Sam will still be Fort Sam when this is completed."

To meet new personnel demands, construction of 78 facilities is underway, including an aircraft taxiway at Randolph AFB, and urban assault course at Camp Bullis and a bridge at Fort Sam and building renovations at Lackland AFB.

Information taken from several media reports at mysan-antonio.com.

IOC: JAN. 31

Upon Initial Operational Capability (IOC), the transfer of installation management functions will begin. IOC starts on **Jan. 31, 2010**, and the first phase of activations begins the following day, **Feb. 1, 2010**.

Listed below are the functions which will activate on **Feb. 1, 2010**. At that time, the Joint Base Commander (JBC) will assume direct responsibility and authority over them. Additional functions will activate on **June 1, 2010**; those will be listed in a future issue of Transitions.

The period between IOC and Full Operational Capability is known as an implementation phase. This period will allow the JBC and supported component commanders to work closely together to ensure that personnel are integrated into the Joint Base structure and learn new Joint Base processes.

- Fire Protection & Emergency Services
- Emergency Management
- Personal Property & Plant Equipment
- Administrative Management & Executive Office
- Records Management
- Honors & Protocol
- Equal Employment Opportunity
- Senior Enlisted Advisor
- Inspector General
- Internal Review
- Public Affairs
- Legal Support
- Financial Management
- Procurement Operations
- Installation Safety
- Chaplain Ministries
- Information Technology Services Management (ITSM)
- Installation Law Enforcement Operations
- Installation Physical Security Protection & Services
- Installation Protection Support
- Supply, Storage & Distribution (Non-Munitions)
- Laundry & Dry Cleaning
- Base Support Vehicles & Equipment
- Installation Movement
- Port Services
- Small Arms Range Management

Recycling Programs Share Resources

Although official integration of recycling efforts at Joint Base Pearl Harbor-Hickam is set for **June 1, 2010**, the Navy and Air Force recycling programs have already begun meeting to discuss best practices.



"We're partnering with the Hickam Recycling Center and are realizing efficiencies in operation, due to that partnership," said Steve Christiansen, who oversees the recycling program at NAVFAC Hawaii. "This is especially true in regards to our cardboard and paper recycling because Hickam has efficient automated equipment."

Applying for Department of the Navy Jobs

Air Force personnel transferring to the Navy, due to joint basing, will retain their jobs. The following information is provided should any wish to look for new positions with the Navy.

All the tools you need to search for jobs, build a resume, apply online and check your status are at your fingertips. The information is easily accessible and available 24 hours a day, seven days a week through the Navy's Civilian Hiring and Recruitment Tool (CHART) system - <https://chart.donhr.navy.mil/index.asp>.

Log onto www.donhr.navy.mil to look for jobs, create and submit your resume and track your progress. See the roadmap below for specific steps in the process.

1. Search for Jobs: Access all Department of the Navy civilian jobs, to include those at Joint Base Pearl Harbor Hickam, Commander Navy Region Hawaii (COMNAVREG Hawaii), Naval Facilities Engineering Command Hawaii (NAVFAC Hawaii), Fleet Industrial Supply Center Pearl Harbor (FISC Pearl), and other Navy commands, in Hawaii and worldwide. Search the database to explore all the possibilities. You can search by city, state, salary, grade level and position title. Only those jobs that meet the criteria you select will be listed for your review.

2. Create your Account: Once you find a job for which you would like to apply, the next step is to Create Your Account. Enter your job search and personal information just once and create an easily accessible account. All the recruitment information you need is available by using a single password.

3. My Resume: Creating and updating your resume is easy with My

Resume. This online resume builder allows you to create, edit, update, save and submit your resume data. If you already have a resume developed, you can cut and paste your resume into the system.

4. Apply Now: Now that your resume and job search are completed, simply click Apply Now. Your resume is processed and stays active for 6 months. During that time, you can use your resume to apply for different positions by simply clicking Apply Now on the displayed announcement. You can choose to submit the resume you already have on file or update it to reflect new experience, skills, education, training or awards.

5. My Status: My Status gives you a snapshot of your resume activity and lets you know when you've been considered or selected for a position. Status information is available for the previous 60 days and updated as new activity occurs. You can extend your resume using My Status within 30 days of your 6-month expiration date.

6. My Job Interests: With My Job Interests, you can obtain information on the positions for which you ap-

plied, including the date you applied, and delete positions for which you are no longer interested.

7. My Notices: Using My Notices you have quick access to notices you routinely receive during the job search and hiring process. Notices are posted for a 60-day period.

8. My Searches: My Searches provides an opportunity to create a job search agent that includes your individualized job search criteria. When a specific vacancy announcement is posted that meets your criteria, you are electronically notified via your e-mail address with the job announcement information.

For Air Force employees affected by Joint Basing: Workshops on applying for Navy jobs through CHART were recently conducted by Navy and Air Force Human Resources Office (HRO) personnel. More classes are planned during **January/February 2010**. Federal Resume Writing Workshops are also available; next sessions are on **Dec. 18** (6 a.m. - 7:30 a.m.) and (1 p.m. - 2:30 p.m.). Call 449-0300 to register.

To apply for Non-Appropriated Fund jobs, go to www.nafjobs.com.

Navy Computer Assets for Joint Base Personnel

Commander Naval Installations Command (CNIC) provided implementation funds for the build-out of Navy-Marine Corps Internet (NMCI) infrastructure for new joint base personnel transferring from the Air Force to Navy billets in the Joint Base Pearl Harbor-Hickam command.

NMCI is the contractor which provides network and computer services for the Navy and Marine Corps.

Detailed information on where new NMCI computer will be deployed is currently being gathered, including employee name, phone number, building, floor, room, cubicle, and desk. This information is needed to ensure the NMCI contractor has enough time to survey, design, purchase, and install the NMCI network and computers for Full Operational Capability on Oct. 1, 2010.

Information on NMCI can be found on their Homeport website at <https://www.homeport.navy.mil/about/>.

Frequently Asked Questions

Q: What is the Navy retirement benefits system and when will someone be briefing employees on this information?

A: There is no change for Appropriated Fund employees. For Non-Appropriated Fund (NAF) employees, at the time of transfer, the Human Resource Office will inform you of your option to either retain your 401(K)

with Air Force (Wachovia) or enroll in the Navy's 401(K) plan.

Q: Can we get more information out to Air Force employees affected by joint basing - maybe a handout on how the Navy handles 401K plans, Non-Appropriated Fund Retirement, Sick Leave, and Annual Leave?

A: There is no change for Appropriated Fund employees. For Non-Appropriated Fund (NAF) employees, a separate handout has been prepared to provide Air Force NAF employees with a brief description of Navy benefits for NAF

employees. Copies are available at the 15th SVS Human Resources Office in Bldg 1073, and will soon be available online.

Q: Does Navy Sick Leave accrue like it does for the Air Force? I have heard that the Navy uses a system called 'Personal Leave' and does not have Sick Leave and Annual Leave. Do we lose these benefit?

A: Sick leave credits will accrue at the rate of 5 percent of the total basic workweek hours in a pay status and will be credited from the date of appointment to regular status.

JOINT BASING DEFINITIONS:

Joint Base Partnership Council (JBPC):

The local leadership group at the Joint Base responsible for overall implementation of Joint Base guidance. The JBPC consists of senior representation from each of the affected installations.

Joint Base Oversight Working Group (JBOWG):

A local leadership group working under the direction of the JBPC which provides continuing oversight and guidance to the functional working groups. The JBOWG is chaired by the future JBPHH Chief Staff Officer and consists of department managers, facilitators and subject matter experts from the various functions.

Joint Base Supported Component Force Structure (JBSCFS) Billets:

Supported Component military members that are detailed into Installation Support billets in the Joint Base organization. JBSCFS Billets will report operationally to the Supporting Component, but administrative control remains with their parent service component. Unlike Joint Base Integrated (JBI) billets, JBSCFS billets are not eligible for Joint Duty credit, and are deployable, if mission requirements dictate.

Open House Draws Crowd

More than 300 civilian and military personnel attended the Joint Base Pearl Harbor-Hickam Open House held on **Oct. 27** to learn about Navy Organizations.



January Open House

Where: Hickam Tradewinds Enlisted Club

When: Tuesday, Jan. 26
11 a.m. - 4 p.m.

A Town Hall Meeting will be held at the location from 1 p.m. - 2 p.m. where joint base leadership will address questions and concerns of attendees. *Note: More organizational functions will be represented at this second Open House.*

OPEN

The next issue of **Transitions** will be published in **February 2010**. If you have suggestions for content, please forward them to vickie.lancaster.ctr@navy.mil, or leave a message at 473-2888.