UNDER SECRETARY OF DEFENSE
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PERSONNEL AND
READINESS

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
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DIRECTOR, OPERATIONAL TEST AND EVALUATION
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DIRECTOR, FORCE TRANSORMATION
DIRECTOR, NET ASSESSMENT
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: DEERS/RAPIDS Lock Down For Contractors

Homeland Security Presidential Directive - 12 (HSPD - 12), dated August 27, 2004, promulgated a Federal standard for secure and reliable forms of identification for Federal employees and contractors. This standard requires Federal identification credentials meet certain criteria to be considered a trusted Federal credential.

To accomplish this mandate, the Department must take steps to ensure the integrity of the database that issues credentials. The Defense Enrollment Eligibility Reporting System (DEERS) is the central repository for information collected about Department of Defense (DoD) personnel and authorized beneficiaries. The Department relies on the accuracy of the information in DEERS to perform many tasks such as providing medical benefits and issuing identification cards which serve as the official DoD identity credential. This credential is used by our military, civilian, eligible contractors and Federal government affiliates to gain access to their desktop computers, some websites, and for physical access to their workplace. In the interest of security, it is critical that the integrity of these data not be compromised.

As of July 31, 2006, the Defense Manpower Data Center (DMDC) will disable the ability of a Verifying Official (VO) to add contractors into DEERS and will require an automated data feed to DEERS from an authorized personnel source. This will be accomplished by using the Contractor Verification System (CVS).

As the Department continues to move towards full implementation of HSPD-12, other categories of personnel will be locked down, including Non-Appropriated Fund civilians and DoD affiliates. The specific dates for each category of personnel will be promulgated as technical issues are resolved in DEERS.

Please provide a point of contact for your Service or Agency to Mr. Larry Glock, who can be reached at (831) 583-2400. The points of contact provided will be responsible for working CVS implementation for compliance with the scheduled lockdown.

David S. C. Chu