



United States Navy
Fire and Emergency Services

Hall of Fame

Purpose

Provide individual recognition of significant contributions and distinguished service to the Navy Fire and Emergency Services mission.

Award Sponsor

Commander, Navy Installations Command
Navy Fire and Emergency Service Program Office
2713 Mitscher Road SW Suite 300
Anacostia Annex DC 20373

Background

The Navy Fire and Emergency Services Program Office established the Hall of Fame in 2003. The establishment of this program had been discussed for some time among Fire Chiefs and the Navy Fire and Emergency Services Advisory Board. However, the specifics and criteria were not formalized until the summer of 2004.

Award Rules, Criteria, and Selection Process:

The Advisory Board will review the Hall of Fame rules and criteria each year. The review takes place just after the awards for the given year are selected.

- Individuals must have completed at least 10 years of service to Navy Fire and Emergency Services (provide service dates on nomination package).
- Only one nomination per Region, per year, is accepted. Additionally, the Navy Fire and Emergency Services Program Office may submit one nomination each year.
- Previous Hall of Fame inductees may submit one nomination each year.
- Selection or induction into the Hall of Fame is limited to a total of three individuals for the year.
- Nominations are not limited to individuals from the nominating region.
- Nominations are not limited to current employees of the Navy.
- Nominations packages must be typed; maximum of two pages permitted.
- A picture of the award nominee should be submitted with the nomination.
- Nomination packages must arrive at the Navy Fire and Emergency Services Program Office not later than April 1 (each year).
- Nomination packages must include:
 - Complete name of nominee to include middle initial
 - Current address, phone number and e-mail address, if available
 - Current and previous Navy Fire and Emergency affiliations with dates
 - Nominee's summary of fire service experience/positions held
 - Nominee's professional accomplishments and distinguished service
 - Nominee's education, training and/or certification achievements
 - Nominee's previous awards

The Navy Fire and Emergency Services Program Office is tasked with collecting nomination packages and providing copies of each package to the selection committee not later than May 1 (each year).

The Navy Fire and Emergency Services Advisory Board is the Hall of Fame inductee selection committee.

The selection committee is tasked to review nomination packages and cast a vote (yes or no) on each package reviewed. A majority vote (51percent) is required for a nominee to be considered. The Chairperson of the selection committee will tabulate votes to determine which nominees are recommended for induction that year. If more than three nominations receive the 51percent or higher rating, the selection committee will rank each of the nomination packages and only the top three nominees would be selected for induction. If no nominee are selected, there will be no new inductees for the year.

The Navy Fire and Emergency Services Program Office is tasked with notifying and announcing the Hall of Fame inductees.

Nominations are not carried forward to the next year if not selected. A previous nominee that was not selected can be reconsidered; however, a new nomination package would be submitted each year.

If one of the selection committee is nominated during a given year, the Navy Fire and Emergency Services Office will select another representative from that region to serve on the selection committee.

The inductee plaque shall be presented at the annual Navy and Marine Corps Fire and Emergency Services Recognition Luncheon, held at the annual conference.

The Navy Fire and Emergency Services Program Office will maintain on the Commander, Navy Installations (CNI) Command's Web site the history of the Hall of Fame to include general information, criteria, approval process and previous Hall of Fame inductees.