



LEAD LIFEGUARD

Announcement # ANNA 0003 – 12

Salary: \$12.00 - \$13.00 per hour Series/Grade: NF 0189 02

Naval District Washington - Fleet and Family Readiness Program

Department of the Navy Non-Appropriated Funds

LOCATION: ANNAPOLIS - POOL

OPENED: 1/9/2012

CLOSES: Open Till Filled

AREA OF CONSIDERATION: ALL SOURCES

FLEX Position 0 – 40 hours per week - (SEASONAL POSITION)

HOW TO APPLY: Download required application forms on <http://cnic.navy.mil/NDW/About/Jobs/>. Submit ALL required forms to: Fleet & Family Readiness Program, Attn: HR Office, 47402 Buse Road, Bldg. 467, Patuxent River, MD 20670 OR email to naf.nsaafcm@navy.mil. When emailing your application packet, please be sure to SIGN and DATE each form, print them out, scan and attach to the email. PLEASE be sure to include the announcement number above and the position title in the subject line of your email. Failure to do so could delay processing of your application. A résumé may be included with the required forms, but NOT in place of the OF-612 and OF-306. Direct Inquiries to 301-342-3653.

MUST SUBMIT COPIES OF CURRENT LIFEGUARD/FIRST AID AND CPR CERTIFICATIONS WITH APPLICATION. FAILURE TO DO SO WILL PREVENT YOUR APPLICATION FROM BEING CONSIDERED.

DUTIES AND RESPONSIBILITIES:

During the absence of the Aquatic Center Manager, the incumbent will assume day to day managerial responsibility and authority over the facility including supervisory, risk assessment, security, safety, operational and customer relations. Incumbent serves as the leader of the lifeguard crew during specific work shifts. As such, the incumbent will monitor lifeguard rotation schedules, issue directives and monitor work performance. May recommend personnel actions to the manager. Closely observes and monitors the actions and conduct of customers in and around the pool. Enforces established rules and regulations in order to prevent potential incidents. Provides information to customers regarding safety regulations and procedures. Performs rescue procedures when necessary. Administers emergency first aid and/or CPR as required until such time as qualified medical personnel assume such responsibilities. Provides complete written reports pertaining to all incidents that occur while on duty.

Assists in keeping the facility clean and properly maintained. Empties trash receptacles, cleans bathrooms, toilets, sinks and decks. Vacuums pool and removes trash and debris from around the facility as necessary. Moves lounge furniture and other equipment and appliances.

Tests chemical conditions of the pool water and enters data into appropriate logs. May be required to contact water management personnel when conditions of water warrant such action.

May instruct swim lessons if properly certified and so directed by the supervisor.

Treats customers as guests and politely assists them whenever possible. Performs other related duties as directed by the supervisor.

MINIMUM QUALIFICATIONS:

Current Red Cross (or equivalent) Life Guarding, CPR and First Aid certification is required. Applicants be must at least 18 years of age and capable of exercising control over a group of people. Incumbent must maintain a level of physical conditioning equal to swimming 200 meters in less than five minutes.

SPECIAL REQUIREMENTS:

National and state background checks are required for positions that involve working with youth programs.

Note: All applicants must address the qualification requirements on your resume/application. If all required qualifications are not cited on your resume/application you will be disqualified

Some positions have special requirements. In these cases selection is tentative pending satisfactory completion of these requirements. Applicants may be required to provide proof of education, etc. All selections are contingent upon the obtaining of satisfactory employment reference checks.

As a condition of employment, the selected individual will be required to participate in the Direct Deposit/Electronic Fund Transfer program.

Spouses of active duty military members of the Armed Forces may receive preference in hiring under this announcement if they are among the best qualified referred and are within reach of selection. Please clearly identify in your application that you are asking for spouse preference and submit a copy of current PCS orders. **Failure to submit current PCS orders with application will prevent spousal preference from being granted.**

The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

The Department of the Navy provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should contact our Human Resource Office to ensure that the Department of the Navy can consider such requests. The decision to grant an accommodation will be made on a case by case basis.

Visit our web site:

<https://www.cnmc.navy.mil/NDW/About/Jobs/>