



# WATER SAFETY INSTRUCTOR

Announcement # ANNA 0004 – 12

Salary: \$9.00 - \$17.00 per hour Series/Grade: NF 0189 02

Naval District Washington - Fleet and Family Readiness Program

Department of the Navy Non-Appropriated Funds

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**LOCATION: ANNAPOLIS - POOL**

OPENED: 1/9/2012

CLOSES: Open Till Filled

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**AREA OF CONSIDERATION: ALL SOURCES**

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**FLEX Position 0 – 40 hours per week - (SEASONAL POSITION)**

**HOW TO APPLY:** Download required application forms on <http://cnic.navy.mil/NDW/About/Jobs/>. Submit ALL required forms to: Fleet & Family Readiness Program, Attn: HR Office, 47402 Buse Road, Bldg. 467, Patuxent River, MD 20670 OR email to [naf.nsaa.fcm@navy.mil](mailto:naf.nsaa.fcm@navy.mil). When emailing your application packet, please be sure to SIGN and DATE each form, print them out, scan and attach to the email. PLEASE be sure to include the announcement number above and the position title in the subject line of your email. Failure to do so could delay processing of your application. A résumé may be included with the required forms, but NOT in place of the OF-612 and OF-306. Direct Inquiries to 301-342-3653.

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**MUST SUBMIT COPIES OF CURRENT WSI, CPR AND BASIC FIRST AID CERTIFICATIONS WITH APPLICATION. FAILURE TO DO SO WILL PREVENT YOUR APPLICATION FROM BEING CONSIDERED.**

## **DUTIES AND RESPONSIBILITIES:**

Responsible for instructing and teaching various swimming skills, styles and basic diving to various age groups. Ensures all water safety rules are observed by swimmers, utilizing a good knowledge of all aspects of water safety. Observes swimmers and ensures all participants are accounted for at all times. Prepares materials for presentation and explaining. May lead the work of other lifeguards. May act as a pool lifeguard performing rescue work. When necessary, renders emergency first aid until qualified medical assistance arrives. Completes appropriate accident reports and other required reports. Checks chemical balance of pool water and applies disinfectant to showers, floors and decks, as required. Performs necessary maintenance work required for sanitation, cleanliness and neatness of the pool areas. May collect usage fees and check ID cards, as required. Performs other related duties as assigned.

## **MINIMUM QUALIFICATIONS:**

Must possess Water Safety Instructor (WSI), CPR and basic first aid certificates. Must have one to two years of related experience. Dexterity to handle a person in the water who may panic or be unconscious. Understanding of and ability to enforce rigid safety regulations to ensure maximum protection of swimmers. Ability to use equipment to take pool and environmental readings.

## **SPECIAL REQUIREMENTS:**

**National and state background checks are required for positions that involve working with youth programs.**

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**Note: All applicants must address the qualification requirements on your resume/application. If all required qualifications are not cited on your resume/application you will be disqualified**

Some positions have special requirements. In these cases selection is tentative pending satisfactory completion of these requirements. Applicants may be required to provide proof of education, etc. All selections are contingent upon the obtaining of satisfactory employment reference checks.

***As a condition of employment, the selected individual will be required to participate in the Direct Deposit/Electronic Fund Transfer program.***

Spouses of active duty military members of the Armed Forces may receive preference in hiring under this announcement if they are among the best qualified referred and are within reach of selection. Please clearly identify in your application that you are asking for spouse preference and submit a copy of current PCS orders. **Failure to submit current PCS orders with application will prevent spousal preference from being granted.**

The Department of the Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

The Department of the Navy provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should contact our Human Resource Office to ensure that the Department of the Navy can consider such requests. The decision to grant an accommodation will be made on a case by case basis.

**Visit our web site:**

**<https://www.cnmc.navy.mil/NDW/About/Jobs/>**