

# FFSC Briefs

*To register for any of the following workshops, please call (601) 679-2360. The class will not be presented if no one registers, so please make sure you sign up if you're interested. If you can't attend at the scheduled time, call anyway -- the workshop facilitator may be able to meet with you one-on-one, give you materials, or let you know when the class will be scheduled again. All active duty, reserve, retired military and their families are eligible for programs and services provided by the FFSC. Civil service employees can utilize the services on a space available basis.*

**Command Financial Specialist (CFS) Training: March 7-11 8 a.m.-4:30 p.m.** Each command with at least 25 active duty service members is asked - in accordance with OPNAVINST 1740.5B and SECNAVINST 1740.4 - to select individuals to attend CFS Training. Commands are required to maintain a ratio of 1 CFS to every 75 active duty personnel. Current CFSes must attend CFS Training every three years to remain active. Only E6 and above service members are eligible to attend this training and serve as CFSes. For more information about eligibility, or to register for the class, please contact the FFSC.

**Writing Your Best Resume: March 14 from 2-4 p.m. or March 23 from 9-11 a.m.** This workshop will review the basic types of resumes, discuss which types of resumes are appropriate for different job seekers, and what information should be included. It will also cover the essential elements of cover letters to use in conjunction with the resume, and how to market a resume effectively in the current job market. Bring your current resume if you have one, or come prepared to start a new one!

**American Red Cross Babysitter Training: March 15 from 8-4 p.m.** Are your kids interested in babysitting AND looking for something to do during Spring Break? American Red Cross, FFSC, and Balfour Beatty Communities are partnering to offer Babysitter Training for young people aged 12-18. Red Cross Babysitter Training IS required for all on-base sitters. Cost for materials is \$25 per student (\$15 for Balfour Beatty Communities residents). T-shirts (optional) are available for \$10. The class is limited to 12 participants, and will be held at the Balfour Beatty Housing Community Center. Call FFSC at (601) 679-2360 to register.

**Networking Your Way to Your Next Job: March 16 from 10-11:30 a.m. or March 22 from 3-4:30 p.m.** This interactive workshop will discuss the most effective methods for job searching in today's competitive environment, using both technology and more traditional in-person methods. It will also explain how to build and maintain relationships in your career network.

**Raising Financially Fit Kids: March 17 from 3-4:30 p.m. or March 21 from 10-11:30 a.m.** This program, designed for parents of children of all ages, will teach parents how to explore their own financial habits and skills and learn techniques to teach their children sound financial management skills.

**IA Spouse Discussion Group: March 18 from 9:30-11 a.m.** FFSC hosts this Individual Augmentee (IA) Spouse Discussion Group over coffee! Join other military spouses to talk about the challenges of IA deployment, share survival tips, discuss the impact of deployment on kids, remind one another about the benefits of deployment, or just kick back and chat!

**Transition Assistance Program (TAP) Seminar: March 28-31 from 8 a.m.-4 p.m.** Military personnel who are voluntarily or involuntarily separating or retiring and are within 180 days of separating should attend this seminar, held at the FFSC. It is highly recommended that spouses attend. You may also attend if you're up to 18 months away from your separation or retirement date. The following topics will be covered: resumes, job search skills, job interviewing, employment (state and federal), veterans' benefits, pay and travel, movement of household goods, PSD/ID cards, TRICARE, emotional transition to separation, financial planning, forms and documents, benefits and services, Naval Reserve programs, military obligations, and more!

**10 Steps to a Federal Job: March 29 from 4-6 p.m.** The government is hiring! But if you want to be successful in landing a federal job, you need to understand the government's unique and complex application process. This workshop, based on the writings and training of federal job search guru, Kathryn Troutman, will walk you through the 10 steps to finding and applying for a federal job. We'll cover: finding and analyzing federal job announcements; crafting a federal-style resume and an electronic resume; interpreting the cryptic language of federal hiring process ("core competencies," etc.); the incredible importance of including "keywords" in your application; writing "KSAs"; and much more!