



DEPARTMENT OF THE NAVY
NAVAL STATION
2601 E PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

August 9, 2012

Dear Employer:

On behalf of the Commanding Officer, Naval Station Great Lakes, you are cordially invited to participate in our Joint Transition Assistance Management and Family Employment Readiness Program / Veterans Administration Job Fair.

This event will be held on October 11th, 2012 from 10:00 a.m. to 2:00 p.m. at the Forrestal Community Center, Forest City, 2007 Virginia Avenue, North Chicago, IL 60088. For directions to Forest City, please visit:

<http://www.forestcity.net/properties/map/directions.html?toAddress=2007%20Virginia%20Avenue,%20Great%20Lakes,%20IL,%2060088&toCoord=Navy%20Region%20-%20Mid-West@42.299992,-87.86611>.

For more job fair information go to the Fleet and Family Support Center Website at:

<https://www.cnic.navy.mil/GreatLakes/FleetAndFamilyReadiness/SupportServices/MilitarySupport/EmploymentReadiness/index.htm>.

The purpose of this job fair is to provide employment and education opportunities for transitioning military personnel, veterans, eligible family members and DoD employees. Participation at our job fairs has averaged between 350-450 people.

Companies find that hiring veterans is cost-effective: Traditionally, veterans are flexible, reliable, committed and have an excellent work ethic. Veterans are also drug free and more likely to hold or be able to obtain a security clearance.

There is no fee to participate in the job fair; we just ask that you come with the intent to speak with and hire our veterans or military spouses. Employers may arrive at the display area starting at 8:30 a.m., and should be ready to receive job fair participants no later than 9:45. There will be signs posted to direct you to the parking area and the job fair. You will be designated a specific area including a six-foot table and two chairs. Assistance will be available for unloading display items.

Space is limited, so to guarantee your spot, please return the enclosed registration form no later than **Friday September 14th, 2012**. Please note whether disability assistance will be required. Additional questions may be addressed to Mr. Kevin Jones, at (847) 688-3603, ext. 129.

Sincerely,

Ginni Kerpan

GINNI KERPAN, CAP Manager
Fleet and Family Support Center,
By Direction of
Commanding Officer

Veteran/Military JOB FAIR Employer Registration Form

Thursday, October 11, 2012, Forrestal Community Center, 2007 Virginia Avenue,
Forest City, Great Lakes, IL 60088.

Please respond NLT Friday September 14, 2012.

Due to space limitations, employers waiting to respond later than September 14 may not be guaranteed space.
Please indicate the number of representatives attending the fair. _____

You may fax or mail your registration to: (847)688-2827; Fleet and Family Support Center, 525 Farragut Avenue,
Building 26, Suite 300, Great Lakes, IL 60088.

For questions or additional information call: Kevin Jones (847) 688-3603 x129 or x100 or email kevin.jones4@navy.mil
Gerard Metoyer (847) 688-3603 x127 or e-mail gerard.metoyer@navy.mil
Also: Eugene Phelan (224) 610-3592 or e-mail eugene.phelan@va.gov



Please print or type your information below. *This will be your company information in the program.*
Company Name: _____

Name of Contact: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Company Web Address: _____

Type of Business: _____

Type of Positions: _____

Please note any special requirements (electrical outlets, disabilities, etc.)



No, our company will not attend.

CONTACT NAME: _____

COMPANY NAME: _____

PHONE NO: _____

If you cannot participate, may we contact you for future job fairs or to be an employer representative at our transition assistance workshops? YES NO

If you cannot participate, may we know the reason(s)?

- Not recruiting or hiring at this time Scheduling conflict
 Not interested in recruiting or hiring veterans or military family members
 Do not attend job fairs Other: _____

For additional information and directions, please visit our website at <https://www.cnvc.navy.mil/greatlakes/>,
or the Capitan James A. Lovell Federal Health Care Center website at <http://lovell.fhcc.va.gov/>,
or the Forest City housing website at <http://forestcity.net>.