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FM CNO WASHINGTON DC//N1//
TO NAVADMIN
INFO CNO WASHINGTON DC//N1//

UNCLAS//N01300//
NAVADMIN 132/11
MSGID/GENADMIN/CNO WASHINGTON DC/N1/APR//
SUBJ/PERSONNEL SUPPORT TO OPERATION TOMADACHI #4 -
TERMINATION OF
AUTHORIZED VOLUNTARY DEPARTURE AND STOP MOVEMENT FOR
DEPENDENTS OF
UNIFORMED SERVICE MEMBERS IN JAPAN.//
REF/A/DOC/MEMORANDUM/PUSD(P&R)/17MAR2011//
REF/B/DOC/JFTR, VOL.1//
REF/C/MSG/CNO WASHINGTON DC/170102ZMAR11//
REF/D/MSG/CNO WASHINGTON DC/191711ZMAR11//
REF/E/DOC/MEMORANDUM/PUSD(P&R)/18MAR2011//
REF/F/MSG/CNO WASHINGTON DC/231441ZMAR11//
REF/G/MSG/CNO WASHINGTON DC/302139ZMAR11//
REF/H/MSG/CNO WASHINGTON DC/072321ZAPR11//
REF/I/MSG/CNO WASHINGTON DC/120059ZAPR11//
REF/J/MSG/SECSTATE WASHINGTON DC/150149ZAPR11//
REF/K/DOC/MEMORANDUM/PUSD(P&R)/15APR2011//
NARR/REF A IS UNDERSECRETARY OF DEFENSE (PERSONNEL &
READINESS)
MEMORANDUM ON AUTHORIZED DEPARTURE OF ELIGIBLE FAMILY
MEMBERS
(EFMS) FROM THE ISLAND OF HONSHU, JAPAN. REF B IS JOINT
FEDERAL TRAVEL REGULATIONS (JFTR), VOL. 1. REF C IS
NAVADMIN 084/11, STOP MOVEMENT FOR PERMANENT CHANGE OF
STATION FOR
ALL NAVY PERSONNEL AND DEPENDENTS TO JAPAN. REF D IS
NAVADMIN 093/11,
PERSONNEL (FAMILY AND DEPENDENTS) SUPPORT FOR
OPERATION TOMODACHI NR
1.
REF E IS UNDERSECRETARY OF DEFENSE (PERSONNEL &
READINESS) MEMORANDUM
THAT MODIFIES AUTHORIZED DEPARTURE FROM ALL OF HONSHU
ISLAND, JAPAN TO DESIGNATED PREFECTURES ON HONSHU

ISLAND, JAPAN. REF F IS NAVADMIN 100/11, CHANGE ONE TO STOP MOVEMENT FOR PERMANENT CHANGE OF STATION AND TEMPORARY DUTY FOR ALL NAVY PERSONNEL AND DEPENDENTS TO JAPAN. REF G IS NAVADMIN 113/11, PERSONNEL SUPPORT FOR OPERATION TOMODACHI NR 3 - REIMBURSEMENT PROCEDURES FOR DEPENDENTS OF NAVY PERSONNEL AFFECTED BY AUTHORIZED VOLUNTARY DEPARTURES AND STOP MOVEMENT ORDERS. REF H IS CHANGE TWO TO STOP MOVEMENT FOR PERMANENT CHANGE OF STATION AND TEMPORARY DUTY FOR ALL NAVY UNIFORMED PERSONNEL AND DEPENDENTS TO JAPAN. REF I IS CHANGE ONE TO PERSONNEL SUPPORT FOR OPERATION TOMODACHI NR 3 - REIMBURSEMENT PROCEDURES FOR DEPENDENTS OF NAVY UNIFORMED PERSONNEL AFFECTED BY AUTHORIZED VOLUNTARY DEPARTURES AND STOP MOVEMENT ORDERS. REF J IS TRAVEL ALERT - JAPAN. REF K IS TERMINATION OF VOLUNTARY AUTHORIZED DEPARTURE OF ELIGIBLE FAMILY MEMBERS (EFMS) FROM THE ISLAND OF HONSHU, JAPAN.// RMKS/1. PER REFS A THRU K, THIS NAVADMIN SUPERSEDES GUIDANCE OUTLINED IN REFS H AND I AND PROVIDES GUIDANCE REGARDING MOVEMENT TO JAPAN OF MILITARY DEPENDENTS. REFERENCES J AND K LIFT VOLUNTARY AUTHORIZED DEPARTURE FOR DEPENDENTS OF U.S. GOVERNMENT EMPLOYEES AND UNIFORMED SERVICE MEMBERS. EFFECTIVE 15 APRIL, THE AUTHORIZED DEPARTURE OF DOD ELIGIBLE FAMILY MEMBERS (EFMS) FROM THE LOCATIONS SPECIFIED IN REFERENCE E, IS TERMINATED. EFFECTIVE 15 APRIL, THE STOP MOVEMENT OF DEPENDENTS TO JAPAN IS TERMINATED.

2. EFMS WHO DEPARTED UNDER THE AUTHORIZED DEPARTURE AUTHORITY OR WHO HAD INTERRUPTED TRAVEL DUE TO STOP MOVEMENT MAY NOW RETURN. EFMS ARE AUTHORIZED SAFE HAVEN ALLOWANCES PER PARAGRAPHS BELOW.

3. EFMS NOT AUTHORIZED TO RETURN. IF THE EFM'S MILITARY SPONSOR IS DUE

TO TRANSFER PCS WITHIN 60 DAYS OF THE EFM'S SCHEDULED RETURN DATE, THE EFM'S ARE NOT AUTHORIZED TO RETURN TO CURRENT PDS, UNLESS RETURN IS AUTHORIZED BY SECNAV. EFMS IN THIS CATEGORY ARE AUTHORIZED SAFE HAVEN ALLOWANCES FOR UP TO 10 DAYS FROM THE DATE OF THE AUTHORIZED DEPARTURE TERMINATION AND ARE EXPECTED TO MAKE ARRANGEMENTS TO TRAVEL TO THE NEW PDS DURING THAT TIMEFRAME. EFMS MAY TRAVEL UNDER THE MEMBER'S PCS ORDERS TO THE NEW PDS ANY TIME AFTER THE ORDERS ARE ISSUED. THE REQUIREMENT TO REQUEST ADVANCED DEPENDENT TRAVEL FROM PERS-451 IN ORDER TO RECEIVE ALLOWANCES AT THE NEW PDS HAS BEEN WAIVED. EFMS WHO ARE NOT AUTHORIZED TO TRAVEL BACK TO THE PDS DUE TO THE MEMBER'S NEW PCS ORDERS WILL BE AUTHORIZED BAH BASED ON THE NEW PDS AS OF THE DATE OF THE DEPENDENT'S ARRIVAL AT THE NEW PDS. OHA BASED ON THE MEMBER'S OCONUS PDS STOPS ONCE DEPENDENT LOCATION BAH BEGINS. IF THE NEW PDS IS IN AN OHA AREA, OHA BASED ON EFM LOCATION BEGINS UPON ESTABLISHMENT OF PRIVATE SECTOR QUARTERS. OHA BASED ON THE MEMBER'S CURRENT OCONUS PDS (JAPAN) STOPS ONCE EFM LOCATION OHA BEGINS. SERVICE MEMBERS ARE NOT AUTHORIZED TO RECEIVE FAMILY SEPARATION HOUSING-OVERSEAS (FSH-O) FOR ADVANCED DEPENDENT TRAVEL UNDER A PCS ORDER.

4. SAFE HAVEN ALLOWANCE TERMINATION. EFMS OF MILITARY MEMBERS WHO DEPARTED UNDER THE AUTHORIZED DEPARTURE, OR WHO INTERRUPTED TRAVEL UNDER THE STOP MOVEMENT, WILL BE PROCESSED FOR SAFE HAVEN ALLOWANCES IN ACCORDANCE WITH JFTR, CHAPTER 6, PART A. TO ALLOW TIME TO MAKE TRANSPORTATION ARRANGEMENTS, REF K

STATES THAT SAFE HAVEN ALLOWANCES WILL TERMINATE EFFECTIVE 10 DAYS FROM THE DATE OF REF K (15 APRIL) UNLESS EFMS MEET CRITERIA IN PARAGRAPH FIVE OF THIS MESSAGE.

5. EFMS WITH CHILDREN ENROLLED IN SCHOOLS AT SAFE HAVEN. EFMS OF MILITARY MEMBERS WHO DEPARTED WITH A COMMAND-SPONSORED SCHOOL-AGED EFM AND ENROLLED THAT EFM IN SCHOOL AT THEIR SAFE HAVEN LOCATION MAY REMAIN WITH THEIR SCHOOL-AGED EFM AT THEIR SAFE HAVEN LOCATION UNTIL THE COMPLETION OF HIS OR HER CURRENT SCHOOL SEMESTER (OR EQUIVALENT ACADEMIC PERIOD). SAFE HAVEN ALLOWANCES FOR THESE EFMS WILL TERMINATE ONE DAY AFTER THE CURRENT SCHOOL SEMESTER (OR EQUIVALENT ACADEMIC PERIOD) ENDS FOR THEIR LAST COMMAND-SPONSORED DEPENDENT ENROLLED IN SCHOOL AT HIS OR HER SAFE HAVEN LOCATION.

6. SAFE HAVEN PER DIEM RATES. SAFE HAVEN ALLOWANCES FOR A UNIFORMED MEMBER'S COMMAND-SPONSORED EFMS 12 YEARS AND ABOVE FOR THE FIRST 30 CONSECUTIVE DAYS BEGINNING ON THE EFM INITIAL SAFE HAVEN ARRIVAL DATE ARE UP TO 100% OF THE LOCAL PER DIEM RATE (INCLUDING LODGING, MEALS AND INCIDENTALS); EFMS UNDER 12 YEARS RECEIVE UP TO 50% OF THE LOCAL PER DIEM RATE (JFTR, U6005-D1). ALLOWANCES FOR DAYS 31-180 ARE UP TO 60% FOR EFMS 12 YEARS OR OLDER AND UP TO 30% FOR THOSE UNDER AGE 12 (JFTR, U6005-D1).

7. RETURN TRAVEL OF EFMS. NAVY HAS IMPLEMENTED THE FOLLOWING PROCESS FOR RETURN TRAVEL OF EFMS OF SERVICE MEMBERS:
A. COMMANDING OFFICERS WILL ENSURE ALL SPONSORS ARE BRIEFED ON PROCEDURES AND ENTITLEMENTS OF THIS NAVADMIN AND COMMAND PASS COORDINATORS (CPC) RECEIVE ALL REQUIRED INFO AS SOON AS POSSIBLE. COMMANDING OFFICERS WILL NOTIFY CHAIN OF COMMAND OF STATUS OF EFM(S) THAT RETURN

TO PDS.

B. CPC WILL WORK WITH MEMBER AND/OR EFMS TO OBTAIN NECESSARY INFORMATION REQUIRED TO COMPLETE PASSENGER RESERVATION REQUEST (PRR) TO MAKE RETURN TRAVEL ARRANGEMENTS FOR FAMILY MEMBERS TO INCLUDE AUTHORIZED PETS.

C. CPC WILL OBTAIN COPY OF AUTHORIZED DEPARTURE ORDERS FOR EACH COMPLETED PRR AND FORWARD PRR AND COPY OF ORDERS TO THE SUPPORTING NAVY TRANSPORTATION OFFICE (YOKOSUKA/ATSUGI/MISAWA).

D. NAVY TRANSPORTATION OFFICE WILL REVIEW PRR FOR COMPLETENESS OF REQUIRED INFORMATION AND SUBMIT TO NAVY COMMERCIAL TRAVEL OFFICE (CTO) FOR RESERVATION PROCESSING.

E. CTO WILL BOOK RETURN FLIGHT FOR FAMILY AND E-MAIL ITINERARY TO ALL EMAIL ADDRESSES GIVEN.

F. ONCE EFMS VERIFY THIS INFORMATION AS CORRECT, THE TICKETED INVOICE WILL BE FORWARDED TO ALL E-MAIL ADDRESSES PROVIDED.

G. NAVPTO WILL PROVIDE INSTALLATION/REGION SPREADSHEET LISTING ALL FAMILY NAMES, NUMBER IN PARTY TO INCLUDE PETS AND ARRIVAL DESTINATION DATE/TIME.

H. EFMS/SPONSOR SHALL UPDATE LOCATION INFORMATION IN NFAAS UPON ARRIVAL IN JAPAN.

8. MEMBERS ELIGIBLE FOR EARLY RETURN OF DEPENDENTS (ERD). EFMS OF MILITARY MEMBERS WHO DEPARTED UNDER THE AUTHORIZED DEPARTURE AUTHORITY, OR WHO INTERRUPTED TRAVEL UNDER THE STOP MOVEMENT, AND WHO DECIDE NOT TO RETURN TO THEIR SPONSOR'S PERMANENT DUTY STATION, MAY BE AUTHORIZED MOVEMENT TO A DESIGNATED PLACE UNDER EARLY RETURN AUTHORITY IN JFTR, PAR.

U5900-D2D PROVIDED THE SPONSOR HAS NOT RECEIVED OFFICIAL NOTICE OF A

PCS FROM THE OCONUS DUTY STATION. IF MEMBER CHOOSES EARLY RETURN OF

DEPENDENTS (ERD), THIS DOES NOT AFFECT THE LENGTH OF A MEMBER'S TOUR. IF THE MEMBER HAS ALREADY RECEIVED PCS ORDERS TO A NEW DUTY STATION, THE EFMS ARE ELIGIBLE TO USE THE SPONSOR'S PCS ORDERS TO TRAVEL TO THE NEXT PDS. ANY CHANGE IN EFM LOCATION OR STATUS MUST BE RECORDED BY EFM/SPONSOR IN NFAAS. SERVICE MEMBERS WILL REQUEST ERD FROM THEIR PRESENT COMMAND. COMMANDS WILL ENDORSE THE REQUEST AND SUBMIT THROUGH THE CHAIN OF COMMAND. ONCE FINAL APPROVAL IS RECEIVED, COMMANDS SHOULD SUBMIT DOCUMENTATION IN BUPERS ON-LINE (WWW.BOL.NAVY.MIL) TO PERS-451 FOR FUNDING LINE ASSIGNMENT. IF ERD IS GRANTED, BASIC ALLOWANCE FOR HOUSING (BAH) AT THE WITH DEPENDENT RATE BASED ON THE DEPENDENT'S LOCATION IS AUTHORIZED EFFECTIVE THE DATE OF TERMINATION OF THE AUTHORIZED DEPARTURE OR DATE OF ARRIVAL OF THE DEPENDENTS AT THE DESIGNATED PLACE, WHICHEVER OCCURS LATER IAW JFTR PARAGRAPH U10410. IF THE DEPENDENT'S LOCATION IS IN AN OHA AREA, START OHA ON THE DATE PRIVATE SECTOR HOUSING IS ACQUIRED BUT NO EARLIER THAN THE DATE OF TERMINATION OF AUTHORIZED DEPARTURE. UPON AUTHORIZATION OF ERD, THE SERVICE MEMBER MUST REQUEST TO RESIDE IN SINGLE-TYPE GOVERNMENT QUARTERS. IF GOVERNMENT QUARTERS ASSIGNMENT IS NOT AVAILABLE, THE SERVICE MEMBER MAY BE AUTHORIZED TO RESIDE IN PRIVATE SECTOR HOUSING AT THE PDS AND RECEIVE FAMILY SEPARATION HOUSING-OHA BASED LOCATION (FSH-O). NO ENTITLEMENT FOR FAMILY SEPARATION ALLOWANCE (FSA) EXISTS ON BEHALF OF DEPENDENTS WHO ARE AUTHORIZED AN EARLY RETURN.

9. NON-COMMAND SPONSORED DEPENDENTS. A NON-COMMAND SPONSORED DEPENDENT WHO WAS EVACUATED AND TRAVELED AT GOVERNMENT EXPENSE TO AN OCONUS SAFE HAVEN MAY BE

PROVIDED RETURN TRANSPORTATION TO THE PDS. A NON-COMMAND SPONSORED DEPENDENT WHO TRAVELED AT GOVERNMENT EXPENSE TO CONUS IS NOT AUTHORIZED RETURN TRANSPORTATION EXCEPT WHEN AUTHORIZED/APPROVED BY THE UNDER SECRETARY OF DEFENSE (PERSONNEL AND READINESS (USD (P&R))) (JFTR, U6004-12).

10. TRAVEL VOUCHERS. TRAVEL PROCESSING CENTER - HAMPTON ROADS (TPC-HR) REMAINS THE CENTRAL PROCESSING SITE FOR ALL EVACUATION CLAIMS. WITHIN 5 DAYS OF THE EFM RETURNING TO MEMBERS PDS, THE EFM OR MEMBER MUST FILE THE DD FORM 1351-2, THE STANDARD DOD TRAVEL CLAIM FORM. FORMS AND RELATED INFORMATION CAN BE FOUND AT WWW.CNIC.NAVY.MIL UNDER POPULAR LINKS.

IF COMPUTER ACCESS IS NOT AVAILABLE, CONTACT TPC-HR AT [1-866-239-0303](tel:1-866-239-0303) FOR

ASSISTANCE. TRAVEL VOUCHERS MUST INCLUDE THE NAMES AND AGES OF ALL EFMS WHO EVACUATED. FOR DOD TRAVEL CLAIMS FOR EFMS OF SERVICE MEMBERS EVACUATED UNDER THE AUTHORIZED DEPARTURE FROM JAPAN, THE REQUIREMENT FOR AN AUTHORIZING OFFICIAL SIGNATURE AT THE MEMBER'S COMMAND HAS BEEN WAIVED. TRAVEL CLAIMS MAY BE

SUBMITTED VIA FAX TO [1-866-708-6985](tel:1-866-708-6985) OR BY MAIL TO:

DIRECTOR (EVAC TVL CLAIM)
PERSONNEL SUPPORT ACTIVITY DETACHMENT
NAVAL STATION NORFOLK
1755 POWHATAN STREET, SUITE 229
NORFOLK, VA 23511-2984

EMAIL SUBMISSIONS MAY BE MADE TO EVACUATIONS@NAVY.MIL. FOR QUESTIONS, CONTACT TPC-HR AT EITHER [1-866-239-0303](tel:1-866-239-0303) OR EVACUATIONS@NAVY.MIL.

A. THE PROCESS IS AS FOLLOWS:

(1) DEPENDENT/MEMBER COMPLETES AND SIGNS THE TRAVEL CLAIMS.

(2) CLAIMS REQUIRE A COPY OF THE OFFICIAL TRAVEL ORDERS AND ALL RECEIPTS, TRAVEL ITINERARY (ISSUED BY COMMERCIAL TRANSPORTATION

OFFICE), LODGING RECEIPTS, PERSONALLY PROCURED COMMON CARRIER TRANSPORTATION EXPENSES (E.G. AIRLINE TICKETS), AND ANY OTHER EXPENSE RECEIPT INCURRED DURING TRAVEL TO AND FROM THE DESIGNATED SAFEHAVEN. LODGING RECEIPTS ARE REQUIRED IN ORDER TO FILE A CLAIM FOR REIMBURSEMENT OF A LODGING EXPENSE. IF EVACUATED DEPENDENTS STAY WITH FRIENDS OR RELATIVES WHILE AT THE SAFE HAVEN, NO LODGING REIMBURSEMENT IS ALLOWED EVEN IF LODGING PAYMENT IS MADE TO THE FRIEND OR RELATIVE. MEAL RECEIPTS ARE NOT REQUIRED FOR SUBMISSION AS MEALS ARE PART OF THE PER DIEM ALLOWANCE.

(3) DEPENDENTS WHO OPT TO REMAIN AT THE SAFE HAVEN FOR THE REMAINDER OF THE SCHOOL YEAR WILL CONTINUE THEIR ENTITLEMENT TO SAFE HAVEN ALLOWANCES. UPON RETURN TO THE MEMBERS PDS, THE DEPENDENT/MEMBER WILL SUBMIT A FINAL TRAVEL CLAIM AS STATED ABOVE BUT MUST INCLUDE DOCUMENTATION FROM THE SCHOOL THAT SUPPORTS THE DELAY OF RETURN. THE LETTER MUST CONTAIN THE CHILD/CHILDRENS NAME AND DATE SCHOOL YEAR ENDED. SEE PARAGRAPH 10B BELOW.

(4) THE TPC-HR PROCESSOR WILL ACKNOWLEDGE ALL REQUIRED RECEIPTS, VERIFY ORDERS, MATCH PERSONAL INFORMATION ON THE CLAIM, AND CHECK THE LINE OF ACCOUNTING TO ENSURE IT IS APPROPRIATE FOR THE CATEGORY OF DEPENDENT.

B. DEPENDENTS WHO ELECT TO REMAIN AT THEIR SAFEHAVEN UNTIL THE SCHOOL YEAR IS COMPLETED WILL FOLLOW THE BELOW PROCEDURES FOR ADVANCES.

(1) TRAVEL ADVANCE. PERSONNEL ENTITLED TO SAFE HAVEN ALLOWANCES MAY REQUEST A 30-DAY ADVANCE PAYMENT OF PER DIEM. EMAIL SUBMISSIONS MAY BE MADE TO EVACUATIONS (AT) NAVY.MIL. FOR ADVANCED PAY

QUESTIONS,
CONTACT TPC-HR AT EITHER [1-866-239-0303](tel:1-866-239-0303) OR EVACUATIONS (AT)
NAVY.MIL.

(2) A TRAVEL CLAIM WITH REQUIRED RECEIPTS MUST BE FILED
EVERY 30 DAYS TO
SETTLE EXPENSES, ANNOTATE 1351-1 NEXT TO DEPENDENTS (IN
SCHOOL).

C. ALL PAYMENTS WILL BE DEPOSITED IN THE SPONSOR'S
REGULAR PAYDAY BANK
ACCOUNT. IF A CHANGE IN FINANCIAL INSTITUTIONS IS REQUIRED,
CONTACT TPC-HR

AT [1-866-239-0303](tel:1-866-239-0303) OR EVACUATIONS@NAVY.MIL FOR ASSISTANCE.

11. POC INFORMATION: THE FOLLOWING PHONE NUMBERS AND
WEBSITES ARE USEFUL

RESOURCES:

NAVY FAMILY ACCOUNTABILITY AND ASSESSMENT SYSTEM -

NFAAS: [HTTPS://](https://NAVYFAMILY.NAVY.MIL)

[/NAVYFAMILY.NAVY.MIL](http://NAVYFAMILY.NAVY.MIL) OR [1-877-414-5358](tel:1-877-414-5358)

DETAILERS/PLACEMENT - NPC CUSTOMER SERVICE: [1-866-827-5672](tel:1-866-827-5672) OR [CSCMAILBOX\(AT\)NAVY.MIL](mailto:CSCMAILBOX(AT)NAVY.MIL)

TRAVEL VOUCHERS/EVACUATION ORDERS - TPC HR: [1-866-239-0303](tel:1-866-239-0303) OR FAX 1-866-708

-6985 OR EVACUATIONS@NAVY.MIL

HOUSEHOLD GOODS - NAVSUP: [1-800-444-7789](tel:1-800-444-7789) OR

[NVTRNSHHGHELPLINE\(AT\)NAVY.MIL](mailto:NVTRNSHHGHELPLINE(AT)NAVY.MIL)

FORMS - CNIC: WWW.CNIC.NAVY.MIL (UNDER POPULAR LINKS)

CLAIMS / LEGAL ASSISTANCE -

OJAG: WWW.JAG.NAVY.MIL/RELIEF_HOME.HTM

PSYCHOLOGICAL HEALTH SUPPORT - LOCAL FLEET AND FAMILY
SUPPORT CENTERS

(FFSC) CAN BE FOUND AT WWW.CNIC.NAVY.MIL OR CONTACT THE
FAMILY LINE:

[1-877-673-7773](tel:1-877-673-7773) OR [NSFAMLIN\(AT\)AOL.COM](mailto:NSFAMLIN(AT)AOL.COM)

MEDICAL - MILITARY TREATMENT FACILITIES

LOCATOR: WWW.TRICARE.MIL OR

[1-888-647-6676](tel:1-888-647-6676)

NAVY/MARINE CORPS PUBLIC HEALTH

CENTER: [WWW.NMCPHC\(AT\)NAVY.MIL](mailto:WWW.NMCPHC(AT)NAVY.MIL)

JAPAN MAIL STOP/FORWARD - POC IS MIKE ARNOLD AT DSN [315-243-8993](tel:315-243-8993) OR

M-YO-YKMAIL-POSTAL-DL-GS@FE.NAVY.MIL

OTHER - MILITARY ONESOURCE: [1-800-342-9647](tel:1-800-342-9647) OR

WWW.MILITARYONESOURCE.COM

12. A FACT SHEET TITLED "TERMINATION OF AUTHORIZED DEPARTURE: INFORMATION REGARDING RETURN TO JAPAN" WHICH ADDRESSES ARRANGING RETURN TRAVEL TO JAPAN, ALLOWANCES FOR DEPENDENTS AND FREQUENTLY ASKED QUESTIONS MAY BE FOUND ON THE NPC WEBSITE AT: WWW.NPC.NAVY.MIL. TRAVEL PROCEDURES OUTLINED IN THIS NAVADMIN, PARAGRAPH THREE SUPERSEDE THE PROCEDURES FOUND IN THE DTMO FACT SHEET. FOR DEPENDENTS OF NAVY UNIFORMED PERSONNEL, RETURN TRAVEL SHOULD BE ARRANGED USING THE PROCEDURES OUTLINED IN PARAGRAPH THREE. FAMILIES REQUESTING ADDITIONAL ASSISTANCE CAN SUBMIT FAMILY NEEDS ASSESSMENT IN NFAAS, [HTTPS://NAVYFAMILY.NAVY.MIL](https://NAVYFAMILY.NAVY.MIL).
13. FURTHER GUIDANCE WILL BE DISSEMINATED AS IT BECOMES AVAILABLE.
14. RELEASED BY VADM JOHN BIRD, DIRECTOR NAVY STAFF.//